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OFFICE OF THE BOARD OF TRUSTEES

50 PHELAN AVENUE • BOX E200 • SAN FRANCISCO, CA 94112 • 415. 239.3818 • FAX 415. 239.3918

NOTICE

REGULAR MEETINGS

OF THE

BOARD OF TRUSTEES

DOCUMENTS DEPT.

OCT 27 1998

SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

LOCATION: DISTRICT OFFICE
OFFICE OF THE CHIEF OPERATING OFFICER
33 GOUGH STREET, SAN FRANCISCO

DATE: THURSDAY, OCTOBER 29, 1998

TIME: **5:00 PM**

This meeting is normally devoted to Closed Session Topics.

LOCATION: DISTRICT OFFICE
33 GOUGH STREET, SAN FRANCISCO
AUDITORIUM

DATE: THURSDAY, OCTOBER 29, 1998

TIME: **6:00 PM**

This meeting is normally devoted to Open Session Topics.

SPECIFIC TIMES SUBJECT TO CHANGE.
Call 241-2372 for information.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

Signers for the deaf are available upon request

BOARD OF TRUSTEES

RODEL E. RODIS, PRESIDENT • JAMES HASKELL MAYO, II., VICE PRESIDENT • NATALIE BERG

ROBERT E. BURTON • ANDREA D. SHORTER • ROBERT P. VARNI • LAWRENCE WONG

DR. PHILIP R. DAY JR., CHANCELLOR

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10/29/98

Closed

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Regular

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TO MEMBERS OF THE PUBLIC

The Agenda page and accompanying resolutions have been prepared well in advance of the regularly scheduled meeting of the Board of Trustees of the San Francisco Community College District. Please note that Resolutions are subject to amendment and replacement.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

You should be aware of the following (Government Code § 54954.2):

1. Additional agenda items to be acted upon by the Board may be posted at 33 Gough Street and in the lobby of Conlan Hall at the Phelan Campus at least 72 hours in advance of the regularly scheduled Board Meeting. Resolutions may also be available at the time of posting, but if not, such resolutions will be available at the Board Meeting.
2. Additional agenda items and resolutions, although not posted as in paragraph 1 above, may still be acted upon by the board at the regular meeting:
 - a) Upon a determination by a majority vote of the Board that an emergency situation exists, as defined in Government Code § 54956.5. Emergency is defined as work stoppage or other activity which severely impairs public health, safety, or both, as determined by a majority of the members of the Board, OR crippling disaster which severely impairs public health, safety or both, as determined by a majority vote of the members of the Board, OR
 - b) Upon a determination by a two-thirds vote of the members of the Board present at the meeting or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted 72 hours in advance of the Board Meeting, OR
 - c) The item was posted 72 hours in advance of a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

For Members of the Public:

To facilitate the conduct of business at Board meetings, the following information has been taken from the District's Policy Manual concerning the conduct of Board Meetings.

From PM 1.05 A:

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting.

From PM 1.05 L:

L. Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on that topic or item. Speaking too long, being unduly repetitious, or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interferences with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts or omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.



OFFICE OF THE BOARD OF TRUSTEES

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AGENDA
CLOSED SESSION
BOARD OF TRUSTEES
OF
THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

33 Gough Street
San Francisco
THURSDAY OCTOBER 29, 1998
5:00 P.M.

DOCUMENTS DEPT.

OCT 27 1998

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- I. OPEN SESSION
Announcement of Closed Session Topics
- II. CLOSED SESSION
 - A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (G.C. 54956.9(a))
 - I. Ericson v. City College of San Francisco, et al.
Northern District of California
U. S. District Court Case #C96-3836 [VRW]
 - II. Friends of the Colombo Building v. SFCCD, et al
San Francisco Superior Court Case # 997400
 - III. Save Our Landmark Theaters et al. v. SFCCD, et al
San Francisco Superior Court Case # 997441
 - IV. Catherine M. et al v. SFCCD, et al.
Court of Appeal, First Appellate District
Case Nos. A078308 & A079443
 - V. Associated Students vs. Honorable Board of Trustees of the SFCCD, et al
San Francisco Superior Court Case #992040 & #97203
 - B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (G.C. 54956.9)
 - I. Significant exposure to litigation pursuant to Gov. Code 54956.9 (b) 3 cases
 - C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (G.C. 54957)

BOARD OF TRUSTEES

RODEL E. RODIS, PRESIDENT • JAMES HASKELL MAYO, II., VICE PRESIDENT • NATALIE BERG
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DR. PHILIP R. DAY JR., CHANCELLOR

D. CONFERENCE WITH LABOR NEGOTIATOR (G.C. 54957.6)

- i. Agency Negotiators: Lawrence Klein and Jeffrey Sloan
Employee Organizations: Service Employees International Union (SEIU) 790 & American Federation of Teachers (AFT) 2121 & Department Chairperson Council (DCC)
- ii. Agency Negotiators: Lawrence Klein and Jeffrey Sloan
Unrepresented Employees: Gardener, Nursery Specialist, Electrician Supervisor I, Electrician, Painter, Painter Supervisor I, Plumber, Steamfitter, Stationary Engineer, Truck Driver, Locksmith, Carpenter, Carpenter Supervisor I, District Designated Managers, Supervisors, and Confidential Classifications

III. OPEN SESSION

A. Disclosure of Board decisions from Closed Session, if appropriate

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

Meeting of the
Board of Trustees of the
San Francisco Community College District

City College of San Francisco
Administration Offices
Gough Campus
33 Gough Street
Thursday, October 29, 1998

Open Session - 6:00 p.m.

DOCUMENTS DEPT.

OCT 27 1998

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- I. Roll Call
 - II. Pledge of Allegiance
 - III. Approval of Minutes
Regular meeting- August 31, 1998
 - IV. Special Presentation
 - a) Mason Tillman & Associates : Updated study of
Minority & Women-Owned Business utilization &
availability. - Eleanor Mason Ramsey, President
 - V. Report from Academic Senate
 - VI. Report from Associated Students Council
 - VII. Report from Classified Senate
 - VIII. Board of Trustees' Reports
 - IX. Introductions of New Staff Members
 - X. Chancellor's Report
 - XI. Adoption of Resolutions Agenda
 - XII. Monthly Financial Report
 - XIII. Action on Resolutions Agenda Items
- Finance (Pages 1-46)
- Capital Outlay
- B1 - Authorization to award contract to _____, the lowest responsible bidder for the Project: Cloud Hall * C

UST Removal and Replacement, located at the Phelan Campus, for a cost not to exceed \$_____; This contract will be completed on or before June 30, 1999

- B2 - Authorization for Contract Modification #3 with Admond Construction Inc., a certified Minority Business Enterprise (MBE) Firm, to cover the cost of Change Order #3, for cost of \$52,144.38, for the Project: Replacement Facilities, located at the Phelan Campus, for a total contract cost of \$459,064.96 * C
- B3 - Authorization for Contract Modification #2, for Change Order #3, for a cost of \$25,816.59 with A.R. Construction CO., a certified MBE firm, for the project: Remodel Cloud Hall for Allied Health, this contract will be completed on or before December 31, 1999 * C
- B4 - Authorization to award contract to Adolph Schmidt General Contractors Inc., the lowest responsible bidder for the remodeling project: Library LRC, Artwork Display Cases & Atrium Piano Protective Enclosure, located at the Phelan Campus, for a cost \$65,808. This contract will be completed on or before July 31, 1999. * C

Grants

- B5 - Authorization to conduct an excursion to Mexico, Summer 1999 (June 26, 1999 - July 20, 1999), in connection with a credit program, and authorization to contract with Kristensen International Travel & Tours, Ltd. (KITT, Ltd.) for travel and logistical program arrangements, with costs to be borne by the students for the excursion, City College of San Francisco * C
- B6 - Authorization to (1) submit an application for a Community Development Block Grant, and (2) appropriate all funds upon approval by the Mayor's Office of Community Development of the City and County of San Francisco to construct a Landscaped Open and Public Space area on the John Adams Campus (along Ashbury and Hayes streets) for the benefit of low and moderate income students for the period of February 1, 1999 to January 31, 2000 in the amount not to exceed \$30,000 * C
- B7 - Authorization to enter special service contracts with 1) Joan Ortega to serve as Project Liaison, \$15,000; and 2) Carlos Castellanos as Job Recruiter, \$4,500 for the Hiring Hall Project for the period October 1, 1998 to June 30, 1999 total not to exceed \$19,500 * C

- B8 - Authorization to (1) accept \$5000.00 from Sanwa Bank and (2) appropriate these funds to the Multimedia Laboratory at the Mission Campus * C

- B9 - Authorization for Child Development/Family Studies Department of City College of San Francisco to receive funds in the amount of \$3,000 from the Miriam and Peter Haas Fund for purchasing program materials & equipment for the Family Resource Center. * C

- B10 - Authorization for the Child Development/Family Studies Department of City College of San Francisco to receive funds in the amount of \$6,839 from the Philanthropic Ventures Foundation for conducting credit classes in Early Childhood Education. These classes will be given during the 1998 Fall semester in connection with the San Francisco Professional Development Project * C

- B11 - Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office, under the Foster Parent/Independent Living Training program, for fiscal year 1998-99, in the amount not to exceed \$13,100 * C

- B12 - Approval of the Child Development Training Consortium Contract # 99-32660 with Yosemite Community College District in which City College of San Francisco agrees to conduct up to 1100 course units of college credit courses needed for licensing child care personnel. Each student shall receive \$25.00 per course unit for the fiscal year 98-99, total funding is not to exceed \$27,500. * C

- B13 - Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office under Foster Care Education Program, for fiscal year 1998-99, granted to City College of San Francisco, in the amount not to exceed \$14,146 * C

- B14 - Authorization to Amend the following Resolutions as indicated in the table * C

- B15 - Authorization to accept and appropriate all receivable funds from the Foundation of City College of San Francisco for the purpose of operating Educational Access Television, Cable Channel 52 funded by television access funds from the City of San Francisco, a total of \$54,723 * C

- B16 - Authorization to 1) contract with and 2) appropriate funds receivable from the Private Industry Council of San Francisco for the San Francisco Assessment Center (SFAC) to provide vocational assessment services at Career Link for the period July 01, 1998 through June 30, 1999, in the amount of \$80,000 * C
- B17 - Authorization to receive \$5,902 from Chabot-Las Positas Community College District for participation, October 1, 1998 through July 31, 1999, in the implementation of the California Early Childhood Mentor Program * C
- B18 - Authorization for the Child Development/Family Studies Department of City College of San Francisco to receive funds in the amount of \$35,000 from the San Francisco Foundation-Community Initiative Fund for developing and offering courses specifically tailored for family child care providers for the period October 1, 1998 through March 31, 2000 * C
- B19 - Authorization to conduct an excursion to Italy, for Summer 1999 in connection to an instructional program, and authorization to contract with Accent International Consortium for Academic Programs Abroad, Ltd, ("Accent") to obtain travel and educational program arrangements, with costs to be borne by students, for the excursion, May 29, 1999 - June 25, 1999 * C
- B20 - Appropriating the City College Adolescent Pregnancy Prevention Program (C-CAPP) grant of \$270,000 from Office of Population Affairs , Beginning September 16, 1998 through September 15, 1999 to City College of San Francisco, Evans Campus for contractual services, purchase of materials, supplies, equipment, telephone services, etc. * C
- B21 - Authorization to enter into an Agreement with 1) Robert Baillie, total not to exceed \$86,200; 2) Christina Serrano, total not to exceed \$38,510, 3) Antoinette Ortiz, total not to exceed \$19,500, 4) Alia Rovai total not to exceed \$10,200, 5) Elizabeth Saunders, total not to exceed \$10,200, 6) Amallia Smith, total not to exceed \$10,200 to provide pregnancy prevention educational and support services to the City College Adolescent Pregnancy Prevention Program (C-CAPP) funded by the U.S. Dept. Of Health and Human Services Office of Population Affairs, beginning September 16, 1998 through September 15, 1999, total not to exceed \$174,810 * C

- B22 - Authorization to subcontract with San Francisco State University (SFSU) for activities related to a grant from the Chancellor's Office, California Community Colleges, Educational Services and Economic Development Division for the S.F. Bay Area Regional Health Occupation Resource Center for the period of July, 1 1998 to June 30, 1999 in the amount not to exceed \$165,353 * C

- B23 - Authorization to subcontract with San Francisco State University (SFSU) to provide tutoring services through the ESL department for elderly immigrants seeking citizenship for the period October 15, 1998 until September 30, 1999, in the amount not to exceed \$8,435.56 * C

- B24 - Authorization to (1) submit an application for funds and 2) appropriate all funds receivable upon approval by the U.S. Department of Labor to provide funding to support the expansion of workforce and workplace development and training for the period October 1, 1998 through September 30, 1999, total not to exceed \$200,000

- B25 - Authorization to contract with San Francisco Unified School District to work in the development and implementation of the Tech Prep Consortium for the period July 1, 1998 through June 30, 1999. Total not to exceed \$5,000 * C

- B26 - Authorization to amend contract with Angus Hamer Networking for special services to City College of San Francisco for the design of the college's wide area network (WAN) and for WAN technical support for the period from July 1, 1998 through December 31, 1998 for an additional \$31,500 for a total cost of the current contract not to exceed \$ 189,500

Equipment, Supplies & Services (Pages 47-55)

- C1 - Procurement of equipment, supplies, services, etc., less than \$3,000 * C

- C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more

- C3 - Acceptance of Gifts * C

Human Resources (Pages 56-79)

- F1 - Resignation from an Academic Administrative position * C

G1-7 - Academic Employees, Credit Program, District Funded * C

H1-2 - Academic Employees, Credit Program, Categorically Funded * C

L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract. * C

N1 - Academic Employees Community Services Classes * C

Policy and Procedures (Pages 80-102)

P1 - Amending San Francisco Community College District Policy Manual Section 2.07- City College Governance System by suspending part of Policy Manual Section 1.05D

P2 - Amending the San Francisco Community College District Policy Manual Section 1.05 - Meetings, By Suspending Part Of Policy Manual Section 1.05 D; Amending The Order Of Business For Regular Meetings

Special (Pages 103- 117)

S1 - 1. Rescinding Resolution No. 980917-S1
2. The Board hereby adopts the findings as stated in paragraph's 5, 6, 7, 8, 9, 10, 12, 13, 14, and 15 of this resolution, and
3. Adopting specific recommendations stated in the Study of Minority and Women Owned Business Utilization and Availability completed by Mason Tillman Associates, LTD.

S2 - Adopting a Successor Collective Bargaining Agreement between the San Francisco Community College District and the Service Employees International Union, Local 790, for the period October 29, 1998, through June 30, 2000, unless otherwise specified therein

S3 - Adopting Amended Wage Rates for Unrepresented Classified Management, Supervisory, or Confidential Employees for Fiscal Year 1998-1999

S4 - Amending Board of Trustees Resolution No. 961121-S3 to * C

Include the Classification of Special Assistant VII (1366)
- Coordinator of Interpreter Services and Establishing
Wage and Benefit Levels for the Classification

- S5 - Salary and Health Benefit Recommendation for Management
Employees for Fiscal Years 1998-1999 and 1999-2000

Buildings and Grounds (Pages 118-124)

- W1 - Authorization to (1) enter into a contract with Pacific Bell for Coin Operated Pay Telephone Services campus-wide for the period November 1, 1998 through December 31, 2001 with the possibility of two (2) one year extensions upon mutual agreement between contractor and District and (2) transfer signing bonus to City College of San Francisco foundation, unrestricted, to promote and support educational programs.

- W2 - Authorization 1) to spend up to \$12,500 from the indirect cost allocation associated with the NSF Bio-Link Grant in order to reimburse the University of California, San Francisco (UCSF) for renovations needed to house the Bio-Link Grant administrative offices at UCSF, 1855 Folsom Street and 2) to enter into a \$1.00 per year three year lease agreement with UCSF for approximately 750 square feet of space on the 6th floor of 1855 Folsom Street for a period of three years once the renovations are complete with an option of two (2) single year extensions upon mutual agreement

- W3 - Authorization to exercise option to renew rental agreement for the use of space by the City College of San Francisco Campuses for fiscal year 1998-99

* C

XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: November 19, 1998

Meeting of the
Board of Trustees of the
San Francisco Community College District

City College of San Francisco
Administration Offices
Gough Campus
33 Gough Street
Thursday, October 29, 1998

Open Session - 6:00 p.m.

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Finance (Pages 1-46)

Capital Outlay

- B1 - Authorization to award contract to _____, the lowest responsible bidder for the Project: Cloud Hall

* C

* C - It is recommended that all resolution agenda items identified with letter * C in the right hand column are eligible for consideration as Consent agenda items.

UST Removal and Replacement, located at the Phelan Campus, for a cost not to exceed \$_____ ; This contract will be completed on or before June 30, 1999

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Equipment, Supplies & Services (Pages 47-55)

- C1 - Procurement of equipment, supplies, services, etc., less than \$3,000 * C
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- C3 - Acceptance of Gifts * C

Human Resources (Pages 56-79)

- F1 - Resignation from an Academic Administrative position * C
- G1-7 - Academic Employees, Credit Program, District Funded * C
- H1-2 - Academic Employees, Credit Program, Categorically Funded * C

L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract. * C

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Policy and Procedures (Pages 80-102)

P1 - Amending San Francisco Community College District Policy Manual Section 2.07- City College Governance System by suspending part of Policy Manual Section 1.05D

P2 - Amending the San Francisco Community College District Policy Manual Section 1.05 - Meetings, By Suspending Part Of Policy Manual Section 1.05 D; Amending The Order Of Business For Regular Meetings

Special (Pages 103- 117)

S1 - 1. Rescinding Resolution No. 980917-S1
2. The Board hereby adopts the findings as stated in paragraph's 5, 6, 7, 8, 9, 10, 12, 13, 14, and 15 of this resolution, and
3. Adopting specific recommendations stated in the Study of Minority and Women Owned Business Utilization and Availability completed by Mason Tillman Associates, LTD.

S2 - Adopting a Successor Collective Bargaining Agreement between the San Francisco Community College District and the Service Employees International Union, Local 790, for the period October 29, 1998, through June 30, 2000, unless otherwise specified therein

S3 - Adopting Amended Wage Rates for Unrepresented Classified Management, Supervisory, or Confidential Employees for Fiscal Year 1998-1999

S4 - Amending Board of Trustees Resolution No. 961121-S3 to Include the Classification of Special Assistant VII (1366) - Coordinator of Interpreter Services and Establishing Wage and Benefit Levels for the Classification * C

S5 - Salary and Health Benefit Recommendation for Management Employees for Fiscal Years 1998-1999 and 1999-2000

Buildings and Grounds (Pages 118-124)

- W1 - Authorization to (1) enter into a contract with Pacific Bell for Coin Operated Pay Telephone Services campus-wide for the period November 1, 1998 through December 31, 2001 with the possibility of two (2) one year extensions upon mutual agreement between contractor and District and (2) transfer signing bonus to City College of San Francisco foundation, unrestricted, to promote and support educational programs.
- W2 - Authorization 1) to spend up to \$12,500 from the indirect cost allocation associated with the NSF Bio-Link Grant in order to reimburse the University of California, San Francisco (UCSF) for renovations needed to house the Bio-Link Grant administrative offices at UCSF, 1855 Folsom Street and 2) to enter into a \$1.00 per year three year lease agreement with UCSF for approximately 750 square feet of space on the 6th floor of 1855 Folsom Street for a period of three years once the renovations are complete with an option of two (2) single year extensions upon mutual agreement
- W3 - Authorization to exercise option to renew rental agreement for the use of space by the City College of San Francisco Campuses for fiscal year 1998-99 * C

XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: November 19, 1998

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B1
Authorization to award contract to
_____, the lowest responsible bidder
for the Project: Cloud Hall UST Removal and
Replacement, located at the Phelan Campus,
for a cost not to exceed \$_____;
this contract will be completed on or before
June 30, 1999

President and Members:

The District received several qualified bid proposals, including Minority Business Enterprise firms and the District wishes to contract with _____, the lowest responsible bidder, for the project: Cloud Hall UST Removal. This Project consists of replacing existing single steel wall underground fuel tank with a new double-wall fiberglass storage tank, installing new spill catch basin at filling connector, monitoring system, and new double-wall supply pipe.

This project is 100% funded by State Hazardous Substance Removal Program.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to award contract to _____, the lowest responsible bidder for the Project: Cloud Hall UST Removal & Replacement, located at the Phelan Campus, for a cost of \$_____; This contract will be completed on or before June 30, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B2
Authorization for Contract Modification #3
with Admond Construction Inc., a certified
Minority Business Enterprise (MBE) Firm, to
cover the cost of Change Order #3, for cost
of \$52,144.38, for the Project: Replacement
Facilities, located at the Phelan Campus, for
a total contract cost of \$459,064.96

President and Members:

Resolution 980326-B10 authorized the District to contract with Admond Construction Inc., a certified MBE firm, for construction services, for \$436,300, for the project: Site Preparation and Utilities for Replacement Facilities, located at the Phelan Campus. Contract Modification #1 (Resolution 980625-B12) to cover cost of Change Order #1 for a credit amount of \$34,932, and Contract Modification #2 (Resolution 980827-B8) to cover the cost of Change Order #2, for a cost of \$8,152.58, decreased the total project contract amount to \$409,520.58. This Change Order is composed of numerous items of work that were approved early in the project as Force Account work that was necessary to keep the project on schedule and final cost negotiations were only recently completed.

Contract Modification #3 for Change Order #3, in the amount of not to exceed, \$52,144.38 is necessary for additional work and includes modifications to electrical system and unforeseen site conditions.

This Contract Modification will be charged to the Project Appropriation Fund Nos. 420180-8050-6202-7100-S (50%) and 421400-8050-6202-7100-S (50%). This project will be paid for with the proceeds generated by the sale of the General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given for Contract Modification #3 with Admond Construction Inc., a certified Minority Business Enterprise (MBE) Firm, to cover the cost of Change Order #3, for cost of \$52,144.38 for the Project: Replacement Facilities, located at the Phelan Campus, for a total contract cost of \$459,064.96, and

FURTHER BE IT RESOLVED: That the Chancellor,
Chief Operating Officer,
and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Peter A. Goldstein
 Charles E. Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B3
Authorization for Contract Modification #2, for
Change Order #3, for a cost of \$25,816.59 with
A.R. Construction CO., a certified MBE firm,
for the project: Remodel Cloud Hall for Allied
Health, this contract will be completed on or
before December 31, 1999

President and Members:

Resolution 980430-B28 authorized the District to contract
with A.R. Construction Co., a certified MBE firm, the lowest
responsible bidder for the project: Remodel Cloud Hall for Allied
Health, for at the contract price of \$4,706,000. Contract
Modification #1 (Resolution No. 980917-B8) for Change Orders #1 and
#2 is \$21,542.43, and this increased the total contract amount to
\$4,727,542.43.

The Contract Modification #2 is for Change Order #3 is
\$25,816.59, and this will increase the total contract amount to
\$4,753,359.02.

Change order #03

(3.1) Demolition at portions of mezzanine perimeter to accommodate structural connections as required (unforeseen site condition)	\$ 6,767.55
(3.2) Expenses relating to dismissal/reschedule/redeployment of work crews, debris removal, material restock charges as a result of strike action by Local 790 (seven days delay)	\$13,346.77
(3.3) Remove additional hidden layer of ceiling tile glued to structure	\$ 1,777.53
(3.4) Demolition of furred plaster walls and ceilings (unforeseen site condition)	<u>\$ 3,924.74</u>
Total	\$25,816.59

This project will be paid for by a combination of funds.
This project is funded by State Capital Outlay Funds for
Construction. The portion of this project related to hazardous
materials removal is funded by State Hazardous Substance Removal
Program. The telecommunication systems will be funded with proceeds
generated by the sale of General Obligation Bonds, as the state
refused the District's request to fund this item.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given for Contract
Modification #2, for Change Orders #3, for a
cost of \$25,816.59 with A.R. Construction Co., a certified
MBE firm, for the project: Remodel Cloud Hall for Allied
Health. This contract will be completed on or before
December 31, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor,
Chief Operating Officer, and/or
their Designees are hereby authorized to execute any and
all documents on behalf of the District to effectuate this
resolution.

Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B4
Authorization to award contract to Adolph Schmidt General Contractors Inc., the lowest responsible bidder for the remodeling project: Library LRC, Artwork Display Cases & Atrium Piano Protective Enclosure, located at the Phelan Campus, for a cost \$65,808. This contract will be completed on or before July 31, 1999.

President and Members:

The District received several qualified bid proposals from Contractors, including Minority Business Enterprise firms and the District wishes to contract with Adolph Schmidt General Contractors Inc., the lowest responsible bidder, for the remodeling project: Library LRC, Artwork Display Cases & Atrium Piano Protective Enclosure. This Project consists of constructing a new display cases for exhibits, protective enclosure for the piano, and required electrical wiring and lighting.

Piano Storage Project	\$20,482
Display Case Project	<u>\$45,326</u>
Total	\$65,808

This project is funded by the Columbia Foundation for use in developing an art atrium in the Louise and Claude Rosenberg Library and Learning Resource Center (Resolution 950223-B8).

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to contract to Adolph Schmidt General Contractors Inc., the lowest responsible bidder for the remodeling project: Library LRC, Artwork Display Cases & Atrium Piano Protective Enclosure, located at the Phelan Campus, for a cost \$65,808. This contract will be completed on or before July 31, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B5
Authorization to conduct an excursion to Mexico, Summer 1999 (June 26, 1999 - July 20, 1999), in connection with a credit program, and authorization to contract with Kristensen International Travel & Tours, Ltd. (KITT, Ltd.) for travel and logistical program arrangements, with costs to be borne by the students for the excursion, City College of San Francisco

President and Members:

City College of San Francisco proposes an intensive language study program to Mexico from June 26 - July 20, 1999. Three units of credit for Spanish 4, 10A, 10B, 10C and 10D shall be assigned to this excursion, and the costs will be borne by the participants.

On January 13, 1994, a Request For Proposal, City College of San Francisco International Education Program, "Summer In Mexico, 1995" was mailed to 6 agencies which provide travel services. One proposal was received from Kristensen International Travel & Tours, Ltd. (KITT, Ltd.). On September 11, 1995, another Request For Proposal "Summer In Mexico, 1996" was mailed to 11 agencies which provide travel services. Two proposals were received, one from Kristensen International Travel & Tours, Ltd. (KITT, Ltd.), and one from Consortium for International Education (CIE). The proposals were as follows:

	<u>KITT, Ltd.</u> (15/20 Students)	<u>CIE</u> (15 Students)
Transportation round-trip: SFO/Oaxaca/SFO	\$ 690	\$ 700
Land package including, activity fees, hotels, meals as specified, the services of City College faculty, and classroom rental.	\$ 955/911	\$ 909
Insurance and Student ID	\$ 18	\$ 100
TOTAL COST:	\$ 1,663/1,619	\$1,709

KITT, Ltd. successfully provided us with services for the Summer 1994, 1995, 1996, 1997 and 1998 programs.

KITT, Ltd. is now requesting to renew their contract for Summer 1999. Their proposed costs are:

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<u># Of Students</u>	<u>Total Cost Per Student*</u>
15	\$ 1,852
20	\$ 1,777

*Includes air/land packages, insurance and student ID.

KITT holds commercial general liability protection in the amount of US \$ 2 million and errors and omissions insurance in the amount of US \$ 1 million. CCSF will be named as an additional insured during this program.

Based upon the criteria of our requirements and their prices, policies and past performance, we are now requesting to renew the contract with the firm of Kristensen International Travel & Tours, Ltd., to provide the necessary travel and logistical support arrangements for a "Summer In Mexico, 1999" program.

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District is hereby authorized to conduct an excursion to Mexico, Summer 1999 (June 26, 1999 - July 20, 1999), in connection with a credit program, and authorized to contract with Kristensen International Travel & Tours, Ltd. for travel and logistical program arrangements, with costs to be borne by the students for the excursion, and

FURTHER BE IT RESOLVED: That the San Francisco Community College District contract with Kristensen International Travel & Tours to obtain travel and educational program arrangements with costs to be paid by students for an excursion to Mexico, Summer 1999, and that the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute such contract on behalf of the San Francisco Community College District.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originators: Joanne Low

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.981029-B6

Authorization to (1) submit an application for a Community Development Block Grant, and (2) appropriate all funds upon approval by the Mayor's Office of Community Development of the City and County of San Francisco to construct a Landscaped Open and Public Space area on the John Adams Campus (along Ashbury and Hayes streets) for the benefit of students for the period of February 1, 1999 to January 31, 2000, in the amount not to exceed \$30,000

President and Members:

This resolution requests an authorization to submit a grant application to the Mayor's Office of Community Development of the City and County of San Francisco to fund a Public Space and Landscape Improvement project for the John Adams Campus.

The proposed project involves construction of a low-maintenance and accessible landscaped area along the Hayes and Ashbury street sides of the John Adams Campus. The project includes the planting of flora in an attractive landscaped area, the building of a functional and accessible seating areas, and the improvement of the open patio area and walkways—all of which will provide students with usable open space that will add to improving the conditions of the school and the surrounding neighborhood.

The project will allow John Adams' students to study, eat lunch, and relax between classes in a unique open space environment. Construction of an outdoor seating area with appropriate flora would benefit the surrounding community as well as CCSF students. The project has been endorsed by the Panhandle Residents Organization and the North of Panhandle Neighborhood Association.

The following Resolution is recommended for adoption:

THEREFORE BE IT RESOLVED: That the Board authorizes the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to submit an application for a Community Development Block Grant to the Mayor's Office of Community Development of

the City and County of San Francisco for the development and construction of a landscaped open space area at the John Adams Campus to serve students. The Grant will cover the period of February 1, 1999 through January 31, 2000 and is in an amount not to exceed \$30,000, and

FURTHER BE IT RESOLVED: That the San Francisco Community College District acknowledges that if it is selected for funding, the District will agree to (a) assure the continual use of the improvements to primarily low/moderate income students and residents; (b) comply with relevant provisions set forth in the City/District Grant Agreement and all relevant Federal and local requirements; and (c) assure that adequate maintenance funds are available for the upkeep and repair of all improvements funded by the grant, and

FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating Officer, and/or their designees are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the Controller and the San Francisco Community College District, and to submit any and all required reports in the administration of the said project.

Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Linda Squires Grohe

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B7
Authorization to enter special service contracts with 1) Joan Ortega to serve as Project Liaison, \$15,000; and 2) Carlos Castellanos as Job Recruiter, \$4,500 for the Hiring Hall Project for the period October 1, 1998 to June 30, 1999 total not to exceed \$19,500

President and Members:

During July 1998, The Board of Trustees approved Board Resolution (980729-B13) appropriating funds to create a hiring hall partnership project including SFCCD, the SF Multi-Employer Group (MEG) and Local 2 to create short-term, flexible, performance-based, on-site training courses in the hotels. To execute this program City College needs to draw upon the expertise of specialists from within the hospitality industry. Therefore, the Hiring Hall Project would like to hire consultants to serve as Project Liaison and Job Recruiter in support of its goals. Consultants are to be compensated at rates not to exceed the prevailing standards within the hotel/hospitality industry. The name, scope of work, period of service, rate of compensation, maximum amount of each contract and funding source are as follows:

1. Joan Ortega. As Project Liaison, Ms. Ortega will schedule all grant related training activities between CCSF, Local 2 and SF MEG. She will assist the Project Coordinator in assessment and curriculum development, and oversee and assess the project's evaluation measurements. Ms Ortega will work with the Task Force Coordinator to create new job opportunities; she will also sit on the Hiring Hall partnership and Hospitality Task Force. To work a total of 577 hours for the period October 1, 1998 through June 30, 1999. Compensated at rate of \$26 per hour; total not to exceed \$15,000. Funding: 123326-7176-5190-0500-N

2. Carlos Castellanos. As Job Recruiter, Mr. Castellanos will work with the Hiring Hall staff to develop and enhance job recruitment, especially for workers on the classified lists. He will make recommendations regarding changes to the job placement system, with particular attention to placements for employees already on the lists. He reports to the Hiring Hall Project Director. To work a total of 173 hours for the period October 1, 1998 through June 30, 1999. Compensated at rate of \$26 per hour; total not to exceed \$4,500. Funding: 123326-7176-5190-0500-N

Funding for these contracts are from the Hiring Hall grant awarded by California Community Colleges, Office of Economic Development. No general fund monies from the District are required.

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The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to enter into special service contracts with 1) Joan Ortega to serve as Project Liaison, \$15,000; and 2) Carlos Castellanos as Job Recruiter, \$4,500 for the Hiring Hall Project for the period October 1, 1998 to June 30, 1999, total not to exceed \$19,500, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Phyllis G. McGuire

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B8
Authorization to (1) accept \$5000 from
Sanwa Bank and (2) appropriate these
funds to the Multimedia Laboratory at
the Mission Campus

Presidents and Members:

By Resolution No. 970327-B11 the Board of Trustees authorized the submittal of an application for a grant and the appropriation of all funds. Through that grant, a Multimedia Lab was created at the Mission Campus.

During Hispanic Heritage month, Antonio Ruíz was honored as a leader in the Latino Community. To commemorate the occasion, on behalf of Antonio Ruíz of A. Ruíz Construction Company, SANWA Bank presented a check in the amount of \$5000 to support the Multimedia Laboratory at the Mission Campus of City College of San Francisco.

These funds will be used to augment the equipment needed for the Multimedia Lab.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to (1) accept a check for the amount of \$5000 from Sanwa Bank and (2) appropriate these funds to the Multimedia Lab at the Mission Campus, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Dr. Carlota del Portillo

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B9
Authorization for the Child Development/Family
Studies Department of City College of San
Francisco to receive funds in the amount of \$3,000
from the Miriam and Peter Haas Fund for purchasing
program materials and equipment for the Family
Resource Center

President and Members:

The Miriam & Peter Haas Fund has informed the Child
Development and Family Studies Department that it is eligible to
receive \$3,000 for purchasing program materials and equipment for
the Family Resource Center.

Income

Miriam & Peter Haas Fund	\$3,000
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Expenditures

Equipment for infants	650
Equipment for toddlers	650
Equipment for preschoolers	650
Equipment for school age children	650
Miscellaneous equipment	<u>400</u>

Total:	\$3,000
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No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the Child
Development/Family Studies Department of City
College of San Francisco to receive funds in the amount of
\$3,000 from the Miriam & Peter Haas Fund for purchasing
program materials and equipment for the Family Resource
Center, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer and/or their
designees are hereby authorized to execute any and all
documents on behalf of the District to effectuate this
resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Sandra Handler

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B10
Authorization for the Child Development/Family
Studies Department of City College of San
Francisco to receive funds in the amount of \$6,839
from the Philanthropic Ventures Foundation for
conducting credit classes in Early Childhood
Education. These classes will be given during the
1998 Fall semester in connection with the San
Francisco Professional Development Project

President and Members:

This resolution requests authorization for the Child
Development/Family Studies Department of City College of San
Francisco to receive funds from the Philanthropic Ventures
Foundation in order to provide Child Development credit classes
in the 1998 Fall Semester in connection with the San Francisco
Professional Development Project.

Income

Philanthropic Ventures Foundation Fund	\$6,839
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Expenditures

Instructional salary	<u>\$6,839</u>
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Total:	\$6,839
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No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the Child
Development/Family Studies Department of City
College of San Francisco to receive funds in the amount
of \$6,839 from the Philanthropic Ventures Foundation
for conducting credit classes in Early Childhood
Education. These classes will be offered during the
1998 Fall semester in connection with the San Francisco
Professional Development project, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer and/or their
designees are hereby authorized to execute any and all
documents on behalf of the District to effectuate this
resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Sandra Handler

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 981029-B11
Authorization to (1) submit an application
for funds and (2) appropriate all funds
receivable upon approval by the California
Community Colleges Chancellor's Office, under
the Foster Parent/Independent Living Training
program, for fiscal year 1998-99, in the
amount not to exceed \$13,100

President and Members:

The California Community Colleges Foster Parent Training Program has received funding to provide training to foster parents, group home staff, social workers and youth in foster care between the ages of 16 and 19 through an interagency agreement with the State Department of Social Services and the California Community Colleges Foundation. The purpose of this Independent Living Skills training money is to better prepare adolescents for emancipation, to provide specific training for foster parents and group home staff, and to the extent possible, include social worker training as part of the team approach to supporting youth on their caseload who are in the process of working toward emancipation. City College of San Francisco seeks approval to submit an application for such funds, and appropriate funds receivable to conduct a Foster Parent/Independent Living Training Program for the period July 1, 1998 through June 30, 1999.

City College of San Francisco is requesting \$13,100 for this purpose. The total project costs and the sources of funding are as follows:

Income:

Chancellor's Office	
California Community Colleges	\$13,100

Expenditure

Academic salaries	\$4,030
Classified salaries	3,171
Fringe benefits	940
Supplies & materials	1,000
Consultants	3,304
Administrative cost	655
Total:	\$13,100

No District matching funds are required.

The following resolution is recommended for adopting:

RESOLVED: That the Board authorizes the District to submit an application for funds and appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office, under the Foster Parent/Independent Living Training Program, for fiscal year 1998-99, in the amount not to exceed \$13,100, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption

Dr. Philip R. Day, Jr.
Chancellor

Originator: Sandra Handler

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 981029-B12
Approval of the Child Development Training Consortium Contract # 99-32660 with Yosemite Community College District in which City College of San Francisco agrees to conduct up to 1100 course units of college credit needed for licensing child care personnel; each student shall receive \$25 per course unit for the fiscal year 98-99, total funding is not to exceed \$27,500

President and Members:

For the last five years the Child Development/Family Studies Department has entered into an agreement to provide professional development services for child care staff. This program is funded by the California Department of Education, Child Development Division with Federal Development Block Grant Funds, and is made available through the Child Development Training Consortium, Yosemite Community College District. Personnel employed in child care settings who are enrolled in credit child development classes are eligible for tuition refund upon successful completion of the course. Depending on the number of applicants, these students may be reimbursed for one or more classes.

Income

Yosemite Community College District	\$27,500
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Expenditures

Tuition reimbursement	<u>27,500</u>
Total:	\$27,500

No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Board approves the Child Development Training Consortium Contract # 99-32660 with Yosemite Community College District in which City College of San Francisco agrees to conduct up to 1100 course units of college credit needed for licensing child care personnel; each student shall receive \$25 per course unit for fiscal year 98-99, total funding is not to exceed \$27,500, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Sandra Handler

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 981029-B13
Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office under Foster Care Education Program, for fiscal year 1998-99, granted to City College of San Francisco, in the amount not to exceed \$14,146

President and Members:

Pursuant to 1984 legislation, the California Community Colleges Chancellor's Office received an appropriation of \$1 million to be used for a statewide Foster Care Education Program in community colleges. The state funded program is designed to provide in-service training for individuals involved in the California Foster Care system. Approximately sixty-two colleges are providing training in fifty-one of the fifty-eight counties in the state. City College of San Francisco seeks approval to submit an application for such funds for the period July 1, 1998 through June 30, 1999.

The funds will be used to offer a Foster Parent Education Program using a variety of class formats and techniques. Participants receive a verification of training hours for each class attended. Central to the program will be a local advisory group that will continue to assist in the development of the program consistent with the needs of foster parents in San Francisco.

City College of San Francisco is requesting \$14,146 for this purpose. The total project costs and the sources of funding are as follows:

Income

Chancellor's Office	
California Community Colleges	\$14,146

Expenditure

Academic salaries	\$ 5,924
Classified salaries	3,370
Fringe benefits	1,200
Supplies/materials	800
Other operating expenses	2,452
Administrative cost	<u>400</u>
Total:	\$14,146

No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorize the District to submit an application for funds and appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office, under the Foster Parent Education Program, for the fiscal year 1998-99, granted to City College of San Francisco, in the amount not to exceed \$14,146, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Sandra Handler

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B14
Authorization to Amend the following Resolutions as indicated in the table

President and Members:

<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/ CONTRACTOR</u>	<u>CONTRACT DATE</u>	<u>ORIGINAL TOTAL AMOUNT</u>	<u>CHANGE</u>	<u>NEW TOTAL NOT TO EXCEED</u>	<u>COMMENTS; ORIGINATOR</u>
A 970327-B11	Mayor's Office of Community Development/ Mission Armory Foundation	Fiscal Year 1997-1998		Date Change	N/A	To extend contract ending date May 31, 1999. Originator: Susan Korey
B 980129-B4	Ralph Anderson & Associates	January through September 1998	\$10,000	+\$8,441	\$18,441	For additional special services and advice regarding the conduct of surveys of comparable school employers. Originator: Peter Goldstein
C 980326-B13	California Postsecondary Education Commission Eisenhower State Grant	March 27, 1998- June 30, 1998	\$11,000	+\$4,000 and increase time period until March 31, 1999	\$15,000	Additional writing responsibilities Originator: Robert Manlove
D 980827-B27	Campus Compact	July 1, 1998-June 30, 1999	\$4,000	Beginning date from July 1, 1998 to September 1, 1998	\$4,000	Originator: Robert Gabriner
E 980326-B19	Caroline Keawiec	February 15, 1998 - December 31, 1998	\$10,000	+\$3,000	\$13,000	For additional special services and advice for SBDC Originator: Steven Glick
F 980426-B18	Fred J. Hornbacher	February 15, 1998- December 31, 1998	\$10,000	+\$3,000	\$13,000	For additional special services and advice for SBDC Originator: Steven Glick

RESOLVED : That the Board authorizes the specified amendments to the Resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B15
Authorization to accept and appropriate all
receivable funds from the Foundation of City
College of San Francisco for the purpose of
operating Educational Access Television,
Cable Channel 52 funded by television access
funds from the City of San Francisco, a total
of \$54,723

President and Members:

The City and County of San Francisco gives a portion of the TCI Cablevision franchise fee to support operations of Educational Access Television, Cable Channel 52, currently operated by City College of San Francisco. These funds are given by the City and County of San Francisco to the Educational Access Television, Cable Channel 52 account of the Foundation of City College of San Francisco. The funds are restricted to pay only for operating expenses of Educational Access Television, Cable Channel 52.

The Foundation of City College of San Francisco will donate a total of \$54,723 to City College to pay operating expenses for Educational Access Television, Cable Channel 52.

The following resolution is recommended for adoption:

WHEREAS: The educational access channel offers students important distance-education opportunities, as well as a range of valuable educational services to the College and the San Francisco Community, and

WHEREAS: The City and County of San Francisco has given \$54,723 to the Foundation of City College of San Francisco for the purpose of operating Educational Access Television Cable Channel 52 to assist students and provide educational programming for the City of San Francisco, and

THEREFORE BE IT RESOLVED: That authorization be given to accept and appropriate all receivable funds from the Foundation of City College of San Francisco for the purpose of operating the Educational Access Television, Cable Channel 52 funded by television access funds from the City of San Francisco, \$54,723, and

FURTHER BE IT RESOLVED: That the Chancellor,
Chief Operating Officer,
and/or their designees are hereby authorized to execute all documents necessary to record this budget revision

on the accounts of the San Francisco Controller and the San Francisco Community College District and to submit any and all reports required by the Foundation of City College of San Francisco in the administration of said program.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Suzanne Korey

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B16
Authorization to 1) contract with and 2)
appropriate funds receivable from the Private
Industry Council of San Francisco for the San
Francisco Assessment Center (SFAC) to provide
vocational assessment services at Career Link for
the period July 1, 1998 through June 30, 1999, in
the amount of \$80,000

President and Members:

The San Francisco Assessment Center (SFAC) was established in 1992 through a subcontract with the Private Industry Council of San Francisco (PIC). The funding comes from the Department of Labor under the Job Training Partnership Act (JTPA). The original three year contract was for career and vocational assessment services for JTPA-eligible and other low income individuals. PIC has continued to contract for these services on an annual basis.

The Private Industry Council wishes to contract with City College of San Francisco for another year of assessment services through the San Francisco Assessment Center. In November 1995 the SFAC co-located with the Private Industry Council, the Employment Development Department and the Department of Human Services to form Career Link, a One-Stop Career Center. Career Link provides multi-agency career, education, training and employment resources to job seekers and career changes.

Income from Local Source

Private Industry Council	\$80,000
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Expenditure

Salaries and Benefits	\$63,237
Supplies	10,363
Indirect Costs (for CCSF)	<u>6,400</u>
Total	\$80,000

No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That authorization is hereby given to 1) contract with and 2) appropriate funds from the Private Industry Council of San Francisco for the San Francisco Assessment Center (SFAC) to provide career and vocational assessment at Career Link for the period July 1, 1998 through June 30, 1999, in the amount of \$80,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Phyllis McGuire

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B17
Authorization to receive \$5,902 from Chabot-
Las Positas Community College District for
participation, October 1, 1998 through July
31, 1999, in the implementation of the
California Early Childhood Mentor Program

President and Members:

This resolution requests authorization to receive funds from Chabot-Las Positas Community College District to implement the California Early Childhood Mentor Program. The California Early Childhood Mentor Program is a joint program of 63 community colleges that recruits and selects experienced child care teachers and directors to be mentors to student teachers and novice directors. City College of San Francisco, through the Child Development and Family Studies Department, will identify Early Childhood students seeking practical supervised experience and will oversee their training with experienced mentor teachers from the local childcare community.

Income

Chabot-Las Positas Community College District	\$5,902
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Expenditures

Instructor's Salary	\$4,752
Curricular Materials	\$1,000
Printing Cost for Materials	<u>\$ 150</u>

Total:	\$5,902
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No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to receive \$5,902 from Chabot-Las Positas Community College District for participation, October 1, 1998 through July 31, 1999, in the implementation of the California Early Childhood Mentor Program, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Sandra Handler

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B18
Authorization for the Child Development/Family
Studies Department of City College of San Francisco
to receive funds in the amount of \$35,000 from the
San Francisco Foundation-Community Initiative Fund
for developing and offering courses specifically
tailored for family child care providers for the
period October 1, 1998 through March 31, 2000

President and Members:

This resolution requests authorization for the Child
Development and Family Studies Department to receive \$35,000 from
the San Francisco Foundation-Community Initiative Fund for the
purpose of developing and offering early childhood courses
specifically tailored for family child care providers for an 18
month period beginning October 1, 1998 through March 31, 2000.
Some courses are to be offered bi-lingually (Spanish or Cantonese)
and at least 1 course will be conducted in a public housing
project.

Income

San Francisco Foundation-Community Initiative Fund	\$35,000
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Expenditures

Academic salaries	\$17,842
Classified salaries	2,046
Employee benefits	1,560
Materials and supplies	4,834
Reproduction and printing	2,050
Other operating expenses	6,668
Total:	\$35,000

No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the Child
Development/Family Studies Department of
City College of San Francisco to receive funds in the
amount of \$35,000 from the San Francisco Foundation-
Community Initiative Fund for developing and offering
courses specifically tailored for family child care
providers for the period October 1, 1998 through March
31, 2000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer and/or their
designees are hereby authorized to execute any and all
documents on behalf of the District to effectuate this
resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Sandra Handler

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B19
Authorization to conduct an excursion to Italy, for Summer 1999 in connection to an instructional program, and authorization to contract with Accent International Consortium for Academic Programs Abroad, Ltd, ("Accent") to obtain travel and educational program arrangements, with costs to be borne by students, for the excursion, May 29, 1999 - June 25, 1999

President and Members:

On July 8, 1991, a Request for Proposals, City College of San Francisco International Education Program, "Italy" was mailed to 9 agencies which provide travel services. The closing date for receipt of proposals was Monday, July 29, 1991. One proposal was received, a bid by Opportunities In Learning (O.I.L.). O.I.L. was awarded a contract based upon the criteria of our requirements and their price, policies, and past performance. In 1991, European Studies Abroad and their subcontractor O.I.L. changed their name to Accent International Consortium for Academic programs.

O.I.L./ACCENT has very successfully provided us with services for sixteen (16) consecutive semesters since Spring 1991. In fact, O.I.L./ACCENT has consistently received excellent evaluations from City College students.

City College proposed and offered a 1997 and 1998 summer program in Florence, in addition to its Fall and Spring programs. Since Accent had been evaluated extremely positively over the semesters, had consistently received excellent evaluations by the students, and had continually met the criteria of our requirements in price, policies, and past performance, a contract with the firm of Accent was recommended to provide the necessary travel and educational program arrangements for the Summer 1997 and 1998 Semester in Florence programs.

City College is now proposing to offer a Summer 1999 program in Italy. Students who participate in this program will enroll in Biology 30 (3.0 credits) and Art History 102 (3.0 credits). Accent's proposed cost for this program, which includes instruction, activities, ground transportation and lodging in student apartments is as follows:

<u>Semester</u>	<u>Total Cost Per Student (Land Only)</u>
Summer 1999	\$2,550.00 (airfare not included)

Accent has insurance coverage of \$1,000,000 dollars for liability and \$1,000,000 for errors and omissions issued by Calender-Robinson Co., Inc., General Insurance Brokers. City College is listed as an additional insured on the policy.

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District approves authorization to conduct an excursion to Italy, Summer 1999 in connection with an instructional program, and to contract with Accent International Consortium for Academic Programs Abroad, Ltd, ("Accent") to obtain travel and educational program arrangements, with costs to be borne by students, for the excursion, May 29, 1999 - June 25, 1999; and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the San Francisco Community College District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originators: Joanne Low

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B20
Appropriating the City College
Adolescent Pregnancy Prevention Program
(C-CAPP) grant of \$270,000 from Office
of Population Affairs, Beginning
September 16, 1998 through September 15,
1999 to City College of San Francisco,
Evans Campus for contractual services,
purchase of materials, supplies,
equipment, telephone services, etc.

President and Members:

The U.S. Department of Health and Human Services, Office of Population Affairs has awarded a continuation grant to City College of San Francisco, Evans Campus in the amount of \$270,000 for contractual services, purchase of materials, supplies, equipment, for the second year of operation of the C-CAPP a teen pregnancy prevention program, to recruit and train CCSF students to provide educational pregnancy prevention presentations, risk assessment and referral services to students attending SFUSD middle and high schools. This program will recruit and train CCSF students as peer health educators who became parents when they were teenagers.

The total grant of \$270,000 requires an in-kind match from the San Francisco Community College District in the form of access to conference rooms, as well as classroom space and computer labs on an as needed basis. These accommodations will be made available at the Evans Campus. No additional matching funds are required to carry out the grant. The following are partners in the project: San Francisco Unified School District, Youth Guidance Center, San Francisco Department of Human Services, San Francisco State University, and the Oregon Advanced Technology Consortium.

<u>Income from U.S. Dept. Of Healt & Human Services</u>	
Office of Population Affairs	\$ 270,000

Expenditures

Project Consultant Management/Coordinator	86,200
Health Education Consultant	38,510
Current Student Peer Hlth. Educators	50,100
Additional Student Peer High Educators	42,253
Spot 52 Productions, Video Production	9,000
CAMI Consulting, Evaluation Services	8,000
Indirect Cost to City College of San Francisco	20,000
Equiment, Materials, Postage and Supplies	<u>15,937</u>
Total	\$ 270,000

In-Kind Match Expenditures

Access to conference rooms,
classrooms, computer labs
at the Evans Campus

\$ 30,050

*No dollar match is required for this grant

The following resolution is recommended for adoption:

RESOLVED: That Authorization be and is hereby given to appropriate the City College Adolescent Pregnancy Prevention Program (C-CAPP) grant of \$270,000 from U.S. Dept. Of Health and Human Services Office of Population Affairs to City College of San Francisco, Evans Campus for contractual services, purchase of materials, supplies, equipment, telephone services, etc., and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution. The C-CAPP funding for the fiscal year 98-99 ends September 15, 1999.

Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Bernice Brown

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B21
Authorization to enter into an Agreement with 1) Robert Baillie, total not to exceed \$86,200; 2) Christina Serrano, total not to exceed \$38,510, 3) Antoinette Ortiz, total not to exceed \$19,500, 4) Alia Rovai total not to exceed \$10,200, 5) Elizabeth Saunders, total not to exceed \$10,200, 6) Amallia Smith, total not to exceed \$10,200 to provide pregnancy prevention educational and support services to the City College Adolescent Pregnancy Prevention Program (C-CAPP) funded by the U.S. Dept. Of Health and Human Services Office of Population Affairs, beginning September 16, 1998 through September 15, 1999, total not to exceed \$174,810

President and Members:

On July 29, 1998 the San Francisco Community College District adopted Resolution No. 980729-B9 to (1) submit a continuation application (2) Upon approval of Resolution 981029-B20 appropriate all funds upon approval of the U.S. Department of Health and Human Services, Office of Population Affairs to continue the C-CAPP through the CCSF Business Department for the period September 16, 1998 to September 15, 1999, in the amount not to exceed \$270,000.

The City College Adolescent Pregnancy Prevention Program provided comprehensive pregnancy prevention presentations to 1,600 SFUSD middle and high school students in 12 SFUSD middle and high schools during the program year October 1, 1997 to September 15, 1998.

1. Robert Baillie. The current project director has developed, implemented, coordinated, supervised and administered the C-CAPP for the first program year. For the second program, Mr. Baillie will design and implement a 2 pregnancy prevention presentations for the parents of SFUSD middle and high school who participate in the C-CAPP. Mr. Baillie will also provide pregnancy prevention advice and referral services for at-risk SFUSD students. Not to exceed \$86,200.
2. Christina Serrano. The current health education supervisor will continue to recruit, train and supervise CCSF students as peer health educators providing pregnancy prevention health education services for SFUSD middle and high school students. Not to exceed \$38,510.

3. Antoinette Ortiz. Trained during the last program year as an additional health education supervisor. Will provide pregnancy prevention presentations, risk assessment and referral services to SFUSD middle and high school students. Not to exceed \$19,500.
4. Alia Rovai. A current peer health educator will continue to provide pregnancy prevention presentations and health education services to SFUSD middle and high school students. Not to exceed \$10,200.
5. Elizabeth Saunders. A current CCSF student and peer health educator will continue to provide pregnancy prevention presentations and health education services to SFUSD middle and high school students. Not to exceed \$10,200.
6. Amallia Smith. A current peer health educator will continue to provide pregnancy prevention presentations and health education services to SFUSD middle and high school students. Not to exceed \$10,200.

THEREFORE BE IT RESOLVED: That the Board authorizes the District to enter into an Agreement with 1) Robert Baillie, total not to exceed \$86,200; 2) Christina Serrano, total not to exceed \$38,510, 3) Antoinette Ortiz, total not to exceed \$19,500, 4) Alia Rovai \$10,200, 5) Elizabeth Saunders, total not to exceed \$10,200, 6) Amallia Smith, total not to exceed \$10,200 to provide pregnancy prevention educational and support services to the City College Adolescent Pregnancy Prevention Program (C-CAPP) funded by the U.S. Dept. Of Health and Human Services Office of Population Affairs, beginning September 16, 1998 total not to exceed \$174,810 , and

FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Office, and/or their designee, are hereby authorized to execute any and all documents on behalf of the district to effectuate this resolution.

Recommend for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Bernice Brown

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980529-B22
Authorization to subcontract with San Francisco State University (SFSU) for activities related to a grant from the Chancellor's Office, California Community Colleges, Educational Services and Economic Development Division for the San Francisco Bay Area Regional Health Occupation Resource Center for the period of July, 1 1998 to June 30, 1999 in the amount not to exceed \$165,353

President and Members:

This resolution requests an authorization to subcontract with San Francisco State University (SFSU) for activities related to a grant from the Chancellor's Office, California Community Colleges, Educational Services and Economic Development Division for the San Francisco Bay Area Regional Health Occupation Resource Center (RHORC) 980528-B19. The RHORC with headquarters at City College of San Francisco, will focus on improving workforce training of technical and first-level health professionals, and will develop a forum for a working collaboration between health care employers, state and local government agencies, and education providers from all segments. Furthermore, the Center will carry out technical assistance for employees regional community colleges and will develop an electronic/hard copy information depository.

City College of San Francisco is the fiscal agent.

Income:

Chancellor's Office California Community Colleges	\$165,353
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Expenditures:

Salaries and Benefits	\$108,330
Equipment	4,000
Travel	10,000
Speaker's Fee	4,000
Conference Facility Fees	5,000
Supplies and Services	8,500
4% Indirect	<u>6,360</u>
Total to SFSU	\$165,353

The following resolution is recommended for adoption:

RESOLVED: That the Board hereby authorizes the District to subcontract with San Francisco State University
10/29/98 - B22 page 1

(SFSU) for activities related to a grant from the Chancellor's Office, California Community Colleges, Educational Services and Economic Development Division for the San Francisco Bay Area Regional Health Occupation Resource Center for the period of July, 1 1998 to June 30, 1999 in the amount not to exceed \$165,353, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Robert Gabriner

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 981029-B23
Authorization to subcontract with San
Francisco State University (SFSU) to provide
tutoring services through the ESL department
for elderly immigrants seeking citizenship
for the period October 15, 1998 until
September 30, 1999, in the amount not to
exceed \$8,435.56

President and Members:

Project SHINE is a collaborative effort between City College of San Francisco (CCSF) and San Francisco State University (SFSU) with the following objectives. First, to meet the needs of immigrant elders preparing for the naturalization exam. Students from CCSF and SFSU will tutor seniors who are studying in Citizenship classes at City College of San Francisco. Second, to nurture intergenerational relationships to benefit both elders and students. The service will be provided at various campuses and community centers in existing citizenship classes.

The total of the grant is \$8,435.56 for the time period of October 15, 1998 until September 15, 1999. No additional physical space is required. San Francisco State University is the fiscal agent.

The following resolution is recommended for adoption:

Income
SFSU

\$8,435.56

Expenditure

Student tutors and lab aides
Total not to exceed

\$8,435.56
\$8,435.56

RESOLVED: That the Board hereby authorizes the District to subcontract with San Francisco State University (SFSU) to provide tutoring services through the ESL department for elderly immigrants seeking citizenship for the period October 15, 1998 until September 30, 1999, in the amount not to exceed \$8,435.56, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer and/or their
designees are hereby authorized to execute any and all
documents on behalf of the District to effectuate this
resolution

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Robert Gabriner

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B24

Authorization (1) to submit an application for funds and (2) to appropriate all funds receivable upon approval by the U.S. Department of Labor to provide funding to support the expansion of workforce and workplace development and training for the period October 1, 1998 through September 30, 1999, total not to exceed \$200,000

President and Members:

The District's proposal is for funds which will support the expansion of workforce and workplace development and training and will contribute to the extensive research and development of a skills standard matrix in quality control for the apparel manufacturing industry.

The Dean of the School of Applied Science & Technology will oversee implementation of these funds. Day-to-day management will be the responsibility of Garment 2000.

Income From DOL:

U.S. Department of Labor	\$200,000
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Expenditures:

Academic Salaries	\$113,481
Classified Salaries	20,063
Employee Benefits	20,032
Supplies	1,424
Other Operating Expenses	26,185
Equipment	4,000
Indirect Costs	<u>14,815</u>
Total	\$200,000

No unrestricted general funds of the District are required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor and/or Chief Operating Officer are hereby authorized 1) to submit an application for funds and 2) to appropriate all funds receivable upon approval by the U.S. Department of Labor to provide funding to support the expansion of workforce and workplace development and training for the period October 1, 1998 through September 30, 1999, total not to exceed \$200,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or
their designee are hereby authorized to execute any
and all documents on behalf of the District to
effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Phyllis McGuire

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-B25
Authorization to contract with San Francisco
Unified School District to work in the development
and implementation of the Tech Prep Consortium for
the period July 1, 1998 through June 30, 1999,
total not to exceed \$5,000

President and Members:

The Board of Trustees approved Board Resolution No. 980430-B14 appropriating funds from Chancellor's Office California Community Colleges for a grant to continue the development of the Tech Prep Consortium. As a participant in the Consortium and Subrecipient of the grant, San Francisco Unified will provide teachers, counselors and administrators to work on Tech Prep activities, including curriculum development, direct services to students, staff development, conferences and supplies and materials required for such activities.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to contract with San Francisco Unified School District to work in the development and implementation of the Tech Prep Consortium for the period July 1, 1998 through June 30, 1999, total not to exceed \$5,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Phyllis G. McGuire

ADDITION 10/23/98

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No 981029-B26
Authorization to amend contract with
Angus Hamer Networking for special
services to City College of San
Francisco for the design of the
college's wide area network (WAN) and
for WAN technical support for the
period from July 1, 1998 through
December 31, 1998 for an additional
\$31,500 for a total cost of the current
contract not to exceed \$ 189,500

President and Members:

By Resolution No. 980625-B9A, the Board of Trustees authorized a contract extension with Angus Hamer Networking into the current fiscal year for operational technical support of the College's Wide Area Network (WAN) for a cost not to exceed \$101,000. By resolution 980827-B1, the Board of Trustees authorized a contract amendment to add several categorically funded projects for an additional \$58,000.

In addition to providing consultation on operational technical support issues related to the College's WAN, Angus-Hamer Networking's expertise is needed to implement several additional network maintenance and upgrade projects that need to be completed this year --- the reconfiguration of the computer room in Batmale Hall, necessitated by the installation of the fiber backbone in the building, the network reconfiguration necessitated by the addition of a second T-1 line to provide more bandwidth for Internet connectivity, and reconfiguration of the Rosenberg Library's network.

The cost for this contract amendment will be charged to the general funds in the Information Technology Service budget.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to amend
the contract with Angus Hamer Networking
for special services to City College of San
Francisco for the design and implementation of the
college's wide area network (WAN) and for WAN
technical support for the period from July 1, 1998
through December 31, 1998 for an additional

\$31,500 for a total cost of the current contract not to exceed \$ 189,500, and .

FURTHER BE IT RESOLVED: That the Chancellor,
Chief Operating Officer,
and/or their designees are hereby authorized to
execute any and all documents on behalf of the
District to effectuate this resolution.

Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Mamie How

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-C1
Procurement of Equipment, Supplies,
Services, Etc., Less than \$3,000

President and Members:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than \$3,000. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$345,971.54 individual amounts of less than \$3,000 not heretofore approved as summarized and detailed below:

Direct Payments	\$ 113,681.06
Purchase Orders	196,853.64
Travel/Mileage	35,436.84
GRAND TOTAL:	\$ <u>345,971.54</u>

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: James Kendrix

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980917-C2
Procurement of equipment, supplies,
services, etc., more than \$3,000

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for
the procurement of the equipment,
supplies, services, as detailed in Attachment "A".

GRAND TOTAL: \$1,014,944.64

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: James Kendrix

ATTACHMENT A
RESOLUTION NO. 981029-C2

1	2	3	4	5	6	7	8	9	10
Fund	Org	Acct	Prog	Act	Budget Unit	Vendor	Doc #	Amount	Description
1									
2									
3									
4	U	0004	5190	S	Board of Trustees	Aura N. Clendenen	PS90015	10,000.00	Other Consulting
5	U	0020	5631	S	Chancellor's Office	GMAC (General Motors)	TP53674A	7,636.32	Vehicle Leases
6	U	0040	5802	C	Public Information	San Francisco Newspaper Agency	DP62077	6,346.85	Advertising
7	U	0050	5190	S	Research and Planning	Conway R	PS90007	6,000.00	Other Consulting
8	U	0070	5721	S	General Counsel Office	Keenan & Associates	DP54684	8,696.39	Judgement/Claims
9	U	0070	5721	S	General Counsel Office	Liebert Cassidy Frierson	DP54682	8,435.00	Legal Services
10	U	2510	5190	S	ITS - General	Low S	PS62152	32,000.00	Other Consulting
11	U	3522	5510	S	Utilities	San Francisco Water Department	DP62512	20,760.68	Utilities
12	U	3522	5510	S	Utilities	San Francisco Water Department	DP62525	18,269.06	Utilities
13	U	3522	5520	S	Utilities	PUC - Bureau of Light, Heat & Power	VP20986D	35,857.75	Utilities
14	U	3524	6432	S	Other Services	Downtown Ford Sales	PO50035	26,111.62	Vehicles
15	U	3562	4301	S	College Services	Office Depot Inc.	OD09632	7,401.87	Supplies
16	U	3562	4303	S	College Services	Office Depot Inc.	OD09631	5,886.16	Supplies
17	U	3564	5350	S	Mail Services	U. S. Postmaster	DP64810	80,000.00	Postage
18	U	3569	4303	S	Custodial Services	The Unisource Corp.	TP64809	10,000.00	Supplies
19	U	4026	4301	S	A & R Dean's Office - Credit	Prestige Graphics, Inc.	PO63538	7,660.10	Supplies
20	U	4900	3501	S	Central Services	Employment Development Dept.	DP55305	12,381.15	Unemployment Ins
21	U	4900	5130	S	Central Services	The Every Child Can Learn Foundation	DP53685	15,000.00	Membership/Dues
22	U	4900	5190	S	Central Services	Western Research & Development	TP57358	40,000.00	Other Consulting
23	U	4900	5910	S	Central Services	Axt A	DP52700	6,092.45	Misc-Check Replace
24	U	8360	4303	C	Institutional Sup - Chntwn/NB	Office Depot Inc.	OD09804	4,759.98	Supplies
25	U	8460	5632	C	Institutional Sup - Mission	Savin Corp.	TP64726	11,470.00	Copier Leases
26	U	8460	5650	C	Institutional Sup - Mission	Xerox Corp	TP64716	3,583.56	M&R Equipment
27	U	8460	5650	C	Institutional Sup - Mission	Xerox Corp	TP64720	3,285.00	M&R Equipment
28						Total Unrestricted		\$ 387,633.94	
29									
30									
31	425002	0130	6201	S	Bond-Mission Land Purchase	EIP Associates	DP55308	36,612.18	Bond Project
32	425002	0130	6201	S	Bond-Mission Land Purchase	EIP Associates	DP55307	3,820.25	Bond Project
33	425002	0130	6201	S	Bond-Mission Land Purchase	Stubbs, Hittig & Leone	DP57354	3,019.30	Bond Project
34	425001	0130	6201	S	Bond-Chinatown/NB Land Purc	EIP Associates	DP55308	23,826.53	Bond Project
35	425001	0130	6201	S	Bond-Chinatown/NB Land Purc	EIP Associates	DP55307	19,048.68	Bond Project
36	425001	0130	6201	S	Bond-Chinatown/NB Land Purc	Stubbs, Hittig & Leone	DP57354	6,518.26	Bond Project
37	420180	8050	6202	S	HS - Replacement Facilities	Sonitrol	DP40851	4,820.00	Bond Project
38	415991	0130	6101	S	Bond - Salaries/Contracts	Stevens & Associates	CT70003A	18,017.00	Bond Project
39	414001	0130	5640	S	Unallocated Projects	Shaw Contract Flooring	PO43897	6,251.63	M&R Non-Equip
40	413201	0130	5721	S	Stadium Renovation	Div. of Labor Standards Enforcement	DP40804	13,084.30	Release of Payment

	1	2	3	4	5	6	7	8	9	10
41	412832	0130	6202	7100	S	HAZ MAT-Underground Storage	RGA Environmental, Inc.	DP40801	3,690.00	Capital Outlay
42	412028	0130	6201	7100	S	CAL Works-JAD Renovation	TH Associates	CT41718	27,000.00	Bond Project
43	212105	7334	6411	6920	N	State Preschool Full Day 98-99	MG West	PO63009	3,721.76	Equipment
44	212004	7334	6411	6920	N	Tax Bailout 98-99	MG West	PO63009	3,721.75	Equipment
45	211015	7334	4303	6920	N	CCFP State Preschool 98-99	Safeway Inc.	TP63023	35,000.00	Supplies
46	211015	7334	4303	6920	N	CCFP State Preschool 98-99	Alliant Foodservice, Inc.	TP63033	9,000.00	Supplies
47	211015	7334	4303	6920	N	CCFP State Preschool 98-99	S.F. Supply Master, Inc.	TP63031	6,000.00	Supplies
48	211015	7334	4303	6920	N	CCFP State Preschool 98-99	S.F. Supply Master, Inc.	TP63028	3,000.00	Supplies
49	211014	7334	4303	6920	N	CCFP Center Based 98-99	Safeway Inc.	TP63029	9,000.00	Supplies
50	211014	7334	4303	6920	N	CCFP Center Based 98-99	Alliant Foodservice, Inc.	TP63034	8,000.00	Supplies
51	211014	7334	4303	6920	N	CCFP Center Based 98-99	S.F. Supply Master, Inc.	TP63021	4,000.00	Supplies
52	211014	7334	4303	6920	N	CCFP Center Based 98-99	S.F. Supply Master, Inc.	TP63027	3,000.00	Supplies
53	127321	9210	5190	0500	N	SF Airport Comm - 32	Jordan V	PS90010	27,755.00	Other Consulting
54	127321	9210	5190	0500	N	SF Airport Comm - 32	Butler N	PS90011	27,755.00	Other Consulting
55	125503	1105	5650	6950	S	Parking Fund Fees	VenTek International	TP50033	5,000.00	M&R Equipment
56	125503	1105	6412	6950	S	Parking Fund Fees	Emergency Vehicle Systems	PO50037	3,871.91	Equipment
57	125502	7620	6413	1500	N	Institute for International Student	US Machinery	PO56608	4,274.06	Equipment
58	125112	1105	5190	6599	S	Chinatown Rental Properties	Lim M	TP45646	36,000.00	Other Consulting
59	123863	6110	5632	6490	C	Matriculation Credit 98-99	Savin Corp.	TP14842	6,400.32	Copier Leases
60	123863	6110	5632	6490	C	Matriculation Credit 98-99	Savin Corp.	TP14842B	3,240.00	Copier Leases
61	123848	7138	5650	0500	C	BLK GRNT-TAX 98-99	Michaels Refrigeration	TP14936	12,918.00	M&R Equipment
62	123848	7138	5650	0500	C	BLK GRNT-TAX 98-99	GCS Service, Inc.	TP14942	5,000.00	M&R Equipment
63	123848	7534	4301	0600	C	BLK GRNT-TAX 98-99	Howard Quinn Co.	TP43846	20,000.00	Supplies
64	123848	7736	4303	0800	C	BLK GRNT-TAX 98-99	T & B Sports	PO58426	5,724.47	Supplies
65	123848	9500	4302	6110	S	BLK GRNT-TAX 98-99	Summit Business Forms	TP50395	5,500.00	Supplies
66	123848	9500	4302	6110	S	BLK GRNT-TAX 98-99	Toptek Micro Center, Inc.	TP50390	4,000.00	Supplies
67	123848	9500	4302	6110	S	BLK GRNT-TAX 98-99	American Ink Products Co	TP50394	3,000.00	Supplies
68	123848	9500	5650	6110	S	BLK GRNT-TAX 98-99	The Computer Company	TP50400	12,000.00	M&R Equipment
69	123848	9500	5650	6110	S	BLK GRNT-TAX 98-99	SPW Enterprises, Inc.	TP50399	6,000.00	M&R Equipment
70	123848	9500	5650	6110	S	BLK GRNT-TAX 98-99	Toptek Micro Center, Inc.	TP50398	5,500.00	M&R Equipment
71	123848	9500	5650	6110	S	BLK GRNT-TAX 98-99	On Time Mac Service, Inc.	TP50397	3,500.00	M&R Equipment
72	123846	7210	6413	0700	C	Block Grant 97-98	US Machinery	PO51646	6,412.36	Equipment
73	123846	7232	5650	1900	C	Block Grant 97-98	Spectronic Instruments	TP63105	15,500.00	M&R Equipment
74	123846	7257	6413	0900	C	Block Grant 97-98	Toptek Micro Center, Inc.	PO61724	7,003.69	Equipment
75	123846	7260	6414	1900	C	Block Grant 97-98	Jamesco Electronics Co	PO47504	7,322.68	Equipment
76	123846	7272	6413	1700	C	Block Grant 97-98	CCSF Bookstore	PO58663	20,715.85	Equipment
77	123846	7725	4303	1200	C	Block Grant 97-98	Bay Area Surgical Co	PO56027	3,313.46	Supplies
78	123846	7725	6414	1200	C	Block Grant 97-98	J. M. Keckler Medical Co. Inc.	PO56010	5,863.91	Equipment
79	123846	7756	6414	1200	C	Block Grant 97-98	Zymed Inc.	PO21878	4,860.80	Equipment
80	123846	9320	6414	6120	C	Block Grant 97-98	Bay Area Communications, Inc.	PO51211A	4,052.48	Equipment

ATTACHMENT A
RESOLUTION NO. 981029-C2

1	2	3	4	5	6	7	8	9	10
81	123845	7232	6414	1900	C	Block Grant 97-98	V W R Scientific	PO63112	Equipment
82	123403	7264	5190	0400	C	ECO/DEV BIOTECH CTR 98-9	Hom M	PS90006	Other Consulting
83	123383	7175	5190	0900	N	ECO/ATTC 98-99	Bailey V	PS90008	Other Consulting
84	123352	9210	5190	7030	N	ECO/CACT 98-99	Lee Y	PS90017	Other Consulting
85	123204	7320	5190	6420	C	DSPS Excess Costs 98-99	Harris D	DP63410B	Other Consulting
86	123112	7800	4303	6920	N	Calworks 98-99	Alliant Foodservice, Inc.	TP63035	Supplies
87	123112	7800	4303	6920	N	Calworks 98-99	Safeway Inc.	TP63022	Supplies
88	123111	7800	4302	6020	N	CALWORKS 97-98	Toptek Micro Center, Inc.	PO61761	Supplies
89	123111	7800	4302	6020	N	CALWORKS 97-98	Zack Electronics	PO61762	Supplies
90	122501	8250	5190	6830	N	Pregnancy Prevention Program	Ortiz A	PS90009	Other Consulting
91	122501	8250	5190	6830	N	Pregnancy Prevention Program	CAMI Consulting	TP80008C	Other Consulting
92	121506	7173	5190	6470	S	Vatea T2C 98-99	Bailey V	PS90008	Other Consulting
93	121506	7730	6411	1200	N	Vatea T2C 98-99	Amzco/Surgical Devices USA	PO62958	Equipment
94	121506	7742	6414	1200	C	Vatea T2C 98-99	Audio Graphic Systems	PO54293	Equipment
95	121122	7177	5190	7030	N	DOL - Garment 2000 97-98	Mak S	PS90012	Other Consulting
96							Total Restricted	\$ 627,310.70	
97									
98							Total Unrestricted and Restricted	\$ 1,014,944.64	

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-C3
Acceptance of Gifts

President and Members:

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash exceeding \$250, (4) securities, (5) precious stones, (6) precious metals, (7) goods other than (1) or (2) above with a market value exceeding \$1,500, be accepted by the SFCCD only by resolution of the Board of Trustees.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

The following resolution is recommended for adoption:

WHEREAS: the SFCCD has been tendered the gifts detailed in Attachment A;

WHEREAS: Frances Lee, Provost, declares that these gifts will enhance the instructional program of the San Francisco Community College District;

RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees, are hereby authorized to accept the gifts listed on Attachment A for and in the name of the San Francisco Community College District;

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described in Attachment A, the Secretary of the SFCCD Board of Trustees is directed to notify the donors of acceptance of the gifts by the governing board.

Recommended for Adoption:

Philip R. Day, Jr.
Chancellor

Originator: Dottie S. Krzyzanoski

ATTACHMENT A

RESOLUTION: 981029 — C3

DESCRIPTION	DONOR	BENEFICIARY	MARKET VALUE DECLARED BY DONOR
1) Cash	Every Child Can Learn Foundation 225 Bush Street, Suite 350 San Francisco, CA 94104	Scholarship CCSF Student Gloria Gonzalez	\$ 1,000
2) Cash	Nat. Rest. Ass. Ed. Fdn. 250 S. Wacker Dr. Suite 1400 Chicago, IL 60606\$	Scholarship CCSF Student Joulia Rezvoukhina	\$2,500
3) Cash	Barbara E. M. Cannon 2101 Shoreline Dr., Apt. 458 Alameda, CA 94501	Scholarship CCSF Student Ayanna Summers	\$ 500
4) Cash	Navy-Marine Corps. Relief Soc. P.O. Box 168 Iowa City, IA 52243	Scholarship CCSF Student Patrocinio Beltran	\$2,000
5) Cash	Coast Guard Mutual Assistance P.O. Box 168 Iowa City, CA 52243	Scholarship CCSF Student Sabra Kirkli	\$ 1,000

ATTACHMENT A
RESOLUTION: 981029 — C3

DESCRIPTION	DONOR	BENEFICIARY	MARKET VALUE DECLARED BY DONOR
6) Cash	SFPOA Comm. Service Sch. Fund 510 7th Street San Francisco, CA 94103	(Scholarship) S.F. Police Officers Assoc.	\$ 750
7) Cash	S.F. Neighborhood Church 3090 Muirfield Dr. San Bruno, CA 94066	Scholarship CCSF Student Donald L. Doboiko	\$ 500
8) Cash	Nat. Rest. Ass.Ed. Fdn. 250 S. Wacker Dr. Suite 1400 Chicago, IL 60606	Scholarship CCSF Student Meida Wang	\$ 2,500
9) Cash	Every Child Can Learn Fdn. 225 Bush Street, Suite 350 San Francisco, CA 94104	Scholarship CCSF Student Tomika Larue	\$ 2,000
10) Cash	Air Force Aid Society P.O. Box 168 Iowa City, IA 52243	Scholarship CCSF Student Patrocinio Beltran	\$ 1,500
11) Cash	The Bernard Osher FDN 220 San Bruno Ave. San Francisco, CA 94103	(Scholarship) Bernard Osher Fdn Grant	\$80,000

ATTACHMENT A
RESOLUTION: 981029 — C3

DESCRIPTION	DONOR	BENEFICIARY	MARKET VALUE DECLARED BY DONOR
12) Cash	Klamath Tribe P.O. Box 436 Chiloquin, OR 97624	Scholarship CCSF Student Anthony W. Kenyon	\$ 700
13) Cash	Aux. of Mills Hospital 100 S. San Mateo San Mateo, CA 94401	Scholarship CCSF Student Margie S. Samoyoa	\$ 1,500

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-F1
Resignation from an Academic Administrative
Position

President and Members:

Resolution No. 981029 - F1 covers the resignation of an
academic administrator.

RESOLVED: That the resignation of DOROTHY KRZYZANOSKI
from her academic administrative position as
Director of College Development (Office of the
Chancellor), Resolution No. 980625-F3, with the San
Francisco Community College District be accepted
effective close of business, November 30, 1998.

Recommended for adoption:

Philip R. Day, Jr.
Chancellor

Originator: Clara Starr

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolutions 981029-G1 - G7
Academic Employees
Credit Program/Non-Credit Program
District Funded
City College of San Francisco

President and Members:

These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Nicholas T. Hovland

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester and department shown. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Division
* Allen, Mary	Computer & Information Science	Credit
* Alvis, Rosa	Physics	Credit
* Arroyo-Neves, Martha E	Library Services	Credit
Artiga, Antonio	Counseling	NonCredit
Baldassare, Heidi B.	Disabled Stud Prog & Services	Credit
+ Barton, Gail G	Phys Education & Dance	Credit
Battel, William	Site Supervisor	Credit
+ Bedecarrax, Edmund	Biological Science	Credit
* Bente, Thomas	Foreign Languages	Credit
Bixler, Ron	Human Resources	Credit
Blair, Caroline M.	Film Production	Credit
Blood, David	Physical Education & Dance	Credit
Blumenthal, Sheryl	Counseling	Credit
+ Bolden, Pinkie L	Health Science	Credit
* Brimmer, Henry D.	Graphic Communication	Credit
Brower, Robert	Apprenticeship	NonCredit
Brown, Steven	Enviromental Horticulture	Credit
+ Caldwell, Mary S	Bus/Office Tech/Small Bus	NonCredit
Caris, John F	English	Credit
Chien, Annie	Health Science	Credit
+ Chin, Emily	English As a Second Language	NonCredit
+ Chin, Tina W	English As a Second Language	NonCredit
+ Chun, Doris S	Foreign Languages	Credit
Cutten, Barbara M.	Bus/Office Tech/Small Bus	Credit
D'Angelo, Jack	Business	Credit
DeGirolamo, Gerald I.	Administration of Justice	Credit
Deglianoni, Gary	Apprenticeship	NonCredit
Del-Grande, David M.	Automotive/Trade Skills	Credit
DePierris, Marta S.	Foreign Languages	Credit
Derrick, Jo Ann	Business	Credit
Dierauf, Verity	Art	Credit
+ Drucker, Ronald	Chemistry	Credit
* Drury, William Louis	Apprenticeship	NonCredit
* Espinosa, Maria	English As a Second Language	NonCredit
Fajilan, Ann	Theater Arts	Credit

+ Fiore, Linda J.	Health Care Technology	Credit
Fitch, Keri	Theater Arts	Credit
- Fong, Lawrence K	Chemistry	Credit
Franco, Maria	EOPS	Credit
Franeta, Sonja	English As a Second Language	NonCredit
* Franklin, Kim R.	English As a Second Language	NonCredit
Gensler, Theresa M.	Physical Education & Dance	Credit
Glass, Meryl	Child Dev. & Family Studies	Credit
+ Grant, Fumiko	Foreign Languages	Credit
Greene, Elouise	Counseling	NonCredit
Hagele, Erwin	Apprenticeship	NonCredit
+ Hamilton, Edward F	Hospitality Training	NonCredit
+ Hansen, Frederick	Automotive/Trade Skills	Credit
Hanson, Krista	Foreign Languages	Credit
+ Hatcher, Henry	Business	Credit
* Haynes-Creswell, Sharo	Bus/Office Tech/Small Bus	NonCredit
Holmes, Alton J	Apprenticeship	NonCredit
* Howard, Lori Beth	English As a Second Language	NonCredit
Hudson Coleman, Julia	Office Technology	Credit
Hughes, Jeanne M.	Physical Education & Dance	Credit
Huizinga, Paul J	Computer & Information Science	Credit
Jordan, Linda L.	Biological Sciences	Credit
* Kahn, Merle Deborah	Bus/Office Tech/Small Bus	Credit
* Karapetyan, Lyudmila S	Mathematics	Credit
Karay, Dean Nicholas	English As a Second Language	NonCredit
* Kelch, Sandra J	Graphic Communication	Credit
Kiehn, Russel F.	Photography	Credit
* King, Jo Liana	Graphic Communication	Credit
+ Kitchin, Deborah A	Bus/Office Tech/Small Bus	Credit
Knoop, Michelle Deya	English As a Second Language	NonCredit
+ Larin, Renato A	Mission Site Supervisor	Credit
Lee, Terrence	Counseling	NonCredit
Licht, Ellen Marjorie	English As a Second Language	Credit
Loomis, Craig Bailey	English	Credit
+ Luana, . .	Phys Education & Dance	Credit
Manleon-Santana, Rebec	Music	Credit
-- Marion, Alan	Astronomy	Credit
Martinez, Antonio E.	Counseling	NonCredit
Mattea, Betty	Dianostic Medical Imaging	Credit
* McKay, June Rumery	English As a Second Language	Credit
McMahan, Frank J	Health Science	NonCredit
Michell, Stephen Josep	Trade Skills	NonCredit
Mize, Naoma L	Counseling	NonCredit
+ Mogar, Mariannina	Child Dev. & Family Studies	NonCredit
+ Money-Collins, Holly J	Environmental Hort & Floristy	Credit
Montenegro, Jacqueline	Counseling	NonCredit
* Morabito, Salvatore	Foreign Languages	Credit
Mostasisa, Theresa M.	Licensed Vocational Nursing	Credit
+ Mueller, Madeline	Music	Credit
Murphy, Chester F	Apprenticeship	NonCredit
Murry, Robert L	Apprenticeship	NonCredit

+ Nakahata, Alice	Child Dev. & Family Studies	NonCredit
Ng, Veronica	Counseling	NonCredit
O'Leary, H B	Fire Science	Credit
+ Ogden, Aaron John	Hospitality Training	NonCredit
+ Ortez, Donald J	Latin-American Studies	Credit
Osterkamp, Margaret	Consumer Arts & Sciences	NonCredit
+ Owens, Rhonella C	Learning Assistance	Credit
* Parayno, Michael Donat	Asian-American Studies	Credit
Peirce, Pamela K	Environmental Hort & Floristry	Credit
Pommier, John Charles	Physics	Credit
Proulx, Gregory Allen	English As a Second Language	NonCredit
Raber, Melissa Ana	English As a Second Language	NonCredit
* Rappaport, Stanford A.	Foreign Languages	Credit
+ Rappleyea, Annette	Physics	Credit
+ Regino, Nestor C	Computer & Information Science	Credit
Reitan, Carol H	Foreign Languages	Credit
+ Rosales-Uribe, Maria	Transitional Studies	NonCredit
* Sandkuhler, Iris Evelyn	Art	Credit
+ Santos, Donald A	Phys Education & Dance	Credit
+ Scopazzi, John A	Hotel & Restaurant Operation	Credit
Sebhatu, Tekle B	Bus/Office Tech/Small Bus	NonCredit
+ Shardlow, George	Behavioral Sciences	Credit
Sheffield, Eugene	Apprenticeship	NonCredit
* Shimasaki, Dale Fujio	Asian-American Studies	Credit
Silver, Dale L.	English As a Second Language	NonCredit
+ Small, William L	English As a Second Language	NonCredit
Smith, Arthur J	Apprenticeship	NonCredit
Sneed, Jane W	Transitional Studies	Credit
Spano, Giorgio	Foreign Languages	Credit
+ Staff, Coni D	Phys Education & Dance	Credit
Stevens, Holly E	English As a Second Language	NonCredit
+ Su, Timothy M	Chemistry	Credit
* Thompson, Barbara Lynn	Photography	Credit
+ Toruno, Javier	Foreign Languages	Credit
+ Tragardh, Thomas	English As a Second Language	Credit
Valdez, Helen R	English As a Second Language	NonCredit
Wade, Lisa Dawn	Interdisciplinary Studies	Credit
Weinstein, Robert J	Apprenticeship	NonCredit
Weinstein, Robert J	Bus/Office Tech/Small Bus	NonCredit
Wells, Wallace E	Counseling	Credit
* Williams, Bill Hugh	Interdisciplinary Studies	Credit
* Williams, Marilyn Joyc	Broadcast Electronic Media Art	Credit
+ Woods, Anthony D	English	Credit
+ Wooten, Warren	Automotive/Trade Skills	Credit
Yan, Helen Yuet-Kum	Physics	Credit
+ Yim, Leslie K	Dianostic Medical Imaging	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

SUMMER 1998

(+ Full-time overload/extra pay)

(* New hourly academic employee)

	<u>Name</u>	<u>Department</u>	<u>Division</u>
+	Fong, Raymond H	Chemistry	Credit
+	Jew, Carl	Counseling	Credit
-	Mireles, Enrique	Counseling	Credit
	Webster, Carlos	Counseling	Credit

G1 Summer 1998 4

Total for G1: 136

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Restricted

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and restricted program shown. Employment is contingent upon funds available in the applicable restricted program. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
+ Batchelor, Karen L	English As a Second Language	Matriculation Credit 98-99	Credit
+ Berkov, Kathleen M	English As a Second Language	Matriculation - NC 97-98	NonCredit
+ Bramer, Jean	Counseling	Matriculation - NC 97-98	NonCredit
Cabading, Leon F	Counseling	Matriculation Credit 98-99	Credit
Cabading, Leon F	Counseling	Matriculation - NC 97-98	NonCredit
+ Carlson, Jan Helene	Counseling	Matriculation Credit 98-99	Credit
+ Cerone, Phillip E	English As a Second Language	Matriculation - NC 97-98	Credit
+ Cheng, Eva Yuen-Wan	Transitional Studies	Matriculation - NC 97-98	Credit
+ Chong-Delon, Patty P	Counseling	Matriculation Credit 98-99	Credit
Doane, Timotha J	English As a Second Language	Matriculation Credit 98-99	Credit
+ Fain, Sharon F	Counseling	Matriculation - NC 97-98	NonCredit
+ Gee, Coleen L	Counseling	Matriculation - NC 97-98	NonCredit
+ Gonzales, Juan	Journalism	Matriculation Credit 98-99	Credit
+ Ho, Karen	Counseling	Matriculation - NC 97-98	Credit
+ Hom, Grace	Counseling	Matriculation - NC 97-98	NonCredit
+ Huynh, Kim-Dung L	Counseling	Matriculation - NC 97-98	NonCredit
+ Jew, Carl	Counseling	Matriculation Credit 98-99	Credit
+ Johnson, Rosemary	Counseling	Matriculation - NC 97-98	NonCredit
+ Kleinman, Craig Ira	English	Matriculation Credit 98-99	Credit
Kor, Samra Zebra	English As a Second Language	Matriculation Credit 98-99	Credit
Legaspi, Erlinda Espiritu	English	Matriculation Credit 98-99	Credit
+ Owens, Juanita L	Counseling	Matriculation - NC 97-98	NonCredit
+ Owens, Rhonella C	Counseling	Matriculation Credit 98-99	Credit
+ Peck, Daniel	English As a Second Language	Matriculation - NC 97-98	NonCredit
+ Roaman, Chester A	English As a Second Language	Matriculation - NC 97-98	NonCredit
+ Sabolboro, Jessica U	Behavioral Sciences	Matriculation Credit 98-99	Credit
+ Sparks, Jack D.	Counseling	Matriculation Credit 98-99	Credit
+ Tse, Annie	Health Science	Matriculation Credit 98-99	Credit
+ Wilson, Joan	English	Matriculation Credit 98-99	Credit
+ Yngojo, Marcus R	Counseling	Matriculation - NC 97-98	NonCredit
Zimmerman, Susan Louise	English	Matriculation Credit 98-99	Credit

G2 Fall 1998 31

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Restricted

SUMMER 1998

(+ Full-time overload/extra pay)
(* New hourly academic employee)

	<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
	Callahan, Tamera Ann	Counseling	Matriculation Credit 98-99	Credit
+	Chin, Emily	Transitional Studies	Matriculation - NC 97-98	NonCredit
	Damato, Lawrence R.	Counseling	Matriculation Credit 98-99	Credit
+	Harris, Julie	Counseling	Matriculation Credit 98-99	Credit
	Huszagh-Lockwood, Deborah	Transitional Studies	Matriculation - NC 97-98	NonCredit
-	Lee, Maggie M	Transitional Studies	Matriculation - NC 97-98	NonCredit

G2 Summer 1998 6

Total for G2: 37

Total Records: 173

981029-G3

Academic Employees
Temporary
Appointments
Tenure Review

RESOLVED: That the following academic employees be temporarily appointed to Tenure Review Assignments for the period August 17, 1998 to December 22, 1998 for the hours indicated. The activity is funded by the District General Fund, Appropriation # U-5120-1422-Program-C. Salary shall be in accordance with the appropriate salary schedule for instructors, non-instructional rate.

<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>	<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>
Abarca, Susan	DSPS	7320	17	Caldwell, Mary	BUSN	7421	9
Adams, Mary	SOSC	7342	9	Calvello, Michael	ENGL	7512	18
Aguirre, Patricia	BUSN	7421	9	Carfantan, Gerard	FORL	7520	9
Alioto, Darlene	SOSC	7342	36	Cassady, Lea	VOCN	7728	9
Amsler, Mary	ENGL	7512	18	Casserty, Jack	BUSC	7421	9
Armstrong, James	CHEM	7232	27	Chan, Nora	HCT	7756	9
Augustine, Henry	COUN	6469	18	Chang, Cordelia	ENGL	7512	18
Baird, Roger	ART	7504	27	Chen, Pearl	COUN	6469	9
Baptiste, William	CIS	7210	27	Cheremeteff, Maria	ART	7504	9
Batchelor, Karen	ESL	7612	9	Chinn-Morales, Carol	ESL	7612	18
Batty-Sylvan, John	ENGL	7512	18	Chun, Doris	FORL	7520	9
Beaver, William	CIS	7210	18	Clark, Ann	COUN	6469	18
Beavers, Mary Kay	MATH	7272	9	Clark, Robert	COUN	6469	9
Bedecarrax, Edmund	BIOL	7224	18	Cohen, Inez	LIBR	7560	35
Bell, Loren	ENGL	7512	26	Collins, John R.	ENGL	7512	18
Bixler, Camilla	ESL	7612	17	Conde, Marie	HCT	7756	44
Bloom, Harriet	OLAD	7542	9	Cook, Venette	ESL	7612	17
Bogatsky, Ariadna	BIOL	7224	17	Cooper, Sybil	ESL	7612	9
Borrazas, Jaime	ESL	7612	18	Corbie, Terrence	BUSN	7421	9
Briken, Christina	ESL	7612	9	Cornejo, Linda	ESL	7612	9
Brinson, Rosemary	COUN	6469	17	Cotter, Dorene	DSPS	7320	18
Brown, Brenda	COUN	6469	18	Cunningham, Tomi	ESL	7612	35
Brown, Eleanor	ENGL	7512	18	Curtis, Arthur	GRPH	7528	18
Brown, Harold	PE	7736	9	Curzon-Brown, Daniel	ENGL	7512	26

<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>	<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>
Dang, Lorrain	CHEM	7232	18	Fullerton, Sandra	ESL	7612	9
Davis, Richard	BIOL	7224	17	Gee, Coleen	COUN	6469	17
De Groot, Peter	SOSC	7342	35	Gentile, Pamela	ENGL	7512	26
Devine, Joanne	CDEV	7334	18	Giarracco, Janet	PHOT	7546	17
Dewar, Cynthia	ENGL	7512	71	Gibson, Kirk	CIS	7210	35
Diaz, Jorge	AIRC	7108	9	Gibson, Nina	ESL	7612	9
Doss, Moneera	ENGL	7512	9	Glanzer, Carole	ESL	7612	26
Doyle, Terrence	ESL	7612	9	Gonzales, Juan	JOUR	7534	9
Doyle, Thomas	ENGL	7512	18	Graber, Mary	PE	7736	9
Drucker, Ronald	CHEM	7232	26	Grady, Margaret	PE	7736	17
Duckworth, Edwin	ASTR	7216	17	Gragg, Jerry	BUSC	7421	9
Duggan, Bradley	PE	7736	18	Green, Diane	BUSC	7421	18
Dunbar, Robert	BEHV	7318	17	Green, Jacquelyn	FORL	7520	9
Durighello, Joy	ESL	7612	18	Grier, William	ESL	7612	18
Dyer, Fred	ENGL	7512	18	Grilkes-Maxwell, Phyllis	BEHV	7318	17
Edwards, Sharon	BIOL	7224	9	Guichard, Margaret	HCT	7756	17
Elzie, Andrea	CDEV	7334	9	Guthrie, Michael	BIO	7224	9
Fain, Sharon	COUN	6469	18	Hagerly, Thomas	MATH	7272	9
Fan, Mark	LIBR	7560	18	Haight, Eve	ESL	7612	26
Few, John	LIO	9320	26	Hall, Terrance	HLTH	7720	9
Fiore, Linda	HCT	7756	9	Hatcher, Henry	BUSC	7421	18
Fiorentini, Teresa	ESL	7612	9	Hayes, Daniel	PE	7736	17
Flagiello, Carol	VOCN	7728	9	Hayes, Earl	ESL	7612	9
Foltz, Francine	ENGL	7512	26	Hendrickson, Dennis	ENGL	7512	18
Fong, May	COED	7704	18	Heredia, Maria	COUN	6469	9
Fong, Lawrence	CHEM	7232	9	Hess, Darrell	EART	7248	9
Fong, Raymond	CHEM	7232	9	Hirose, Lynda	HR	7138	17
Fowler, Janet	ESL	7612	9	Ho Karen	COUN	6469	9
Fredrickson, Sandra	VOCN	7728	35	Ho, Yen	BIOL	7224	9
Fregly, Carol	ENGL	7512	26	Hoch, Margaret	BUSC	7421	9

<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>	<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>
Hoenisch, Charles	ADMJ	7161	9	Levinson, Stephen	ENGL	7512	26
Holbert, Raymond	ART	7504	54	Lin, Doris	CHEM	7232	26
Hom, Calvin	BIOL	7224	27	Ling, Gary	MATH	7272	9
Hom, Grace	COUN	6469	9	Lopez, Susan	ESL	7612	17
Hoskins, Shirley	BIOL	7224	9	Luana	PE	7736	9
Hu, Karin	BEHV	7318	18	Luey, Leon	MATH	7272	9
Hulbert, Michael	ENGL	7512	144	Mackey, Robin	ESL	7612	9
Inman, Judy	VOCN	7728	17	Marion, Allan	ASTR	7216	9
Irwin, Robert	ESL	7612	9	Martinez, Fred	BUSC	7421	18
Jabbar, Abdul	IDST	7324	18	Massey-Porter, Evelyn	VOCN	7728	27
Jan, Elmer	LIB	7560	9	Mattea, Betty	RADL	7741	9
Jindrich, Denise	ESL	7612	27	McAllister, Keith	MATH	7272	27
Johnson, Dennis R.	ESL	7612	9	McCarthy, Denise	ESL	7612	9
Kelly, Michael	CIS	7210	26	McCaughna, Jill	ENGL	7512	26
Kerr-Schocket, Kathleen	DSPS	7320	9	McGreedy, Abigail	VOCN	7728	9
Khan, Shehla	ESL	7612	18	McInerney, William	CHEM	7232	9
Kilgariff, Martin	ADMJ	7161	9	McKinney, James	ESL	7612	9
Killibrew, Ann	VOCN	7728	18	McKnight, Lindy	COUN	6469	9
Kitchin, Deborah	BUSN	7421	26	Meckler, Robert	BIOL	7224	9
Ko, Hoi	AIRC	7108	17	Meehan, Joan	ENGL	7512	18
Koffman, Laraine	CIS	7210	9	Metzler, Charles	CIS	7210	45
Kuusisto, Sharyn	FORL	7520	17	Mireles, Enrique	COUN	6469	9
Kwan, Marion	EOPS	6440	9	Mitchell, Kathleen	CDPC	6420	9
Laddin, Lawrence	BEHV	7318	9	Mitchell, Tanya	AIRC	7108	9
LaMattery, Mary	ENGL	7512	9	Mogar, Mariannina	CDEV	7334	9
Lawson, Alliene	CDPC	6469	9	Morales, Leslie	BUSN	7421	17
Leber, Lorraine (Beebe)	GRPH	7528	17	Moreno, Edward	SOSC	7342	9
Lee, Alfred	CHEM	7232	9	Moriwaki, Glen	ART	7504	26
Lee, Theodore	MATH	7272	9	Munro, Thomas	BUSC	7421	17
Legion, Vicki	HLTH	7720	9	Nagura, Diane	PE	7736	9

<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>	<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>
Nakahata, Alice	CDEV	7334	35	Roth, Robin	HLTH	7720	18
Nakamura, Louise	DSPS	7320	17	Rouder, Susan	SOSC	7342	26
Nance, Glenn	SOSC	7342	9	Rubin, Ronald	BUSC	7421	18
Nelson, Robert E.	ESL	7612	9	Rule, Ann	CIS	7210	43
Oliver, John	ESL	7612	9	Rustigan, James	ENGL	7512	18
Olivier, Diane	ART	7504	44	Saginar, Karen	LIBR	7560	9
Olsen, Judy	ESL	7612	9	Sanazaro, Leonard	ENGL	7512	18
Osborne, Marie	COUN	6469	18	Schlesinger, Sandra	ENGL	7512	26
Owens, Juanita	COUN	6469	9	Schurer, Linda	ESL	7612	17
Oxen, Richard	SOSC	7342	26	Scopazzi, John	HR	7138	9
Padua, Joseph	COUN	6469	18	Scott, Diana	ART	7504	9
Palacio, Mitchell	PE	7736	9	Seymour, Sharon	ESL	7612	18
Pandolfi, Carol	VOCN	7728	9	Shardlow, George	BEHV	7318	18
Pasquini, Philip	ART	7504	35	Shoaf, William	ESL	7612	17
Perez, Linda	BUSC	7421	17	Siegel, Robert	ESL	7612	17
Piontkowski, Dennis	MATH	7272	18	Simpson, Glen	ENGL	7512	9
Poley, James	BUSC	7421	26	Small, William	ESL	7612	9
Price, Robert	CHEM	7232	17	Smith, Patricia	LIB	7560	9
Quezada, Olivero	ART	7504	26	Songco, Lita	VOCN	7728	27
Reilly, Rebecca	DSPS	7320	9	Spears, Deanne	ENGL	7512	9
Renner, Mary	BUSC	7421	9	Stewart, Debra	COUN	6469	17
Rico, Stephen	CDEV	7334	26	Srouji, Ghassan	MATH	7272	9
Rivera, Eloise	ENGL	7512	9	Szombathy, Agnes	LIBR	7560	17
Riordan, Mary	ENGL	7512	9	Tam, Mo-Shuet	ESL	7612	18
Roberti, Ann	LIBR	7560	17	Tan, Bie Han	MATH	7272	26
Rodrigues, Richard	ART	7504	35	Taylor, Joyce	ENGL	7512	26
Romijn, Elizabeth	ESL	7612	17	Thomas, Julie	ESL	7612	9
Rose, Arthur	BUSN	7421	27	Thompson, Sarah	COUN	6469	9
Ross, Gordon	ENGL	7512	18	Tong, Dorleen	ESL	7612	9
Rossi, Eileen	ENGL	7512	26	Torris, Chita	VOCN	7728	17

<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>
Toruno, Javier	FORL	7520	9
Tragardh, Thomas	ESL	7612	18
Truong, Barbara	COUN	6469	17
Truithner, James	BEHV	7318	9
Tse, Annie	HLTH	7720	9
Ubungen, Dennis	COUN	6469	18
Wall, Ellen	ENGL	7512	26
Walsh, Thomas	MATH	7272	17
Wang, Elaine	ESL	7612	9
Webb, Nancy	CIS	7210	18
Webb, Rachel	ENGL	7512	26
West, Ann	ENGL	7512	17

<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>
Wetzel, Cherie	BIOL	7224	9
White, Austin	SOSC	7342	44
Wille, Patrick	HR	7138	9
Wilson, Joan	ENGL	7512	18
Wolf, Rosalie	ENGL	7512	27
Wong, Francisco	SOSC	7342	18
Woods, Anthony	ENGL	7512	26
Yee, David	PHYC	7260	9
Yim, Les	DML	7741	26
Yngojo, Mark	COUN	6469	9
Zakus, Sharron	HLTH	7720	17

981029-G4

Full-Time
Temporary

RESOLVED: That on the effective dates indicated, the following named academic employees be appointed as full-time temporary (long-term substitute) faculty. Appointment shall be contingent upon verification of satisfactory physical examination, a tuberculosis clearance, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule.

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
DAUBENMIRE, GREGORY T.	Mathematics / Phelan	Full-Time Temporary (Long-Term Substitute)	Schusteff, Aaron	01/19/99-05/28/99

981029-G5

Name
Change

RESOLVED: That the name of the following academic employee be changed for record purposes:

<u>FROM:</u>	<u>TO:</u>
BEBEE, LORRAINE L. ROMIJN, ELIZABETH K.	LEBER, LORRAINE L. KUIZENGA, ELIZABETH

981029-G6

Leave of
Absence

RESOLVED: That for the effective dates shown the following named academic personnel be granted leave of absence:

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>CONTRACT SECTION</u>	<u>EFFECTIVE DATES</u>
BRIKLEN, CHRISTINA	ESL / Alemany	17.P 60%	01/19/99-05/28/99
LEE, KIM W.	ESL / Phelan	17.P 60%	01/19/99-05/28/99
LEVY, LYNN E.	ESL / Phelan	17.P 25%	01/19/99-05/28/99
LINDGREN, NILS R.	Engineering & Technology / Phelan	17.B 100%	01/19/99-05/28/99
POLOS, PAMELA C.	ESL / Phelan	17.B 100%	01/19/99-05/28/99
SCHUSTEFF, AARON L.	Mathematics	17.B 100%	01/19/99-05/28/99
WEISMAN, VICKI A.	Transitional Studies / Gough	17.P 20%	08/17/98-05/28/99

981029-G7

Reduced Workload
Pre-Retirement
Reduction

RESOLVED: That for the Academic Year indicated the following academic personnel be granted Reduced Workload - Pre-Retirement Reduction status at City College of San Francisco, subject to receipt of approval from the State Teachers' Retirement System, as follows:

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>TERMS OF DUTY</u>	<u>EFFECTIVE DATES</u>
CHANG, CORDELIA J.	ESL / Phelan	Work 90% every Spring, and work 90% every Fall	Spring 1999 - Fall 2005

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolutions 981029-H1 - H2
Academic Employees
Credit Program/Non-Credit Program
Categorically Funded
City College of San Francisco

President and Members:

Resolutions 981029-H1 - H2 cover categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provisions of California Education Code # 87470. All appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Nicholas T. Hovland

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and grant shown. Employment is pursuant to Education Code section 87470 and contingent upon funds available in the applicable Grant/Contract. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Grant	Division
+ Bass, Dana	Computer & Information Science	Vatea T2C 98-99	Credit
+ Berger, Valerie	Learning Assistance	T3 St. Success 98-99	Credit
+ Bergin, Rosemary	Nursing	Vatea T2C 98-99	Credit
+ Blair, Thomas E	Foreign Languages	Vatea T2C 98-99	Credit
Boone, Anthony G	Contract Education	SF Airport Comm - 33	NonCredit
+ Brent-Armistead, Elizabet	Child Dev. & Family Studies	HEA/SFSU-CC/Viol & Counsel-97-98	Credit
+ Buford, Sylvia Y	Child Dev. & Family Studies	Foster Parenting 98-99	Credit
+ Buford, Sylvia Y	Child Dev. & Family Studies	Independent Living 98-99	Credit
+ Carfantan, Gerard T	Foreign Languages	Vatea T2C 98-99	Credit
Carrese, John M	Contract Education	Women's Foundation 97-98	NonCredit
+ Casserly, John J	Vocational Education	Vatea T3e Tech Prep 98-99	Credit
+ Chan, Nora L	Health Care Technology	Vatea T2C 98-99	Credit
+ Cheng, Eva Yuen	Counseling	Americorps	NonCredit
Ching, Paul Wake	Engineering & Technology(Weld)	TANF 98-99	Credit
Chrystal, Yolanda	Counseling	TANF 98-99	NonCredit
+ Cohen, Inez	Library Services	T3 St. Success 98-99	Credit
+ Common, Kurt	Computer & Information Science	T3 St. Success 98-99	Credit
+ Conner, Constance May	Vocational Education	Vatea T3e Tech Prep 98-99	Credit
* Coto, Roberto A	Vocational Education	Vatea T2b New Horizons Urban 98-99	NonCredit
+ Dewar, Cynthia E	English	Vatea T2C 98-99	Credit
+ Drucker, Ronald	Chemistry	Vatea T2C 98-99	Credit
Endres, Rose M	Information Technology Srvcs	TTIP 97-98	Credit
+ Ferrara, Lawrence	Music	T3 St. Success 98-99	Credit
+ Ferrara, Lawrence	Music	Vatea T2C 98-99	Credit
+ Fowler, Janet E	Contract Education	DOL By Laboratories	NonCredit
+ Fregly, Carol A	English	Vatea T2C 98-99	Credit
+ Gibson, Nina G	English As a Second Language	Project Shine	Credit
+ Grant, Fumiko Y	Foreign Languages	Vatea T2C 98-99	Credit
+ Heard, Carol	Counseling	T3 St. Success 98-99	Credit
Hyde, Kathryn	Biological Sciences	SF PORT-HABITAT CENTER 98-99	Credit
Jackson, Lawrence J	Information Technology Srvcs	TTIP 97-98	NonCredit
+ Jan, Elmer	Library Services	T3 St. Success 98-99	Credit
+ Jardim, Philip M	Biological Sciences	Vatea T2C 98-99	Credit
+ Johnson, Dennis	Social Science	Vatea T2C 98-99	Credit

+ Johnson, Gregory A	Counseling	TANF 98-99	NonCredit
Jones, John W	Computer & Information Science	TTIP 97-98	Credit
+ Kaufmyn, Wendy S	Engineering & Technology(Weld)	Vatea T2C 98-99	Credit
Kling, Juergen G.	Hotel & Restaurant Operation	Hotel/Restaurant	Credit
+ Kuusisto, Sharon	Foreign Languages	Vatea T2C 98-99	Credit
+ Leber, Lorraine Loui	Graphic Communication	T3 St. Success 98-99	Credit
Loo, Josephine S	Learning Assistance	CAP (Com Assistance Program) 98-99	Credit
Loo, Josephine S	Learning Assistance	Com Assistance Program (CAP) 97-98	Credit
+ Lynch, James B	Automotive/Trade Skills	Vatea T2C 98-99	Credit
- McClain, Laurene W	Asian Studies	Vatea T2C 98-99	Credit
+ Meunier-Fiebelkorn, Murie	Child Dev. & Family Studies	SFDHS Foster Parent Preservice Trng	NonCredit
+ Nakahata, Alice	Child Dev. & Family Studies	SFDHS Foster Parent Preservice Trng	Credit
+ Nakahata, Alice	Child Dev. & Family Studies	Foster Parenting 98-99	Credit
+ Nakahata, Alice	Child Dev. & Family Studies	Independent Living 98-99	Credit
Ogbu, Marcellina Ada	Health Science	TANF 97-98	Credit
Ohalloran, Patrick	Transitional Studies	Vatea T2C 98-99	Credit
+ Owens, Joyce	Work Force Education	Calworks 98-99	NonCredit
+ Owens, Rhonella C	Learning Assistance	Vatea T2C 98-99	NonCredit
+ Quadra, Indiana G	Counseling	TANF 98-99	NonCredit
+ Reinhertz, Tannis C	Hotel & Restaurant Operation	Vatea T2C 98-99	Credit
Revlock, Theodore F.J.	Architecture	T3 St. Success 98-99	Credit
+ Rosenthal, Nadine	Learning Assistance	T3 St. Success 98-99	Credit
+ Rosenthal, Nadine	Learning Assistance	Student Success 97-98	Credit
Scanlan, Sonia S	Consumer Education	Vatea T2C 98-99	Credit
Scanlan, Sonia S	Consumer Education	CADPH/WICS Training Program 98-99	NonCredit
Scott, Diana G	Art	Vatea T2C 98-99	Credit
+ Songco, Warlita	Licensed Vocational Nursing	Vatea T2C 98-99	Credit
Stark, L. Susa	Vocational Education	ECO/CACT 98-99	NonCredit
* Swann, Dhyana Barba Loui	Vocational Education	Vatea T2b New Horizons Urban 98-99	Credit
+ Thiry, Pierre S	Information Technology Svcs	T3 St. Success 98-99	Credit
Yang, Helen Y	English As a Second Language	Vatea T2C 98-99	NonCredit

H1 Fall 1998: 65

SUMMER 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

Name	Department	Grant	Division
+ Chan, Agnes P	Work Force Education	CALWORKS 97-98	NonCredit
Glines, Emily C	Counseling	Americorps	NonCredit

H1 Summer 1998: 2

Total for H1: 67

Total Records: 67

981029-H2
Categorically
Funded
Full-Time
Temporary
Assignment

RESOLVED: That the following named academic employees be appointed to Categorically Funded Temporary Full-Time assignments pursuant to Education Code Section 87470 for the term and year shown. Appointment shall be contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, verification of satisfactory physical examination, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule. Categorically funded as indicated:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTIVITY</u>	<u>BUDGET</u>	<u>EFFECTIVE DATES</u>
MAGEE, MARY A.	Workforce Education	Career Coun/ Job Dvlpr (80%) (20%)	CALWorks (980625-B23) 123111-7800-1240-6470-N 123112-7800-1240-6470-N	11/02/98-05/28/99
PAZ, IMELDA A.	Workforce Education	Case Mgr./ Counselor (100%)	CALWorks (980625-B23) 123111-7800-1240-6300-N	11/02/98-05/28/99
SCANLAN, SONIA S.	Consumer Education	Program Dir./Instructor Nutrition Assistant (20%) (80%)	VATEA (980625-B) 121005-7704-1280-1300-C 121056-7704-1120-1300-C	11/02/98-05/28/99
VAN ECKE, YOLANDA	Work Force Education	Case Mgr./ Counselor (100%)	CALWorks (980625-B23) 123111-7104-1240-6799-N	11/02/98-05/28/99

Honorable Board of Trustees of the
City College of San Francisco District

Subject: Resolution No. 981029-L1
Amending employment contract for the
purpose of (a) purchasing tax sheltered
annuities, (b) contributing to tax
sheltered custodial accounts, for those
employees requesting such purchases or
contributions, and (c) termination of the
amendment to employment contract

President and Members:

The Board of Trustees by Resolution No. 791120-B1
has made available to its employees the provisions of
Section 403(b) of the United States Internal Revenue Code
and Section 17501 of the California Revenue and Taxation
Code.

Employees of the San Francisco Community College
District may enter into an amendment of their employment
contracts for the purpose of effecting a reduction in the
salaries paid to such employees, and that for each employee
who voluntarily elects to accept such reduction in his or
her salary, the San Francisco Community College District
shall, as directed by such employee, a) purchase, with an
amount equal to the reduction in salary, a nontransferable
annuity contract issued by an insurance company selected by
the employee concerned, or (b) contribute an amount equal to
such reduction in salary to a custodial account of a
custodian selected by the employee, in which all rights
under said custodial account shall be exercisable by the
employee concerned.

The following rectifying resolution is recommended
for adoption:

RESOLVED: That the Board of Trustees of the San
Francisco Community college amend
employment contract for the purpose of (a)
purchasing tax sheltered annuities, (b) contributing
to tax sheltered custodial accounts, for those
employees requesting such purchases or
contributions, and (c) termination of the amendment
to employment contract, complying with the
provisions of Section 403(b) of the United States
Internal Revenue Code, and Section 17501 of the
California Revenue and Taxation Code, and

<u>a) INSURANCE COMPANIES</u>	<u>I.D. NO.</u>	<u>BI-WEEKLY AMOUNT</u>
IDS Life	55427	105.00
Life Ins. Co. of the SW	56277	550.00
Nationwide Life	05142	100.00
Paul Revere Life	55058	450.00
Resources Trust Co.	55962	350.00
Security Benefit Life	54062	100.00
Security First Life	60468	150.00
Security First Life	54871	25.00
Security First Life	43878	77.00
Security First Life	57270	269.00
Security First Life	47040	500.00
Security First Life	55390	100.00
Security First Life	55390	150.00
Security First Life	55984	150.00
TIAA Creff Annuity Assoc.	12436	205.00
TIAA Creff Annuity Assoc.	12948	350.00
TIAA Creff Annuity Assoc.	44956	100.00
Variable Annuity Life Ins.	5556	300.00
Variable Annuity Life Ins.	20242	50.00
Variable Annuity Life Ins.	54996	175.00
Variable Annuity Life Ins.	56174	50.00
Variable Annuity Life Ins.	55762	100.00
Variable Annuity Life Ins.	55670	500.00
USAA Life	35852	100.00

<u>b) CUSTODIAL ACCOUNTS</u>	<u>I.D. NO.</u>	<u>BI-WEEKLY AMOUNT</u>
First Interstate Denver	54655	50.00
First Interstate Denver	01134	425.00
T. Rowe Price	08454	350.00
Vanguard Trust Company	56271	1300.00
Vanguard Trust Company	56784	1050.00

<u>c) TERMINATION/CANCELLATIONS</u>	<u>I.D. NO.</u>	<u>BI-WEEKLY AMOUNT</u>
Variable Annuity Life Ins.	36786	100.00
Security First Life	56231	150.00
Variable Annuity Life Ins.	24460	480.00

FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: James Kendrix

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolutions 981029-N1
Academic Employees
Community Services Classes
City College of San Francisco

President and Members:

Resolutions 981029-N1 covers appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code 78300. All appointments are classified as temporary, hourly unless otherwise stated in the resolution. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Recommended for Adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Nicholas T. Hovland

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments in Community Services and related Programs pursuant to Education Code Section 78300. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered as full-time assignments for regular employees having comparable duties. Total overload/extra pay assignments for full-time faculty shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 1998

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

Name	Department	Division
Attisha, Majid Boles	Community Services	NonCredit
* Deming, Stephen J	Community Services	NonCredit
* Kim, Young-Suk	Contract Education	NonCredit
* Kim, Young-Suk	Community Services	NonCredit
+ Larson, Penelope A	Institute of Int'l Students	NonCredit
Morlan, Joseph	Community Services	NonCredit
Robles Fernandez, Gore	Contract Education	NonCredit
Robles Fernandez, Gore	Community Services	NonCredit
* Sawyer, Carol Jean	Contract Education	NonCredit
* Sawyer, Carol Jean	Community Services	NonCredit
Willard, Deborah A	Community Services	NonCredit

Total Records: 11

N1 Fall 1998: 11

Total for N1: 11

REQUIRES FIVE AFFIRMATIVE VOTES

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-P1
Amending San Francisco Community College
District Policy Manual Section 2.07- City
College Governance System by suspending
part of Policy Manual Section 1.05D

President and Members:

San Francisco Community College District Policy Manual Section 105.D reads in part as follows: "Adoption of Policies." "Any policy may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any given meeting, providing notice of said intended action has been given at a previous meeting. Any policy or by-law which is regulatory as to the Board but is not otherwise required by law may be suspended temporarily by a vote of at least five (5) members if such suspension is in the best interest of the District."

The CCSF Strategic Plan calls for the establishment of an integrated budgeting and planning system; and the Strategic Plan also calls for the modification of the college's shared governance budget and planning system. Consequently, the SFCCD Policy Manual Section 2.07 needs to be amended to as noted in the attachment entitled CCSF Shared Governance Budget and Planning System.

The following resolution is recommended for adoption:

WHEREAS: San Francisco Community College District Policy Section 1.05 D provides that any policy may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any meeting, provided notice of said intended action has been given at a previous meeting; but

WHEREAS: This section 1.05 D also provides that any policy of by-law which is regulatory as to the Board but is not otherwise required by law may be suspended temporarily by a vote of at least five (5) members if such suspension is in the best interest of the District; and

WHEREAS: The process requiring prior notice to amend the policy is not required by law; and

WHEREAS: The Chancellor seeks to amend PM 2.07 in as an expedient manner as possible in order to ensure that the College has an effective Budgeting and Planning System.

WHEREAS: The usual two readings to change the policy manual to effectuate this change will unnecessarily delay the amending of this policy; and

WHEREAS: The Board finds that the temporary suspension of that part of Policy Manual Section 1.05 D requiring prior notice to amend the policy manual is in the best interest of the District.

THEREFORE BE IT RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby temporarily suspends that part of the Policy Manual Section 1.05 D which would require that prior notice be given at a previous meeting in order to amend the policy manual. (Requires Five Votes)

AND FURTHER BE IT RESOLVED: That the San Francisco Community College District Policy Manual Section 2.07 be amended to read as enumerated in the attachment entitled CCSF Shared Governance Budget and Planning System. (Additions or substitutions are indicated by ***Bold italics*** and deletions are indicated by ~~strikeout~~.)

Recommended for adoption:

Philip R. Day, Jr.
Chancellor

CCSF Shared Governance Budget and Planning System

PM 2.07

C. Budget and Planning Governance System

~~1. The Budget and Planning Committee shall be advisory to the Chancellor on all recommendations for the allocation of funds. The Chancellor or his/her designee shall chair the BPC.~~

1. The purpose of the Planning and Budgeting Council is to serve as a standing committee within the CCSF Shared Governance System with the specific charge to provide guidance in the overall planning system for CCSF, participate in the development of plans (including the strategic plan and annual plans), review and recommend the annual budget (including unit plans and budgets), and participate in the semi-annual assessment of accomplishments and outcomes. The council makes planning and budget recommendations directly to the Chancellor, who makes decisions on final plans and budget to be recommended to the Board of Trustees for adoption. The council also may make recommendations on the overall policies and procedures for the development of plans and budgets at CCSF.

~~2. The Master Plan Committee shall develop recommendations on institutional priorities and long-range master planning. The Committee shall report directly to the chancellor and the BPC. The committee shall consist of faculty appointed by the Academic Senate; classified appointed by SEIU 790; students appointed by Associated Students; and Administrators appointed by the Chancellor.~~

2. Committees may be established by the Council. Members of committees shall be appointed by the Academic Senate, Associated Students, SEIU 790 and the Chancellor. They may or may not be members of the standing Council. Descriptions of the committees, their function and their membership appear in the Appendix to the CCSF Shared Governance Policy.

3. The Chancellor will serve as chairperson of the Planning and Budgeting Council. In the absence of the Chancellor, a deputy chairperson may be named by the Chancellor to serve in this capacity.

~~3. The Facilities Review Committee makes recommendations on both long-range and short-range facilities plans for all college campuses based upon the college's priorities. The Chancellor shall reserve the right to act upon short-range facilities issues when exigent circumstances exist; the Chancellor shall notify the presidents of the Academic Senate, SEIU 790, and Associated Students as soon as possible. The Chancellor shall also reserve the right to set deadlines for a committee advisory recommendation. The Committee shall report recommendations to the Chancellor; the Master Plan Committee; and the Budget and Planning Committee.~~

AMENDMENT TO NEW BOARD POLICY ON SHARED GOVERNANCE
APPENDIX C:
CCSF BUDGET AND PLANNING GOVERNANCE SYSTEM
October 6, 1998

1. PLANNING AND BUDGETING COUNCIL

Purpose

The purpose of the Planning and Budgeting Council is to serve as a standing committee within the CCSF governance system with the specific charge to provide guidance in the overall planning system for CCSF, participate in the development of plans (including the strategic plan and annual plans), review and recommend the annual budget (including unit and plans and budgets), and participate in the semi-annual assessment of accomplishments and outcomes. The council makes planning and budgeting recommendations directly to the Chancellor, who makes decisions on final plans and budgets to be recommended to the Board of Trustees for adoption. The council also may make recommendations on the overall policies and procedures for the development of plans and budgets at CCSF.

Membership

The Planning and Budgeting Council is to be composed in a manner that will provide an equal representation of the four major college constituency groups--students, faculty, classified staff, and administrators. The following members will constitute the council:

- Four (4) members of the faculty appointed by the Academic Senate for two year terms;
- Two (2) members of the Department Chairs Council appointed by the Department Chairs for two year terms;
- One (1) member of the faculty appointed by AFT for two year terms;
- Four (4) members of the administration appointed by the Chancellor for two year terms; and
- Four (4) members of the Classified Staff appointed by the SEIU 790 for two year terms;
- Four (4) students appointed by the Associated Students for one or two year terms, as appropriate.

The Chancellor may request that specific resource personnel attend meetings and provide support for the work of the Council.

Chairperson

The Chancellor will serve as chairperson of the Planning and Budgeting Council. In the absence of the Chancellor, a deputy chairperson may be named by the Chancellor to serve in this capacity.

Sub-Committees

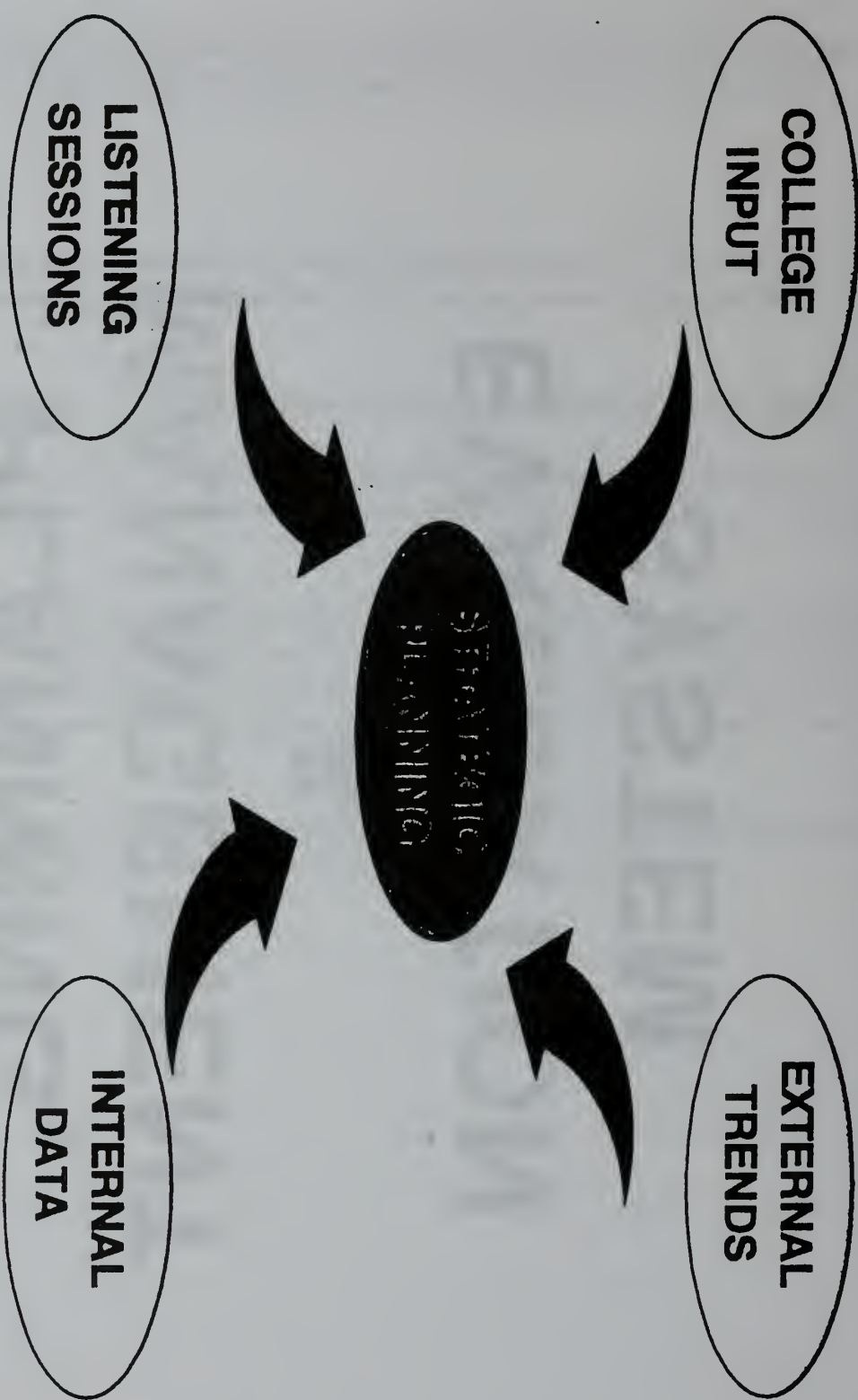
Sub-committees may be established by the council with appointments to be made by the chairperson. Members of sub-committees may or may not be members of the standing committee.

Additional Modifications to the CCSF Budget and Planning Governance System, Appendix C:

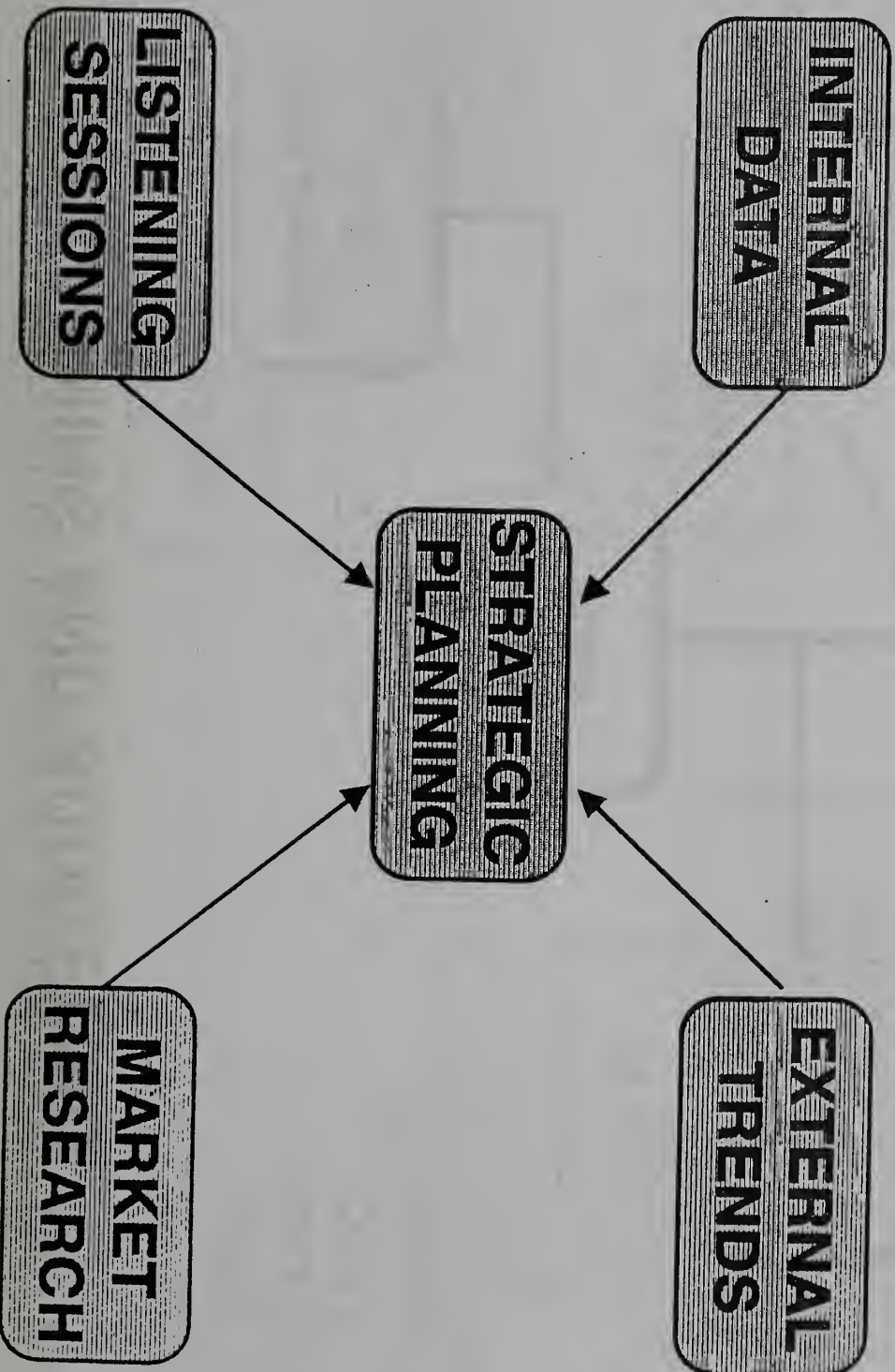
1. It is recommended that the Master Plan Committee be eliminated from the shared governance system, since its work will be accomplished by the Planning and Budgeting Council.
2. It is recommended that the Facilities Review Committee serve as a sub-committee of the Planning and Budgeting Council, that its recommendations and plans be submitted to the Council, that its chairperson attend meetings of the Council as an *ex officio* member, and that the role statement for the Facilities Review Committee be revised to reflect these changes.
3. Consideration be given to establishing the Ad Hoc Task Force on Partners for Excellence as a permanent sub-committee of the Council.

PLANNING, MANAGEMENT & EVALUATION SYSTEM

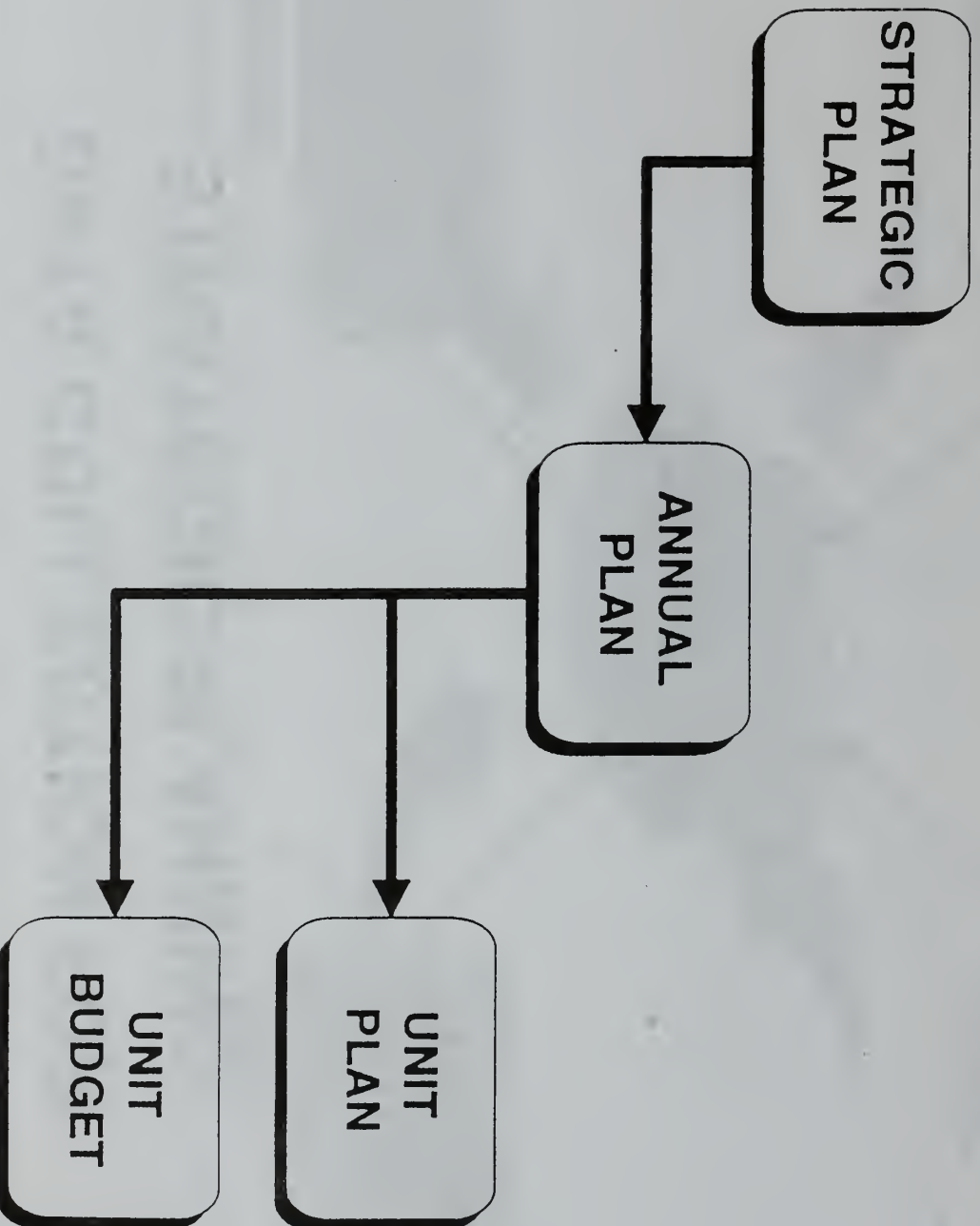
PROCESS FOR PLANNING



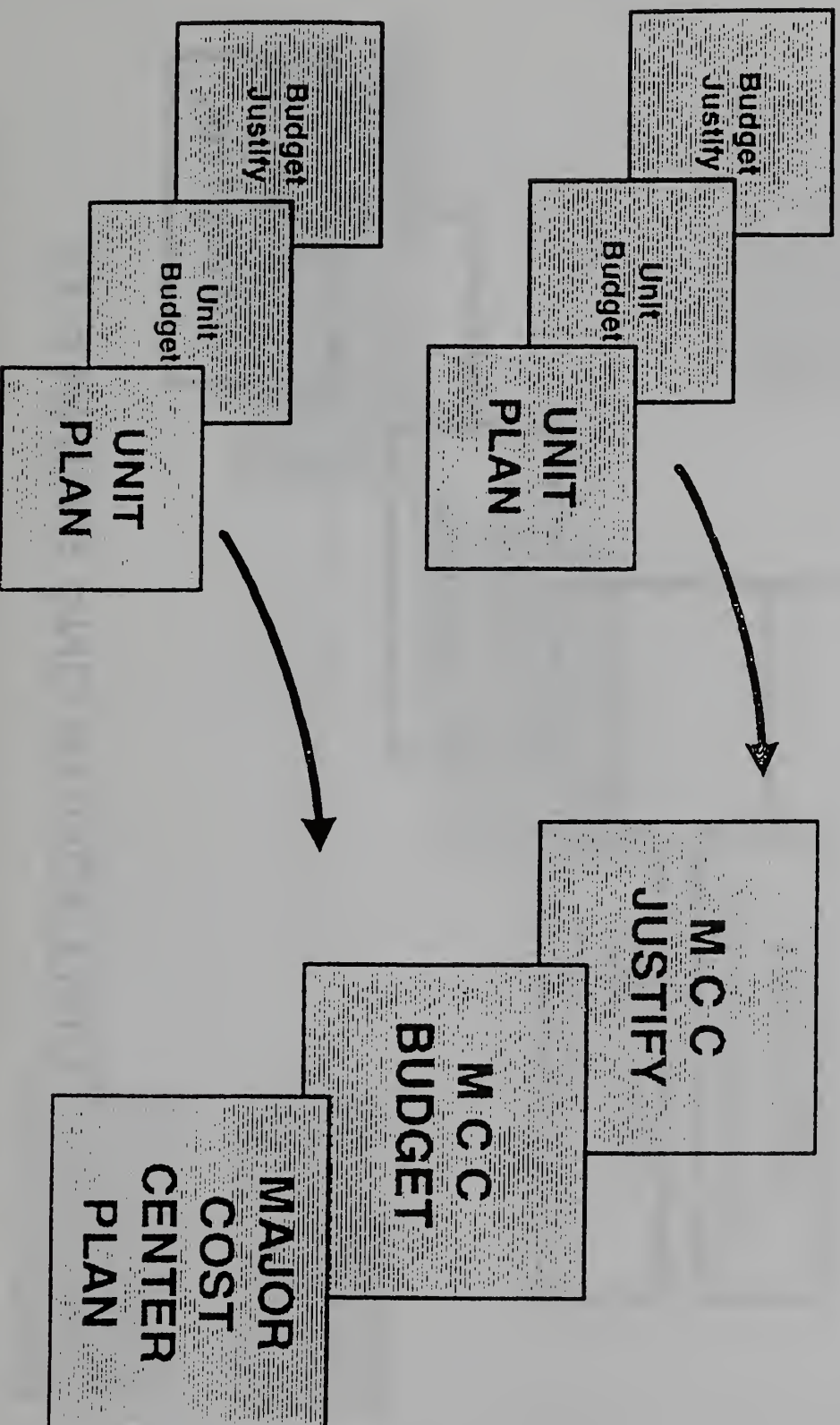
DATA COLLECTION FOR STRATEGIC PLANNING



PLANNING AND BUDGETING

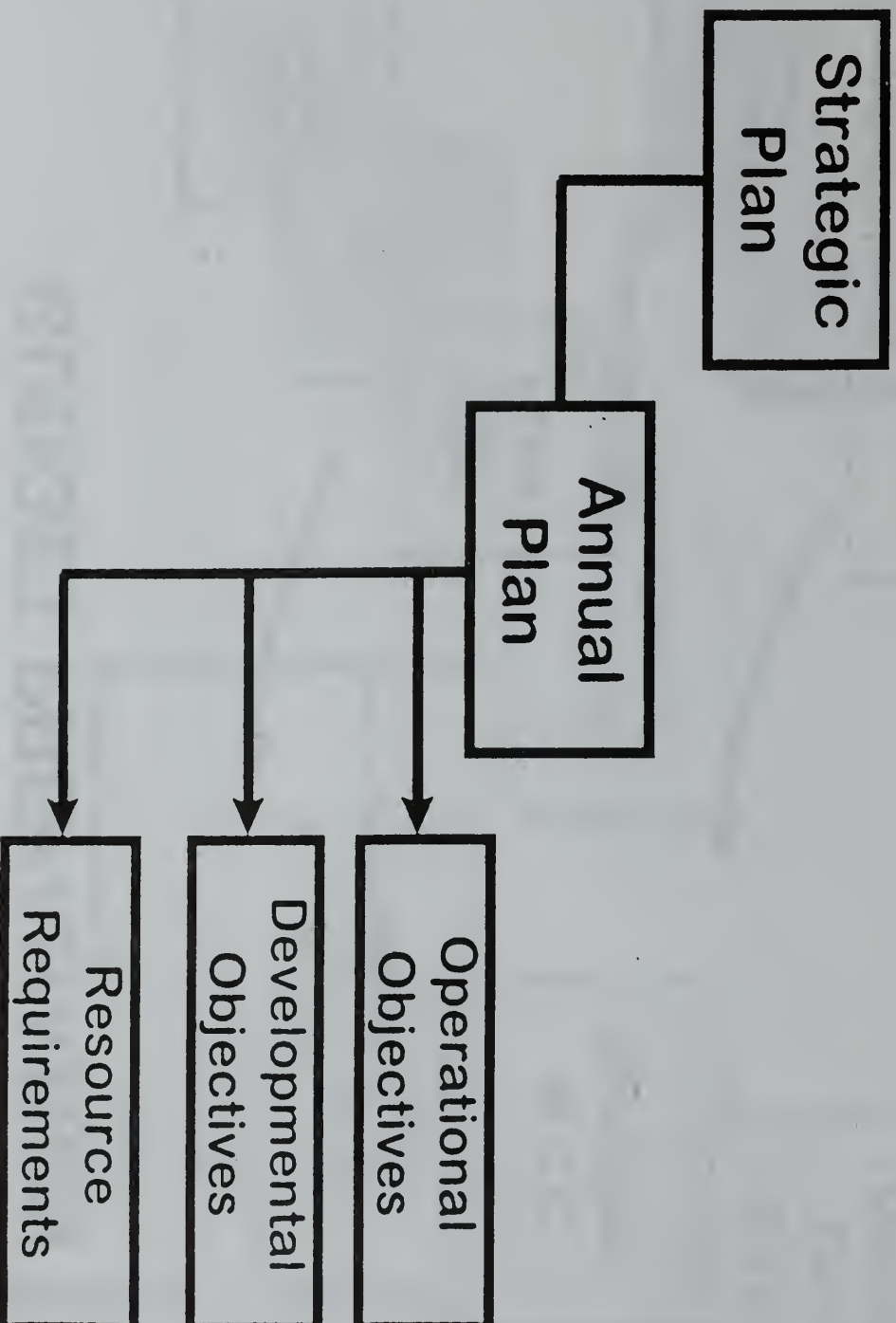


BUDGET PREPARATION

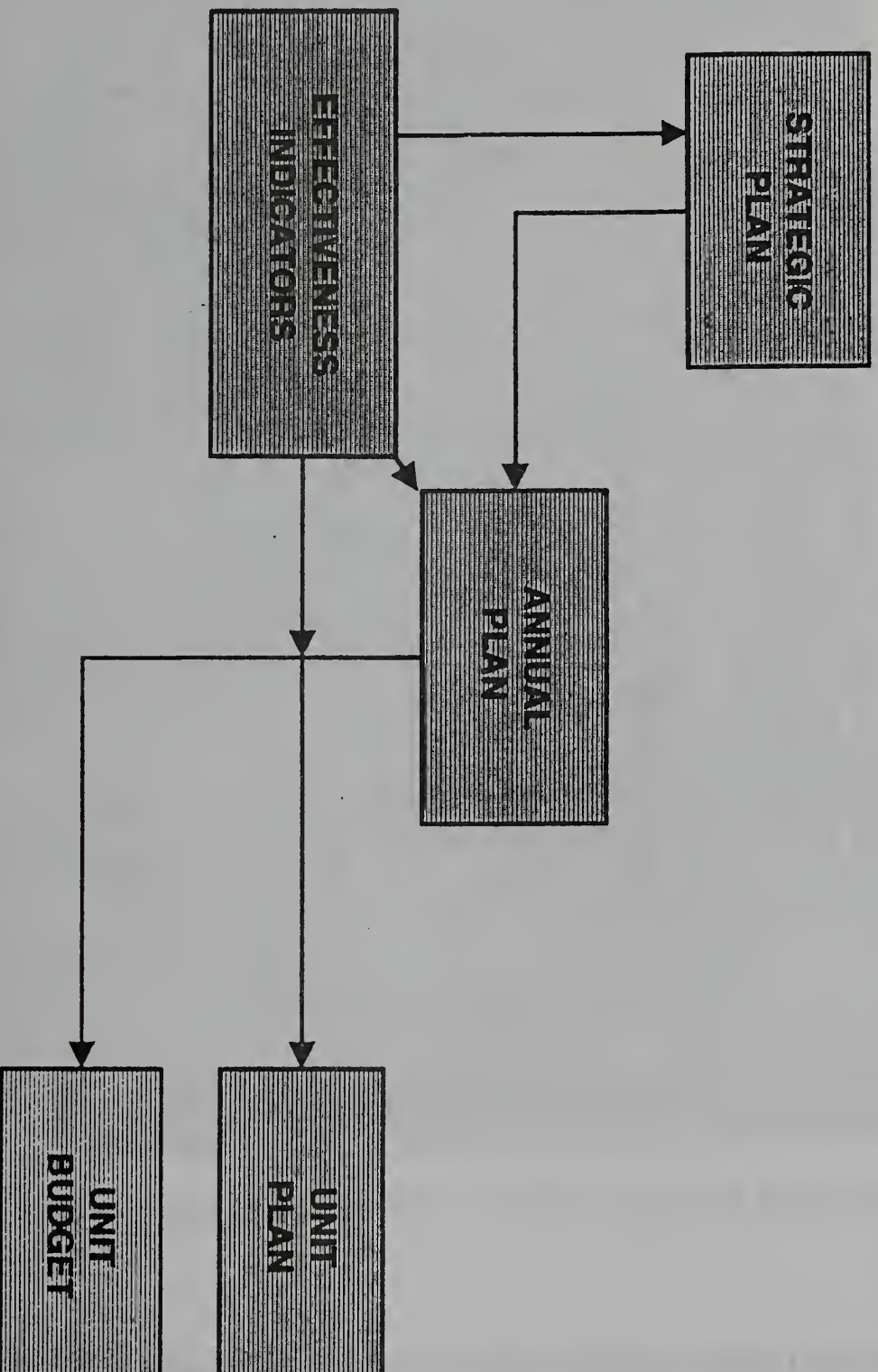


Subdivisions Are Summarized in Major Cost Centers

PLANNING AND BUDGETING

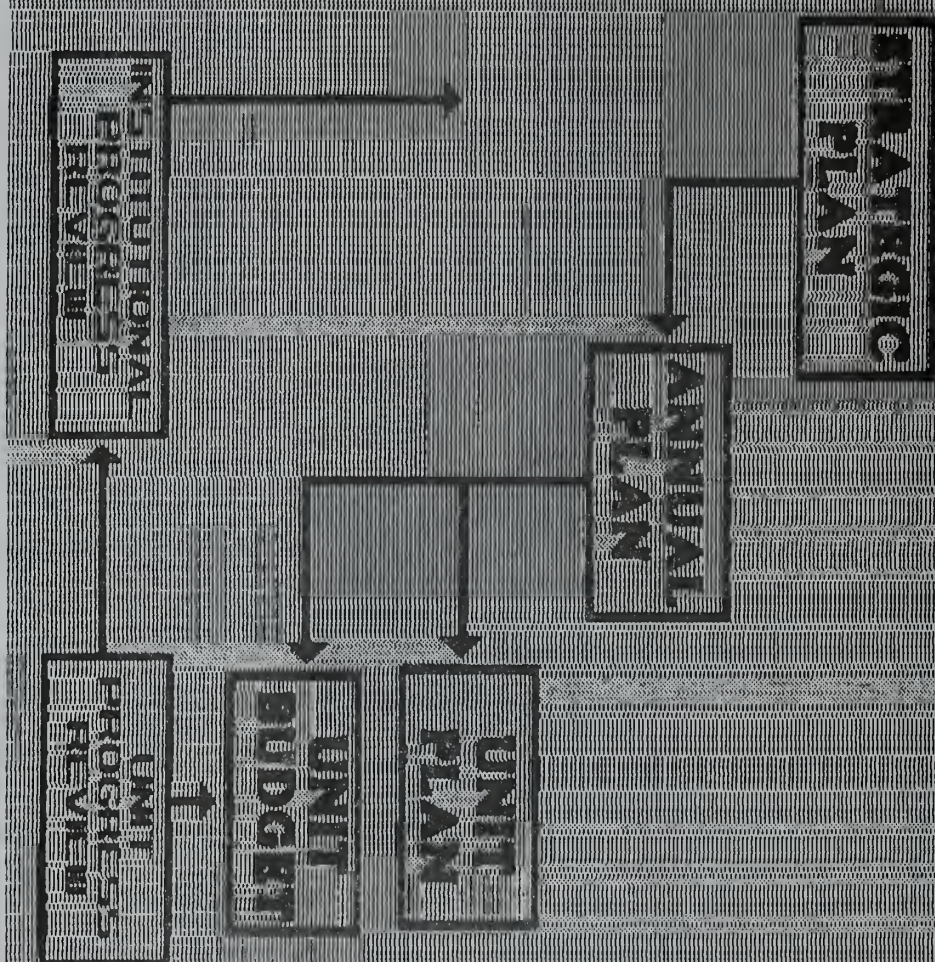


PLANNING & BUDGETING



DAYTONA BEACH COMMUNITY COLLEGE

B) ANNUAL ASSESSMENT PROCESS



Annual Plan Evaluation

Mid-Year Review

Where are we?

What have we accomplished to date?

What haven't we done that we thought we would?

Why?

**Is the Budget supporting the effort? Problems?
Issues!**

**How has the Unit contributed to achievement of
the Annual Plan?**

End-of-Year Review

Did we do what we wanted to do?

**Are we on course for achieving the Strategic
Plan?**

**What new issues/priorities have emerged that
might impact on the direction of our effort?**

REQUIRES FIVE AFFIRMATIVE VOTES

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029 - P2
Amending the San Francisco
Community College District Policy
Manual Section 1.05 - Meetings, By
Suspending Part Of Policy Manual
Section 1.05 D; Amending The Order
Of Business For Regular Meetings

President and Members:

San Francisco Community College District Policy Manual Section 1.05 D reads as follows: "Adoption of Policies. Any policy may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any meeting, providing notice of said intended action has been given at a previous meeting. Any policy or by-law which is regulatory as to the Board but is not otherwise required by law may be suspended temporarily by a vote of at least five (5) members if such suspension is in the best interest of the District."

The Chancellor has reviewed the order of business of Board meetings and is recommending changes that will greatly facilitate the conduct of Board meetings.

The following resolution is recommended for adoption:

WHEREAS: San Francisco Community College District Policy Section 1.05 D provides that any policy may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any meeting, provided notice of said intended action has been given at a previous meeting; but

WHEREAS: This section 1.05 D also provides that any policy or by-law which is regulatory as to the Board but is not otherwise required by law may be suspended temporarily by a vote of at least five (5) members if such suspension is in the best interest of the District; and

WHEREAS: The process requiring prior notice to amend the policy is not required by law; and

WHEREAS: The Chancellor seeks to amend PM 1.05 in as an expedient manner as possible because it will allow the District to conduct its Board meeting in a more efficient manner; and

WHEREAS: The usual two readings to change the policy manual to effectuate this change will unnecessarily delay the amending of this policy; and

WHEREAS: The Board finds that the temporary suspension of that part of Policy Manual Section 1.05 D requiring prior notice to amend the policy manual is in the best interest of the District.

THEREFORE BE IT RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby temporarily suspends that part of Policy Manual Section 1.05 D which would require that prior notice be given at a previous meeting in order to amend the policy manual. (Requires Five Votes)

AND FURTHER BE IT RESOLVED: That the San Francisco Community College District Policy Manual Section 1.05 - Meetings be amended to read as follows to be effective for all Regular Board Meetings following the October 29, 1998 Regular Meeting: (NOTE: Additions or substitutions are indicated by **bold** and *italic* and deletions are indicated by ~~strikeout~~.)

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Ronald Lee

A. Order of business for Regular Meetings may be as follows:

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes (if available)
- ~~IV. Special Presentations (if scheduled)~~
- ~~V. Report from the Academic Senate~~
- ~~VI. Report from the Associated Students' Council~~
- ~~VII. Report from the Classified Senate~~
- ~~VIII. Board of Trustees' Report~~
- ~~IX. Introduction of New Staff Members (if appropriate)~~
- ~~X. Chancellor and Staff Reports~~
- ~~XI. Adoption of Resolution Agenda~~
- ~~XII. Action on Resolutions Agenda Items~~
- ~~XIII. Requests to Speak~~
- ~~XIV. Adjournment~~

- IV. *Adoption of Resolutions Agenda*
- V. *Approval of Consent Agenda Items as Listed:*
- VI. *Special Presentations (if scheduled)*
- VII. *Monthly Financial Report*
- VIII. *Action On Other Resolutions Agenda Items*
- IX. *Report from Constituent Groups*
 - *Academic Senate*
 - *Associated Students*
 - *Classified Senate*
- X. *Board of Trustees' Report*
- XI. *Chancellor and Staff Reports*
- XII. *Requests to Speak*
- XIII. *Adjournment*

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting. In the conduct of its business, the procedure of the Board will be governed by the policies set forth in this manual, or if not covered thereby then by the Robert's Rules of Order, Revised, however, no procedural rules or rulings shall operate to invalidate otherwise lawful actions of the Board.

Preparation for Meetings. At least seventy-two (72) hours before a regular meeting, an agenda shall be posted containing a brief general description of each item of

business to be transacted or discussed at the meeting, including closed session items. The agenda for Board meetings shall be delivered to Board members at least seventy-two (72) hours prior to the time of regular meetings and at least twenty-four (24) hours prior to the time of special meetings. Resolutions proposed by individual Board members must obtain the concurrence of two (2) other Board members. However, items requiring Board action which do not appear on the agenda may be acted upon under any of the following circumstances: 1. At least four (4) Board members determine that an emergency situation exists, 2. Two-thirds of the members of the Board present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those members present determine that there is a need to take immediate action and that the need for immediate action came to the attention of the District subsequent to the agenda being posted, or 3. The matter was posted on an agenda for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken. Prior to discussing any item pursuant to these three exceptions, the Board shall publicly identify the item. An "emergency situation" shall mean: (a) Work stoppage or other activity which severely impairs public health, safety, or both, as determined by a majority of the members of the legislative body. (b) Crippling disaster which severely impairs public health, safety, or both, as determined by a majority of the members of the legislative body. Agenda items appearing on the published agenda may be removed by a majority vote of the Board. The Agenda shall be posted at the entrance door at 33 Gough Street and in the lobby of Conlan Hall at City College of San Francisco, 50 Phelan Avenue, at least seventy-two (72) hours prior to the time of the regular meetings and at least twenty-four (24) hours prior to the time of special meetings and these sites shall be the official posting locations of all Board agendas. In addition, to the extent practicable, the agenda shall be posted in other facilities and sites as listed in the Administrative Regulations. A notice identifying the location, date, and time of the regular meeting shall be posted at the official posting locations at least ten (10) days prior to the meeting and shall remain so posted to and including the time of the meeting.

A member of the public may place an item on the Board agenda for regular meetings if the item relates directly to District business and is a matter of public concern, and if a written request is received in the Chancellor's Office no later than noon three full calendar weeks in advance of a

regular Board meeting, and to avoid repetitive additions to the agenda, if the subject matter has not previously been submitted for the agenda within the past three months. In the interest of effective management of meeting time, no person shall place more than two items on any single regular agenda without justifying, to the satisfaction of the Chancellor, the necessity of including additional items on that agenda as opposed to later agendas. The Chancellor shall determine whether the specific matter is directly related to the business of the District. Items which have been properly submitted and verified as related to the business of the District will be addressed in the "Requests to Speak" portion of the agenda or otherwise at the conclusion of all other District business on the agenda. The member of the public who properly submits an agenda item will be allowed up to three (3) minutes at the meeting to present the information to the Board. Following this presentation, the Board may, but is not required to address the issue, may put the issue on a future agenda for more discussion and possible action, or may refer the issue to the administration.

C. Voting. The vote, by Roll Call, shall be taken and recorded when demanded by any member, or as otherwise required by law.

D. Adoption of Policies. Any policy may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any meeting, providing notice of said intended action has been given at a previous meeting. Any policy or bylaw which is regulatory as to the Board but is not otherwise required by law may be suspended temporarily by a vote of at least five (5) members or of all those members present if four members are present, if such suspension is in the best interest of the District.

E. Reports. Board members requesting reports must do so through the President of the Board with the concurrence of at least two (2) other Board members.

F. Recording Minutes of Meeting. As records of Board actions at meetings, the minutes shall contain only resolutions and ultimate actions of the Board, but if any Trustee desires to have any additional matter included, he/she must submit a written statement with a request that it be included in the minutes. For regular meetings, there shall also be a tape recording of the proceedings and/or some other means of maintaining a permanent record of the proceedings. For special meetings, to the extent possible, there shall also be a tape recording of the proceedings

and/or some other means of maintaining a permanent record of the proceedings.

Records of all business transacted and of all policies and regulations or other controls enacted by the Board shall be set forth in full in the official records of the District, which shall be the official public records of Board actions.

G. Regular Meetings of the Board. One or more meetings shall be held each month, at the regular meeting place of the Board, 33 Gough Street, San Francisco. The Board may also meet at other District locations served by the District or at other locations outside the District as provided by law.

H. Special Meetings of the Board. Such meetings may be called by the presiding officer of the Board or by a majority of the members of the Board by delivering personally or by mail written notice to each Board member and to appropriate media. Such meetings shall be within District boundaries except as otherwise provided by law.

I. Meetings Open to the Public. All meetings of the Board, including committees, shall be open to the public as provided by law.

J. Meetings Closed to the Public. All closed sessions shall be closed to the public. Closed sessions may be held in accordance with the law. Closed sessions can be held during a regular or special meeting.

K. Quorum. A quorum for the conduct of Board business shall consist of four (4) members. No official action may be taken when a quorum is absent.

L. Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on the topic or item. Speaking too long, being unduly repetitious, or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interferences with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts of omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after

investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-S1
1. Rescinding Resolution No. 980917-S1
2. The Board hereby adopts the findings
as stated in paragraph's 5, 6, 7,
8, 9, 10, 12, 13, 14, and 15 of this
resolution, and
3. Adopting specific recommendations
stated in the Study of Minority and
Women Owned Business Utilization and
Availability completed by Mason
Tillman Associates, LTD.

President and Members:

1. WHEREAS: on March 30, 1995, the Board of Trustees expressed concerned that minority and woman owned businesses were not providing services to the District as vendors at a level consistent with their availability. A disparity study was recommended to be undertaken to determine if there was evidence that parties had been discriminated against whether unintentionally or not. Resolution No. 950330-S2 was passed directing the administration to proceed in establishing a plan and time-line for the development and implementation of a Minority Business Enterprise/ Women's Business Enterprise (MBE/WBE) Program for the District if statistical evidence so permitted.

2. WHEREAS: on May 25, 1995 the Board of Trustees passed Resolution No. 950525-S5 adopting a 14-27 month time-line for development and implementation of a MBE/WBE program, and

3. WHEREAS: on February 22, 1996 the Board of trustees passed Resolution No. 960222-B4 engaging the firm of Mason Tillman Associates, Ltd. to complete a disparity study on behalf of the District to determine to what extent, if any, statistical evidence existed that barriers were present which prevented minority/woman owned businesses from doing business with the District, and to make appropriate recommendations for the creation of an MBE/WBE Program, and

4. WHEREAS: at the September 18, 1997 meeting of the Board of Trustees the Study of Minority and Woman-Owned Business utilization and Availability (Disparity Study) was presented covering the period July 1995 through June 1996, and

5. WHEREAS: the 1996 Disparity Study found an availability pool for construction contractors consisting of 7.24% African Americans, 26.32% Asian Americans, 16.45% Hispanic Americans, 3.29% Native Americans, 10.53% Caucasian Females, and 36.18% Caucasian Males, and

6. WHEREAS: the contract dollars awarded to prime contractors for construction utilization was zero for African Americans, 18.38% Asian Americans, 0.91% Hispanic Americans, zero Native Americans, zero Caucasian Females, and 80.70% Caucasian Males, and

7. WHEREAS: the contract dollars awarded to subcontractors for construction utilization was 0.07% for African Americans, 2.68% Asian Americans, 6.22% Hispanic Americans, zero Native Americans, 2.67% Caucasian Females, 88.36% Caucasian Males, and

8. WHEREAS: the Disparity Study found an availability pool for architecture and engineering contractors consisting of 5.63% African Americans, 29.69% Asian Americans, 4.38% Hispanic Americans, 0.63% Native Americans, 16.56% Caucasian Females, and 43.13% Caucasian Males, and

9. WHEREAS: the contract dollars awarded to prime contractors for architecture and engineering utilization was zero for African Americans, 18.08% Asian Americans, zero Hispanic Americans, zero Native Americans, 14.37% Caucasian Females, 67.55% Caucasian Males, and

10. WHEREAS: the contract dollars awarded to subcontractors for architecture and engineering utilization was zero for African Americans, 17.10% Asian Americans, zero Hispanic Americans, zero Native Americans, zero Caucasian Females, 82.90% Caucasian Males, and

11. WHEREAS: the District took further steps to determine if its race neutral activities during the period between July 96 through December 97 improved MBE/WBE participation by authorizing Mason Tillman Associates, Ltd. to update the original study, and

12. WHEREAS: the Updated Disparity Study (July 96 - December 1997) in the area of prime contractor utilization for architecture and engineering contract dollars awarded was 3.65% for African Americans, 9.12% Asian Americans, 6.26% Hispanic Americans, zero Native Americans, 14.02% Caucasian Females, 66.95% Caucasian Males, and

13. WHEREAS: the Updated Disparity Study in the area of subcontractor utilization for architecture and engineering contract dollars awarded was zero for African Americans, 2.48% Asian Americans, zero Hispanic Americans, zero Native

Americans, zero Caucasian Females, 97.52% Caucasian Males, and

14. WHEREAS: The updated Disparity Study in the area of prime contractor utilization for construction contract dollars awarded was zero for African Americans, 7.9% Asian Americans, zero Hispanic Americans, zero Native Americans, zero Caucasian Females, 92.1% Caucasian males, and

15. WHEREAS: the updated Disparity Study continues to report under-utilization in the area of construction for prime Contractors, African Americans were awarded zero dollars for 1995-96 and 1997, Asian Americans were awarded 18.38% of dollars in 1995-96 6.71% in 1997, Hispanic Americans were awarded 0.91% of dollars for 1995-96 and 1.85% in 1997, Native Americans were awarded zero dollars in 1995-96 and 1997, Caucasian Females were awarded zero dollars in 1995-96 and zero in 1997, and

In the area of architecture and engineering prime contractors African Americans were awarded zero dollars in 1995-96 and 3.65% in 1997, Asian Americans were awarded 18.08% in 1995-96 and 9.12% in 1997, Hispanic Americans were awarded zero dollars in 1995-96 and 6.26% in 1997, Native Americans were awarded zero dollars in 1995-96 and 1997, Caucasian Females were awarded 14.37% in 1995-96 and 14.02% in 1997, and

In the area of architecture and engineering subcontractors African Americans were awarded zero dollars in 1995-96 and 1997, Asian American were awarded 17.10% of dollars in 1995-96 and 2.48% in 1997, Hispanic Americans were awarded zero dollars in 1995-96 and 1997, Native Americans were awarded zero dollars in in 1995-96 and 1997, Caucasian females were awarded zero dollars in 1995-96 and 1997, and

THEREFORE BE IT RESOLVED: That The Board of Trustees authorizes: (1) Rescinding Resolution No. 980917-S1 (2) The Board hereby adopts the findings as stated in paragraph's 5, 6, 7, 8, 9, 10, 12, 13, 14, and 15 of this resolution, and (3) Adopting specific recommendations stated in the Study of Minority and Women Owned Business Utilization and Availability completed by Mason Tillman Associates, LTD. as follows

Directs the Administration to continue its race neutral efforts to improve utilization of MBE/WBE's, and

Directs the Administration to implement a program to increase MBE/WBE participation, where appropriate,

for construction and architecture and engineering, and which may include a race conscious component in accordance with applicable law, and

Directs the Administration to implement a tracking and monitoring process to assess MBE/WBE utilization at the subcontractor level for construction contracts in accordance with applicable law, and

That the program should be submitted for approval at the January 1999 regular meeting of the Board of Trustees , and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Lawrence Wong
James H. Mayo II
Rodel Rodis

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-S2
Adopting a Successor Collective Bargaining Agreement between the San Francisco Community College District and the Service Employees International Union, Local 790, for the period October 29, 1998, through June 30, 2000, unless otherwise specified therein

President and Members:

WHEREAS: The Collective Bargaining Agreement between the San Francisco Community College District (District) and the Service Employees International Union (formerly United Public Employees), Local 790 (SEIU 790) expired on June 30, 1997; and

WHEREAS: The Board of Trustees on March 27, 1997, by Resolution No. 970327-S6 presented the Initial Proposals of the SEIU 790 and the District for a successor collective bargaining agreement, and established the April 24, 1997, meeting for public response to the Initial Proposals; and

WHEREAS: The Board of Trustees on April 24, 1997, by Resolution No. 970424-S2 adopted its Initial Proposal for a successor collective bargaining agreement with SEIU 790, after receiving public comment; and

WHEREAS: On September 2, 1998, the representatives of the Board of Trustees and the SEIU 790 reached tentative agreement on the provisions of a Successor Collective Bargaining Agreement (Agreement) on behalf of the SEIU 790 and the District for the period October 29, 1998, through June 30, 2000, unless otherwise specified therein; and

WHEREAS: On October 13 and 14, 1998, the SEIU 790 membership ratified the Agreement; and

WHEREAS: The Board of Trustees, pursuant to Government Code Section 3547.5, has disclosed at a public meeting the major provisions of the Agreement, including costs to be incurred under the Agreement for the time period covered by the Agreement; and

THEREFORE, BE IT RESOLVED THAT: The Board of Trustees of the District approves, ratifies and adopts the Agreement reached between the District and the SEIU 790, a copy of which is on file with

the Secretary of the Board of Trustees and by this reference is made a part of this resolution as though fully set forth herein, and that the term of said Agreement be from October 29, 1998, through June 30, 2000, unless otherwise specified therein; and

FURTHER BE IT RESOLVED THAT: The Chancellor, Chief
Operating Officer, and/or
their designee(s) are hereby authorized and directed to
implement this Resolution and to submit any necessary
finance resolutions to fund implementation of this
Resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Lawrence C. Klein

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-S3
Adopting Amended Wage Rates for Unrepresented
Classified Management, Supervisory, or
Confidential Employees for Fiscal Year 1998-
1999

President and Members:

WHEREAS: On February 18, 1986, pursuant to the Educational Employment Relations Act (EERA, Government Code Section 3540 et seq.), the Board of Governors (now Board of Trustees) by Resolution No. 860218-S3 designated classifications, or persons or positions within classifications, as "Management," "Supervisory," and/or "Confidential"; and

WHEREAS: The administration has maintained a record of all unrepresented classified "Management," "Supervisory," and/or "Confidential" classifications, or persons or positions within classifications (hereinafter "employees"), and has from time to time amended that record, as set forth in Attachment 1, consistent with its obligation under the EERA; and

WHEREAS: Such Classified "Management," "Supervisory," or "Confidential" employees to date have not received a general wage increase for Fiscal Year 1998-99, and have dutifully served the District under such circumstances; and

WHEREAS: The question of what wage and/or benefits increase such "Management," "Supervisory," or "Confidential" employees would receive commencing July 1, 1998, has been uncertain due to the District's budgetary situation and other uncertainties; and

WHEREAS: The administration has recommended adjusting the wage rates for unrepresented classified "Management," "Supervisory," or "Confidential" employees, as set forth in Attachment 1; and

THEREFORE, BE IT RESOLVED THAT: The Board of Trustees
adopts and amends the
wage rates as set forth in Attachment 1 to be effective on
the dates specified therein; and

FURTHER BE IT RESOLVED THAT: The wage rates set forth in
Attachment 1 shall apply, to
the extent applicable, at the time of hire to any future

unrepresented classified "Management," "Supervisory," or
"Confidential" employees; and .

FURTHER BE IT RESOLVED THAT: The Chancellor and the Chief
Operating Officer, and/or
their designee(s) are hereby authorized and directed to
implement this Resolution and to submit any necessary
finance resolutions to fund implementation of this
Resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Lawrence C. Klein

AMENDED WAGE RATES
FOR DISTRICT DESIGNATED
MANAGEMENT, SUPERVISORY, AND/OR CONFIDENTIAL
CLASSIFICATIONS
FOR FISCAL YEAR 1998-1999

I. CLASSIFICATIONS

The Amended Wage Rates as set forth herein shall be applicable to the positions and/or employees designated as "Management," "Supervisory," or "Confidential" in the following classifications:

A. MANAGERS:

- 1270 Departmental Personnel Officer
- 1272 Senior Departmental Personnel Officer (vacant)
- 1370 Special Assistant XI (Payroll Supervisor)
- 1656 Head Accountant
- 1658 Chief Accountant (vacant)
- 1659 Chief Systems Accountant
- 1764 Mail and Reproduction Service Supervisor
- 1780 Assistant Chief, Computer Operations and Support Services (vacant)
- 1832 Business Manager, City College (vacant)
- 1880 Chief of Systems (vacant)
- 1956 Senior Purchaser
- 2730 School Custodial Services, Supervisor I (vacant)
- 5295 School Facilities Planner
- 6138 Industrial Hygienist (vacant)
- 7120 Building and Grounds Maintenance Superintendent
- 8206 Institutional Police Captain

B. SUPERVISORS:

- 1005 Information Systems Operator-Supervisor (vacant)
- 1022 Information Systems Administrator II (vacant)
- 1024 Information Systems Administrator-Supervisor (vacant)
- 1064 Information Systems Programmer Analyst-Principal (vacant)
- 1070 Information Systems Project Director (vacant)
- 1204 Senior Personnel Technician
- 1222 Senior Payroll and Personnel Clerk
- 1224 Principal Payroll and Personnel Clerk
- 1226 Chief Payroll and Personnel Clerk
- 1228 Senior Testing Technician
- 1241 Personnel Analyst (vacant)

1244 Senior Personnel Analyst
1408 Principal Clerk
1450 Executive Secretary I (vacant)
1454 Executive Secretary III (vacant)
1488 Technical Instructional Assistant, Evaluation
Technician
1491 Associate Registrar
1654 Principal Accountant (vacant)
1708 Senior Telephone Operator
1739 Computer Operations Supervisor II
1741 Computer Operations Supervisor I (vacant)
1821 Management Information Systems Manager (vacant)
1842 Management Assistant
1844 Senior Management Assistant
1858 Control Supervisor, EDP
1866 Systems and Procedures Supervisor
1869 Technical Instructional Assistant, Computer Services
Manager
1876 Data Processing Programming and Systems Supervisor
1877 Supervising Systems Programmer (vacant)
1924 Materials and Supplies Supervisor (vacant)
1952 Purchaser
2439 Technical Instructional Assistant, Storeroom Manager
2716 Custodial Assistant Supervisor
2727 School Custodian Supervisor I (vacant)
2732 School Custodial Services Supervisor II
3619 Library Manager, Alice Statler Library (vacant)
7397 Technical Instructional Assistant, Senior
Broadcasting Equipment Technician
8205 Institutional Police Sergeant
8209 Institutional Police Lieutenant (vacant)

C. CONFIDENTIAL:

1202 Personnel Clerk (vacant)
1203 Personnel Technician (vacant)
1204 Senior Personnel Clerk
1220 Payroll Clerk
1222 Senior Payroll & Personnel Clerk
1280 Employee Relations Assistant
1281 Employee Relations Representative
1314 Public Relations Officer
1404 Clerk (vacant)
1406 Senior Clerk (vacant)
1426 Senior Clerk Typist (vacant)
1446 Secretary II (vacant)
1452 Executive Secretary II
1516 Confidential Secretary to the Superintendent
1632 Senior Account Clerk
1650 Accountant

1652 Senior Accountant (vacant)
1654 Principal Accountant
1745 Technical Instructional Assistant, Computer Services
(vacant)
1807 Management Information Systems Technician II
(vacant)
1818 Management Information Systems Specialist II
(vacant)
1840 Junior Management Assistant (vacant)
1844 Senior Management Assistant (vacant)
1874 Senior Programmer Analyst (vacant)

II. WAGE RATES

The present wage rates for the above "Management," "Supervisory," and/or "Confidential" classifications shall be amended as follows, to the extent applicable:

1. General Wage Increase (all classifications)

For the 1998-1999 Fiscal Year, wage rates shall be increased across-the-board and on-schedule three and one-half percent (3.5%).

Additionally, for the 1998-1999 Fiscal Year only, an off-schedule increase equal to four-tenths percent (0.4%) over the wage rates in effect for Fiscal Year 1998-1999.

2. Pay Equity

The District in its discretion shall provide each eligible classification a pay equity adjustment of \$351.72 for Fiscal Year 1998-1999.

3. District Inequity Adjustment

The District in its discretion shall provide each eligible classification an inequity adjustment for Fiscal Year 1998-1999.

III. INTENT

This Resolution is not intended to alter or modify other benefits or terms and conditions of employment received by unrepresented classified "Management," "Supervisory," and/or "Confidential" classifications, or persons or positions within classifications.

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029 - S4
Amending Board of Trustees Resolution No.
961121-S3 to Include the Classification of
Special Assistant VII (1366) - Coordinator of
Interpreter Services and Establishing Wage and
Benefit Levels for the Classification

President and Members:

WHEREAS: On November 21, 1996, the Board of Trustees adopted and amended Wage Rates and Benefit Levels for District Designated Management, Supervisory, and/or Confidential Classifications for Fiscal Year 1996-97 as set forth in Attachment 1 to Board of Trustees Resolution No. 961121-S3;

WHEREAS: Board of Trustees Resolution No. 961121-S3 did not include the Classification of Special Assistant VII (1366) - Coordinator of Interpreter Services;

WHEREAS: The Administration intends to appoint an incumbent to the Classification, effective on or about November 15, 1998;

WHEREAS: The Administration recommends that the Hourly Wage Rates for fiscal year 1998-99 for the Classification be: \$18.74 at Step 1; \$19.66 at Step 2; \$20.63 at Step 3; \$21.64 at Step 4; and \$22.73 at Step 5;

WHEREAS: The Administration recommends that the Benefit Levels for the Classification be consistent with the Benefit Levels established pursuant to Board of Trustees Resolution No. 961121-S3, as appropriate;

THEREFORE BE IT RESOLVED THAT: The Board of Trustees amend Resolution No. 961121-S3 to include the Classification;

FURTHER BE IT RESOLVED THAT: The Administration recommends that the Hourly Wage Rates for fiscal year 1998-99 for the Classification be: \$18.74 at Step 1; \$19.66 at Step 2; \$20.63 at Step 3; \$21.64 at Step 4; and \$22.73 at Step 5;

FURTHER BE IT RESOLVED THAT: The Administration is authorized to establish Benefit Levels for the Classification to be consistent with the Benefit Levels established pursuant to Board of Trustees Resolution No. 961121-S3, as appropriate;

FURTHER BE IT RESOLVED THAT: The Chancellor and the Chief
Operating Officer, and/or
their designee, are hereby authorized and directed to
implement this Resolution and to submit any necessary finance
resolutions to fund the implementation.

Recommended for adoption:
Dr. Philip R. Day, Jr.

Originator: Clara Starr

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029 - S5
Salary and Health Benefit Recommendation for Management
Employees for Fiscal Years 1998-1999 and 1999-2000

President and Members:

The following resolution pertaining to academic management employees is recommended for adoption:

RESOLVED: That effective July 1, 1998, the Management Salary Schedule in effect for 1997-1998 shall be increased by 2.74%;

AND FURTHER BE IT RESOLVED: That effective July 1, 1998, for Management Employees, the District shall pay an additional \$75.00 per month (for a total of \$225.00 per month) of each covered current or eligible management employee's contribution to Dependent Care Health Benefits;

AND FURTHER BE IT RESOLVED: That effective for the fiscal year beginning July 1, 1999, the Management Salary Schedule in effect for 1998-1999 shall be increased by the cost of living adjustment (COLA), if any, for community colleges contained within the adopted State Budget for fiscal year 1999-2000; provided, however, that if after adoption of the 1999-2000 State Budget, the State modifies the COLA or the amount of COLA it funds, the District shall increase or decrease pay rates by the appropriate percentage or soon as practicable and in the event of overpayments to management employees, the District shall recoup the amount overpaid in equal installments over a six-month period;

AND FURTHER BE IT RESOLVED: That in March of 1999 and March of 2000, using the appropriate prior fiscal year's audited expenditure and revenue figures (unrestricted), the District shall determine the amount of "new revenue" available for additional salary increases and shall increase the 1998-1999 and 1999-2000 Management Salary Schedules then in effect by a percentage in accordance with such new revenues for the 1998-1999 and 1999-2000 fiscal years, respectively; provided, however, that revenues from one-time sources may only be allocated for one-time salary changes and shall not be allocated to on-going salary commitments;

AND FURTHER BE IT RESOLVED: That "new revenue" shall be defined as the net total of increases and/or decreases of the following unrestricted revenues received by the District:

1. Lottery
2. Sales Tax
3. Interest earned on unrestricted revenue
4. Prior year corrections (by definition, deemed one-time only)

5. Fifty percent of State-authorized "growth" funding for enrollment increases (including Basic Skills)
6. Fifty percent of non-resident tuition
7. "Transfers in" from the designated reserve
8. Other Local and State revenues

AND FURTHER BE IT RESOLVED: That audited figures from the District's independent audit for 1997-1998 will be used to determine the baseline of new revenues other than state COLA. For the 1998-1999 fiscal year, "new revenues" shall also include the amount of the ending balance of the prior fiscal year that is in excess of \$1.95 million. For the 1999-2000 fiscal year, "new revenues" shall also include the amount of the ending balance of the prior fiscal year that is in excess of \$1.2 million. (\$500,000 of the 1997-1998 ending balance is being transferred to the Board designated reserve.)

AND FURTHER BE IT RESOLVED: That audited figures from the District's independent audit for 1997-1998 will be used to determine allocation percentages. Eighty percent (80%) of the "new revenues" shall be available for salary and benefit adjustments college-wide. Management Employees' proportionate share of these available revenues shall be equal to its "proportionate share" of salary and benefit expenditures in 1997-1998. To determine the Management Employees' "proportionate share," the academic salaries and benefits expenditures shall be divided by all salaries and benefits expenditures (State Budget and Accounting Manual Categories 1000, 2000, and 3000). "Academic salaries and benefit expenditures" attributable to management employees shall include salaries and benefits of all management employees.

AND FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating Officer and/or their designees are hereby authorized and directed to take all necessary steps to implement this resolution.

Recommended for adoption:

Dr. Philip R. Day Jr.
Chancellor

Originator: Dr. Philip R. Day, Jr.

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-W1
Authorization to (1) enter into a contract with Pacific Bell for Coin Operated Pay Telephone Services campus-wide for the period November 1, 1998 through December 31, 2001 with the possibility of two (2) one year extensions upon mutual agreement between contractor and District and (2) transfer signing bonus to City College of San Francisco foundation, unrestricted, to promote and support educational programs.

President and Members:

For a number of years, City College of San Francisco has been receiving coin operated telephone services from Pacific Bell. During this period, Pacific Bell has paid the college a monthly commission per telephone based upon total revenues generated for each telephone with a minimum guarantee promised to the District over the past three year period of \$90,000. The commission rate that was accepted by Board Resolution No. 921217-B9 for the current contract with Pac Bell is 17% of gross revenues.

An RFP was sent out by the District and advertised in the Independent during two consecutive weeks in the early part of October. Proposals have been received from two bidders: 1) Pacific Bell and 2) NSC Communications with the following responses to some of the key questions asked:

	Pac Bell	NSC
1. Percent of gross revenue offered:		
Coin (Local, IntraLATA, InterLATA)	25%	35%
Long distance (Non Coin)	25%	12.5%
2. Minimum guarantee to District over three year contract	\$135,000	\$102,500
3. Signing bonus to be transferred to ccsf Foundation, Unrestricted	\$15,000	\$10,000+\$2500 endowment
4. Will phones meet ADA requirements	Yes	Yes
5. Will phones be programmed to quick dial to campus police	Yes	Yes
6. Years in public telephone business	80 yrs	12 yrs

The Chief Financial Officer and the Director of Administrative Services opened the sealed bids. In addition to evaluating the economics of each proposal, the ability to service and maintain the telephone equipment were also considered.

The following resolution is recommended for adoption:

RESOLVED: That authorization be hereby given to the District to (1) contract with Pacific Bell to provide coin operated telephone services for all campus locations for the period November 1, 1998 through December 31, 2001 with the possibility of two (2) one year extensions by mutual agreement between the contractor and the District and (2) transfer signing bonus to CCSF foundation, unrestricted, to promote and support educational programs.

FURTHER BE IT RESOLVED: That the Chancellor and Chief Operating Officer and/or their designees are hereby authorized to execute such contract on behalf of the San Francisco Community College District.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Stephen J. Herman

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-W2
Authorization 1) to spend up to \$12,500 from the indirect cost allocation associated with the NSF Bio-Link Grant in order to reimburse the University of California, San Francisco (UCSF) for renovations needed to house the Bio-Link Grant administrative offices at UCSF, 1855 Folsom Street and 2) to enter into a \$1.00 per year three year lease agreement with UCSF for approximately 750 square feet of space on the 6th floor of 1855 Folsom Street for a period of three years once the renovations are complete with an option of two (2) single year extensions upon mutual agreement

President and Members:

Resolution No. 971120-B8 authorized the submission of a grant application to the National Science Foundation to establish Bio-Link: A National Center for Advanced Technological Education in Biotechnology through the CCSF Biology, Chemistry and Engineering Departments. The District recently received notification that the grant application was approved and the award letter to the District indicated that the NSF has awarded a grant of \$999,999 to City College of San Francisco effective September 1, 1998 through August 31, 1999. Additionally the letter of award stated that, "This is a continuing grant which has been approved on scientific/technical merit for approximately 3 years. Contingent on the availability of funds and the scientific progress of the project, NSF expects to continue support at approximately the following levels:

FY 1999	\$1,000,000	FY 2000	\$1,000,000
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It is also anticipated that the grant will be continued for another 2-3 years beyond the FY 2000 award.

District personnel have been working with UCSF to identify space at the UCSF site located at 1855 Folsom Street to house the administrative offices of the project and would like to use approximately 750 square feet of space on the 6th floor of the building. UCSF is willing to sign a lease agreement for \$1.00 per year for three years with an option of two (2) single year extensions upon mutual agreement if the District reimburses UCSF for the

renovations needed to house the project at that location. The cost of the renovations are not to exceed \$12,500.

The following resolution is recommended for adoption:

RESOLVED: That the District is hereby authorized 1) to spend up to \$12,500 from the indirect cost allocation associated with the NSF Bio-Link Grant in order to reimburse the University of California, San Francisco (UCSF) for renovations needed to house the Bio-Link Grant administrative offices at UCSF, 1855 Folsom Street and 2) to enter into a \$1.00 per year three year lease agreement with UCSF for approximately 750 square feet of space on the 6th floor of 1855 Folsom Street for a period of three years once the renovations are complete with an option of two (2) single year extensions upon mutual agreement, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf the District to effectuate this resolution.

Recommended for adoption:

Dr. Philip R. Day, Jr.
Chancellor

Originator: Stephen J. Herman

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 981029-W3

Authorization to exercise option to renew
rental agreement for the use of space by
the City College of San Francisco Campuses
for fiscal year 1998-99

President and Members:

City College of San Francisco Campuses have continued to offer classes dispersed throughout the San Francisco community through numerous rental agreements which include all maintenance, utilities and custodial services. The District has discussed \$1.00 lease agreements per year with the community and other organizations who up to now have donated space for District use.

ADA generated at leased spaces is funded at a higher rate than ADA generated at District owned facilities or donated facilities.

Listed below are the organizations which have agreed to enter into rental agreement for a minimum of \$1.00 per year from July 1st, 1998 to June 1999.

The following resolution is recommended for adoption:

RESOLVED: The Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to enter into rental agreements at yearly rental charges listed below:

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:
Dr. Philip R. Day, Jr.

Originator: Stephen J. Herman

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Lessor	Street Address	Ste	Zip	Rent	Period
Administrator of Programs	320 15th St.	San Francisco	CA 94103	\$1.00	7/1/98-6/30/99
Administrator of Programs	1851 Noriega	San Francisco	CA 94122	\$1.00	7/1/98-6/30/99
Administrator Salv.Army	1156 Valencia	San Francisco	CA 94108	\$1.00	7/1/98-6/30/99
Administrator Salv.Army	360 4th St	San Francisco	CA 94118	\$1.00	7/1/98-6/30/99
Administrator Salv.Army	133 Shipley	San Francisco	CA 94118	\$1.00	7/1/98-6/30/99
Administrator, Cons Ed.	333 Turk St	San Francisco	CA 94102	\$1.00	7/1/98-6/30/99
Administrator, Fam.Studies	890 Beach	San Francisco	CA 94133	\$1.00	7/1/98-6/30/99
Administrator, Fam.Studies	1152 Oak St	San Francisco	CA 94115	\$1.00	7/1/98-6/30/99
All Hallow Center	1711 Oakdale	San Francisco	CA 94124	\$1.00	7/1/98-6/30/99
Aquatic Park	890 Beach Street	San Francisco	CA 94109	\$1.00	7/1/98-6/30/99
Bayview Hunters Point	1250 La Salle	San Francisco	CA 94121	\$1.00	7/1/98-6/30/99
Chinese Six Company	843 Stockton	San Francisco	CA 94109	\$1.00	7/1/98-6/30/99
City & County, Bernal Lib	500 Cortland	San Francisco	CA 94110	\$1.00	7/1/98-6/30/99
Program Manager, CB.	450 Raymond	San Francisco	CA 94134	\$1.00	7/1/98-6/30/99
Creativity Explore	3245 16th St	San Francisco	CA 94103	\$1.00	7/1/98-6/30/99
Dir. Adult Computer Prog	1050 York Street	San Francisco	CA 94110	\$1.00	7/1/98-6/30/99
Dir.Sewing Program	417 31st Avenue	San Francisco	CA 94121	\$1.00	7/1/98-6/30/99
Dir.Sunset Playground	28t Ave & Lawton	San Francisco	CA 94122	\$1.00	7/1/98-6/30/99
Dir.Sunset Senior Center	1090 Quintara	San Francisco	CA 94116	\$1.00	7/1/98-6/30/99
Director, Hinode Terrace	1525 Silver Ave.	San Francisco	CA 94109	\$1.00	7/1/98-6/30/99
Director of Programs	548 Filmore	San Francisco	CA 94117	\$1.00	7/1/98-6/30/99
Director of Programs	570 Ellis St	San Francisco	CA 94105	\$1.00	7/1/98-6/30/99
Director of Programs	660 Lombard St.	San Francisco	CA 94133	\$1.00	7/1/98-6/30/99
Director, Clothing Inc	500 Felton	San Francisco	CA 94134	\$1.00	7/1/98-6/30/99
Director, Korea Center	1362 Post St	San Francisco	CA 94109	\$1.00	7/1/98-6/30/99
Director, Soc. Dev. Center	378 18th Street	San Francisco	CA 94121	\$1.00	7/1/98-6/30/99
Director,Diam.Sen Center	117 Diamond St.	San Francisco	CA 94114	\$1.00	7/1/98-6/30/99
Director,OLAD. Program	2101 Lawton St	San Francisco	CA 94107	\$1.00	7/1/98-6/30/99
Director,OLAD. Program	3261 23rd Street	San Francisco	CA 94110	\$1.00	7/1/98-6/30/99
Director,OLAD. Program	1250 La Salle Av.	San Francisco	CA 94124	\$1.00	7/1/98-6/30/99
Director,OLAD. Program	2101 Lawton St	San Francisco	CA 94107	\$1.00	7/1/98-6/30/99
Director,OLAD. Program	6101 Fulton	San Francisco	CA 94121	\$1.00	7/1/98-6/30/99
Director,OLAD. Program	6221 Geary Blvd	San Francisco	CA 94121	\$1.00	7/1/98-6/30/99
Director,OLAD. Program	35 Onondaga	San Francisco	CA 94112	\$1.00	7/1/98-6/30/99
Director,OLAD. Program	2201 Lawton	San Francisco	CA 94122	\$1.00	7/1/98-6/30/99
Director,OLAD. Program	1661 Pine Street	San Francisco	CA 94109	\$1.00	7/1/98-6/30/99
Director,OLAD. Program	6101 Fulton	San Francisco	CA 94121	\$1.00	7/1/98-6/30/99
El Colegio De Mission	3351 23rd St	San Francisco	CA 94107	\$1.00	7/1/98-6/30/99
Eureka Valley Rec.Ctr	100 Colingwood	San Francisco	CA 94114	\$1.00	7/1/98-6/30/99
Fil-Am Empl & Training	2940 16th Street	San Francisco	CA 94110	\$1.00	7/1/98-6/30/99
Glide Memo.Church	330 Ellis St	San Francisco	CA 94110	\$1.00	7/1/98-6/30/99
Golden Gate Soc.Dev.	6101 Fulton	San Francisco	CA 94121	\$1.00	7/1/98-6/30/99
Golden Gate Soc.Dev.	378 18th Avenue	San Francisco	CA 94121	\$1.00	7/1/98-6/30/99
Grace Child Dev.Anx.	1195 Hudson	San Francisco	CA 94124	\$1.00	7/1/98-6/30/99
Hamilton Senior Center	1900 Geary	San Francisco	CA 94115	\$1.00	7/1/98-6/30/99
Health Center 4	1490 Mason St	San Francisco	CA 94133	\$1.00	7/1/98-6/30/99
Health Center 3	1525 Silver Av	San Francisco	CA 94112	\$1.00	7/1/98-6/30/99
Heritage Sen.Housing	3400 Laguna	San Francisco	CA 94123	\$1.00	7/1/98-6/30/99
Ingleside Senior Ctr.	1345 Ocean	San Francisco	CA 94127	\$1.00	7/1/98-6/30/99
Kimochi Home	1840 Sutter St.	San Francisco	CA 94122	\$1.00	7/1/98-6/30/99

King American Ambulce	2570 Bussh St	San Francisco	CA	94102	\$1.00	7/1/98-6/30/99
Laguna Honda DHC.	375 Laguna Honda B	San Francisco	CA	94105	\$1.00	7/1/98-6/30/99
Latin American Natl.Sr	1241 Valencia	San Francisco	CA	94110	\$1.00	7/1/98-6/30/99
Light House Blind Voc.	214 S.Van Ness	San Francisco	CA	94103	\$1.00	7/1/98-6/30/99
Lincoln Park Presby	417 31stAv.	San Francisco	CA	94121	\$1.00	7/1/98-6/30/99
Mark Twain Md.School	1920 41 ave	San Francisco	CA	94116	\$1.00	7/1/98-6/30/99
Mission Family Center	3013 24th St.	San Francisco	CA	94110	\$1.00	7/1/98-6/30/99
Mission Neighborhood	362 Capp St	San Francisco	CA	94110	\$1.00	7/1/98-6/30/99
Montefiore	3200 California	San Francisco	CA	94118	\$1.00	7/1/98-6/30/99
Neighborhood Center	515 Cortland	San Francisco	CA	94110	\$1.00	7/1/98-6/30/99
Noe Valley Senior Ctr	1021 Sanchez	San Francisco	CA	94102	\$1.00	7/1/98-6/30/99
Ocean View Pre-School	400 Sergeant	San Francisco	CA	94112	\$1.00	7/1/98-6/30/99
Older Adult Program	1345 Ocean Avenue	San Francisco	CA	94112	\$1.00	7/1/98-6/30/99
Older Adult Program	2101 Lawton	San Francisco	CA	94122	\$1.00	7/1/98-6/30/99
Older Adult Program	1706 Yosemite	San Francisco	CA	94124	\$1.00	7/1/98-6/30/99
ONLOK Senior Center	1145 Larkin St	San Francisco	CA	94109	\$1.00	7/1/98-6/30/99
ONLOK Senior Center	1333 Bush St.	San Francisco	CA	94133	\$1.00	7/1/98-6/30/99
ONLOK Senior Center	1000 Montgomery S	San Francisco	CA	94133	\$1.00	7/1/98-6/30/99
ONLOK Senior Center	1455 Bush St	San Francisco	CA	94109	\$1.00	7/1/98-6/30/99
ONLOK Senior Center	1441 Powell	San Francisco	CA	94133	\$1.00	7/1/98-6/30/99
Potrero Hill Center	953 De Haro	San Francisco	CA	94103	\$1.00	7/1/98-6/30/99
Richmond Sen Center	741 30th Ave.	San Francisco	CA	94121	\$1.00	7/1/98-6/30/99
Rocky Mountain	2475 15th Street	San Francisco	CA	94114	\$1.00	7/1/98-6/30/99
San Francisco Rehab.	1500 Howard St.	San Francisco	CA	94103	\$1.00	7/1/98-6/30/99
Self Help For Elderly	407 Samsome St	San Francisco	CA	94107	\$1.00	7/1/98-6/30/99
Self Help for Elders	940 Powell St.	San Francisco	CA	94108	\$1.00	7/1/98-6/30/99
Senior Drop In Center	446 Randolph	San Francisco	CA	94132	\$1.00	7/1/98-6/30/99
SEQUIAS	1400 Geary Blvd	San Francisco	CA	94109	\$1.00	7/1/98-6/30/99
SFCS. Adult Education	3416 19th Av.	San Francisco	CA	94110	\$1.00	7/1/98-6/30/99
South Sunset Recrtn.	2601 40th Ave	San Francisco	CA	94116	\$1.00	7/1/98-6/30/99
St Kervin Church	704 Cortland	San Francisco	CA	94110	\$1.00	7/1/98-6/30/99
St. Francis of Assisi	145 Guerrero	San Francisco	CA	94103	\$1.00	7/1/98-6/30/99
St.Francis Meal Servc	432 Mason	San Francisco	CA	94102	\$1.00	7/1/98-6/30/99
St.Philips Senior Ctr	725 Diamond	San Francisco	CA	94114	\$1.00	7/1/98-6/30/99
University Mound	350 University	San Francisco	CA	94116	\$1.00	7/1/98-6/30/99
Valencia Garden PreSc	1792 15th Street	San Francisco	CA	94103	\$1.00	7/1/98-6/30/99
Manager, Visitacion Vally.	66 Raymund Ave.	San Francisco	CA	94134	\$1.00	7/1/98-6/30/99
Walden House	815 Buena Vista W	San Francisco	CA	94117	\$1.00	7/1/98-6/30/99
Westside Lodge	120 Page Street	San Francisco	CA	94102	\$1.00	7/1/98-6/30/99
YMCA. OF San Franciso	4080 Mission St	San Francisco	CA	94112	\$1.00	7/1/98-6/30/99
YMCA. Richmond	360 18th St	San Francisco	CA	94108	\$1.00	7/1/98-6/30/99
YMCA. Stonetown	333Eucalyptus Dr	San Francisco	CA	94132	\$1.00	7/1/98-6/30/99
YMCA.Richmond	360 18th Ave	San Francisco	CA	94103	\$1.00	7/1/98-6/30/99
YMCA.Senior Center	4080 Mission St	San Francisco	CA	94112	\$1.00	7/1/98-6/30/99
YMCA.Stonetown	333 Eucalyptus	San Francisco	CA	94132	\$1.00	7/1/98-6/30/99

INFORMATIONAL REPORTS

FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on contracts under \$50,000, Office of
Contract Education, City College of San Francisco,
October 1998

This report is for information only on contracts that the
Office of Contract Education negotiated or amended under \$50,000
for the month of October 1998.

- San Francisco Works (SFW) - Contract total \$41,360, term
September 12, 1998 to March 31, 1999, basic skills assessment
and computer training for 20 to 25 TANF (Temporary Aids to
Needed Family) recipients.
- U.S. Industrial Technologies, Inc. (USIT) - Contract total
\$700, term September 14, 1998 to September 30, 1998, for a 4-
hour seminar to delegation from Shanxi, China, covering topics
in Continuing Education.
- ANA Hotel (ANA-2) - Contract total \$1,800, term August 17,
1998 to October 30, 1998, for Chinese translation.
- San Francisco Recreation and Park Department (SFRPD) -
Contract total \$4,650, term September 30, 1998 to December 31,
1998, for custodial training.
- Shangri-La Holiday Travel Lines (SHTL) - Contract total \$800,
term October 9, 1998 to October 9, 1998, for a 4-hour seminar
in International Business to delegation from Guangdong
Province, China.
- Chinese Hospital (CH) - Contract total \$650, term October 15,
1998 to December 31, 1998, for a 5-hour training on Team
Building, Effective Public Speaking and Successful
Negotiation.

INFORMATION REPORT
NO ACTION NECESSARY

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Chancellor's Report - 981029-RPT
Academic Employees
Acceptance of Resignation and/or
Resignation with the Intent to Retire

President and Members:

The following academic employees have submitted, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

Resignation from the District Service

<u>NAME</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>CAMPUS</u>	<u>EFFECTIVE COB DATE</u>
Wong, Regan	Part-Time	Contract Ed.	Downtown	09/30/98

Recommended by:

Philip R. Day, Jr.
Chancellor

Originator: Nick Hovland

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OFFICE OF THE BOARD OF TRUSTEES

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AMENDED NOTICE 10/30/98

REGULAR MEETINGS

OF THE

BOARD OF TRUSTEES

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

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LOCATION: DISTRICT OFFICE
OFFICE OF THE CHIEF OPERATING OFFICER
33 GOUGH STREET, SAN FRANCISCO

DATE: THURSDAY, NOVEMBER 19, 1998

TIME: 5:00 PM

This meeting is normally devoted to Closed Session Topics.

LOCATION: DISTRICT OFFICE
33 GOUGH STREET, SAN FRANCISCO
AUDITORIUM

DATE: THURSDAY, NOVEMBER 19, 1998

TIME: 6:00 PM

This meeting is normally devoted to Open Session Topics.

SPECIFIC TIMES SUBJECT TO CHANGE.
Call 241-2372 for information.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

Signers for the deaf are available upon request

BOARD OF TRUSTEES

RODEL E. RODIS, PRESIDENT • JAMES HASKELL MAYO, II., VICE PRESIDENT • NATALIE BERG

ROBERT E. BURTON • ANDREA D. SHORTER • ROBERT P. VARNI • LAWRENCE WONG

DR. PHILIP R. DAY JR., CHANCELLOR

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TO MEMBERS OF THE PUBLIC

The Agenda page and accompanying resolutions have been prepared well in advance of the regularly scheduled meeting of the Board of Trustees of the San Francisco Community College District. Please note that Resolutions are subject to amendment and replacement.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

You should be aware of the following (Government Code § 54954.2):

1. Additional agenda items to be acted upon by the Board may be posted at 33 Gough Street and in the lobby of Conlan Hall at the Phelan Campus at least 72 hours in advance of the regularly scheduled Board Meeting. Resolutions may also be available at the time of posting, but if not, such resolutions will be available at the Board Meeting.
2. Additional agenda items and resolutions, although not posted as in paragraph 1 above, may still be acted upon by the board at the regular meeting:
 - a) Upon a determination by a majority vote of the Board that an emergency situation exists, as defined in Government Code § 54956.5. Emergency is defined as work stoppage or other activity which severely impairs public health, safety, or both, as determined by a majority of the members of the Board, OR crippling disaster which severely impairs public health, safety or both, as determined by a majority vote of the members of the Board, OR
 - b) Upon a determination by a two-thirds vote of the members of the Board present at the meeting or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted 72 hours in advance of the Board Meeting, OR
 - c) The item was posted 72 hours in advance of a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

2. THEORETICAL BACKGROUND

The first part of the paper is devoted to a review of the existing literature on the topic. The second part presents the theoretical framework of the study.

The third part discusses the empirical findings of the study. The fourth part concludes the paper.

2.1. THEORETICAL FRAMEWORK

The theoretical framework of the study is based on the following assumptions: (1) the study is a quantitative study; (2) the study is a cross-sectional study; (3) the study is a descriptive study; (4) the study is a correlational study; (5) the study is a causal study.

The theoretical framework of the study is based on the following assumptions: (1) the study is a quantitative study; (2) the study is a cross-sectional study; (3) the study is a descriptive study; (4) the study is a correlational study; (5) the study is a causal study.

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For Members of the Public:

To facilitate the conduct of business at Board meetings, the following information has been taken from the District's Policy Manual concerning the conduct of Board Meetings.

From PM 1.05 A:

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting.

From PM 1.05 L:

L. Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on that topic or item. Speaking too long, being unduly repetitious, or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

THE UNIVERSITY OF CHICAGO

PHILOSOPHY DEPARTMENT

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THE UNIVERSITY OF CHICAGO

PHILOSOPHY DEPARTMENT

Undue interruptions or other interferences with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts or omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.



OFFICE OF THE BOARD OF TRUSTEES

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AGENDA
CLOSED SESSION
BOARD OF TRUSTEES
OF
THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

33 Gough Street
San Francisco
THURSDAY NOVEMBER 19, 1998
5:00 P.M.

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OPEN SESSION

Announcement of Closed Session Topics

II. CLOSED SESSION

A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (G.C. 54956,8)

I. Property: Evans Campus
1400 Evans Campus, San Francisco
Negotiating Parties: Charles Jamison and Peter Goldstein
Under negotiation: Price and Terms of Payment

B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (G.C. 54956.9(a))

- I. Ericson v. City College of San Francisco, et al.
Northern District of California
U. S. District Court Case #C96-3836 [VRW]
- II. Mason v. City & County of San Francisco, San Francisco Community
College District, San Francisco Unified School District, et al.
San Francisco Superior Court Case # 998779
- III. Friends of the Colombo Building v. SFCCD, et al
San Francisco Superior Court Case # 997400
- IV. Save Our Landmark Theaters et al. v. SFCCD, et al
San Francisco Superior Court Case # 997441

BOARD OF TRUSTEES

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DR. PHILIP R. DAY JR., CHANCELLOR

**C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
(G.C. 54956.9)**

- I. Significant exposure to litigation pursuant to Gov. Code 54956.9 (b) 3 cases

D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Chancellor

E. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (G.C. 54957)

F. CONFERENCE WITH LABOR NEGOTIATOR (G.C. 54957.6)

i. Agency Negotiators: Lawrence Klein and Jeffrey Sloan
Employee Organizations: Service Employees International Union (SEIU)
790 & American Federation of Teachers (AFT) 2121 & Department Chairperson Council (DCC)

ii. Agency Negotiators: Lawrence Klein and Jeffrey Sloan
Unrepresented Employees: Gardener, Nursery Specialist, Electrician
Supervisor I, Electrician, Painter, Painter Supervisor I, Plumber, Steamfitter, Stationary Engineer,
Truck Driver, Locksmith, Carpenter, Carpenter Supervisor I, District Designated Managers,
Supervisors, and Confidential Classifications

III. OPEN SESSION

Disclosure of Board decisions from Closed Session, if appropriate

Members of the public shall have an opportunity to speak in accordance with
Government Code 54954.3 and Education Code 72121.5

Meeting of the
Board of Trustees of the
San Francisco Community College District

City College of San Francisco
Administration Services
33 Gough Street
Thursday, November 19, 1998

Open Session - 6:00 p.m.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes
- IV. Adoption of Resolutions Agenda
- V. Approval of Consent Agenda Items as Listed:
- VI. Special Presentations
 - a) Child Development Programs - Stephen Rico
- VII. Monthly Financial Report
 - a) Audit Report - Vavrinek, Trine, Day & Co
- VIII. Action on Other Resolutions Agenda Items
- IX. Report from Constituent Groups
 - Academic Senate
 - Associated Students
 - Classified Senate
- X. Board of Trustees' Report
- XI. Chancellor and Staff Reports
- XII. Requests to Speak
- XIII. Adjournment

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.

Finance (1-39 Pages)

General Fund

- B1 - Authorizing contract with Coastline Community * C
College, for a telecourse license agreement for the
cable rights to two telecourses to be offered
during the Spring, 1999 semester, at a cost of
\$1250 for the license fees and \$20 per student
royalty paid to the vendor by City College of San
Francisco.
- B2 - Authorizing contract with Jones Education Media for * C
a telecourse license agreement for the cable rights
to one course to be offered during Spring, 1999
semester, at a cost of \$595 for the license fees
and \$20 per student royalty, paid to the vendor by
City College of San Francisco.
- B3 - Authorizing contract with the Miami-Dade * C
telecourses for a telecourse license agreement for
the cable rights to one course to be offered during
Spring, 1999 semester, at a cost of \$200 for the
license fees and \$14 per student royalty paid to
the vendor by City College of San Francisco
- B4 - Authorizing contract with the Adult Learning * C
Service of Public Broadcasting Service, for a
College by Cassette Telecourse license agreement
for the rights to 3 courses to be offered during
Spring 1999 semester, at a cost of \$40 per student
royalty paid to the vendor by City College of San
Francisco
- B5 - Authorizing contract with the Adult Learning * C
Service of Public Broadcasting Service, for a
Telecourse license agreement for the cable rights
to 11 courses to be offered during Spring 1999
semester, at a cost of \$5,500 for the license fees
and \$20 per student royalty paid to the vendor by
City College of San Francisco
- B6 - Reviewing and entering into the minutes the SFCCD
Quarterly Financial Status Report for the quarter ended
September 30, 1998.

- B7 - Reviewing and accepting the annual audit of the San Francisco Community College District for the Fiscal Year 1997-98
- B8 - Authorizing Memorandum of Understanding with the * C City and County of San Francisco, Department of Parking and Traffic (DPT) for processing of City College parking citations by the DPT, with revenue distribution split as follows: San Francisco Community College District 65%; SFDPT 35%.
- B9 - Amending the Adopted Final 1998-1999 Budget
- B10 - Authorized to amend the contract with Angus hamer Networking to perform a comprehensive network survey for City College of san Francisco the period from November 20,1998 through December 31,1998 for an additional \$52,500 for a total cost of the current contract not to exceed \$241,500.

Capital Outlay

- B11 - Authorization for Contract Modification #3, for * C Change Order #_____, for a cost of \$_____ with Pacesetter Industries Inc., for the project: Replacement Facilities. The total contract cost is \$_____.
- B12 - Authorization to contract with William H. Liskamm FAIA for special services and advice to provide the District with various facilities planning services, for a total contract cost of \$11,400 for the period July 1, 1998 through June 30, 1999
- B13 - Authorization to award a construction contract to * C _____, the lowest responsible bidder for the Project: Downtown Campus Underground Storage Tank (UST) Retrofit and Upgrade, located at the Downtown Campus, for a cost not to exceed \$_____. This contract will be completed on or before December 31, 1998.
- B14 - Authorization to award a construction contract to * C _____, the lowest responsible bidder for the Project: John Adams Campus Childcare Development Teaching Facility, located at the John Adams Campus, for a cost of \$_____. This contract will be completed on or before June 30, 1999
- B15 - Authorization to contract with Chow Engineering, * C

Inc., a certified Minority Business Enterprise (MBE) Firm, for special services and advice to provide the District with complete architectural and engineering services, for the Project: Science Hall Distilled Water System Replacement located at the Phelan Campus at a cost not to exceed \$_____, to be completed on or before June 30, 1999.

Grants

- B16 - Authorization to Amend the following Resolutions as *C indicated in the table
- B17 - Authorization to conduct a seventeen day * C excursion to China, from June 26, 1999 through July 12, 1999 in connection with an instructional program, and authorization to contract with Avia to obtain travel and educational program arrangements, with costs to be borne by the students, and
- B18 - Authorization to conduct a study abroad program to * C Costa Rica, 1999 in connection with a credit program, and authorization to contract with Centers for Academic Programs Abroad (CAPA) for travel and logistical program arrangements, with costs to be borne by the students for the program, August 21, 1999 - November 20, 1999
- B19 - Authorization to accept two grants from the City and * C County of San Francisco for solid waste management projects during the current fiscal year in the amount not to exceed \$33,918 and to accept \$10,000 from the Regional Environmental Business Resource and Assistance Center (REBRAC) at Mission College
- B20 - Authorization to subcontract with San Francisco State * C University (SFSU) for activities related to a grant from the U.S. Department of Education to establish the Performance Based Certificate for Community Health Workers Dissemination Program for the period of September 1, 1998 to August 31, 1999 in the amount not to exceed \$70,474
- B21 - Authorization to approve an amendment, dated October * C 13, 1998, to Standard Grant Contract, C97-0105, (for the period ending December 31, 1998, by and between the San Francisco Community College District and the California Trade and Commerce Agency) which decreases the contract budget amount of SBA/State funding from \$150,000 to

* C - It is recommended that all resolution agenda items identified with letter * C in the right hand column are eligible for consideration as Consent agenda items.

\$123,658 and increases the cash match requirement from \$22,500 to \$29,090

- B22 - Authorization for the Child Development/Family Studies * C Department to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the Child Care Facilities Fund of the Low Income Housing Fund in the amount of \$5,000 for offering two training courses for family child care providers during the 1998-99 academic year
- B23 - Authorization to enter into a special service contract * C with Matt Bury to provide computer systems technician services for the Hiring Hall Project for the period November 1, 1998 to June 30, 1999. Total not to exceed \$9,720.

Equipment, Supplies & Services (40-46 Pages)

- C1 - Procurement of equipment, supplies, services, etc., less * C than \$3,000
- C2 - Procurement of equipment, supplies, services, etc., * C \$3,000 or more
- C3 - Acceptance of Gifts * C

Human Resources (47a-59 Pages)

- F1 - Academic Administrator Sabbatical Leave - Spring 1999 * C City College of San Francisco
- G1-7 - Academic Employees, Credit Program, District Funded * C
- H1-2 - Academic Employees, Credit Program, Categorically Funded * C
- L1 - Amending employment contract for the purpose of (a) * C purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.
- N1 - Academic Employees Community Services Classes * C

Special (60-63 Pages)

- S1 - Adopting Amended Wage Rates for Unrepresented Classified Building Trades Supervisory and Building Trades Employees for Fiscal Year 1998-1999

For your information only (64-67 pages)

XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: December 17, 1998



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: November 19, 1998

B1

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL FUND

Approval of Telecourse License Agreement
(Resolution No. 981119-B1)

BACKGROUND INFORMATION:

City College of San Francisco offers college credit telecourses over T.C.I Cablevision in San Francisco on Cable Channel 52. Each telecourse has a license fee plus a \$20 per student royalty, to be paid by City College of San Francisco to the vendor, Coastline Community College. The license fee is as follows:

Universe:	The Infinite Frontier	\$	750
Music:	Beginning Piano		500
		\$	1250

RECOMMENDATION:

RESOLVED: That the Board authorizes the SFCCD to contract with Coastline Community College for a license agreement for the cable rights to one telecourses to be offered during the Spring 1999 semester, at a cost of \$1250 for the license fee and \$20 per student royalty, paid to the vendor by City College of San Francisco.

THEREFORE BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Suzanne Korey, Originator

11/19/98 - B1 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: November 19, 1998 B2
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor
Subject: General Fund
Approval of Telecourse License Agreement
(Resolution No. 981119-B2)

BACKGROUND INFORMATION:

City College of San Francisco offers telecourses over T.C.I Cable vision in San Francisco. This telecourses is a college credit courses, and is distributed on Cable Channel 52. The telecourse has a license fee plus a \$20 per student royalty, to be paid by City College of San Francisco to the vendor, Jones Education Media.

Media Waves: An introduction to \$595
Mass Communication

RECOMMENDATION:

RESOLVED: That the Board authorizes the SFCCD to contract with the Jones Education Media for a telecourse for a license agreement for the cable rights to one Telecourse to be offered during the Spring 1999 semester, at a cost of \$595 for the license fee and \$20 per student royalty, paid to the vendor by City College of San Francisco.

THEREFORE BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Suzanne Korey, Originator

11/19/98 - B2 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: November 19, 1998 **B3**
To: Board of Trustees
From: Dr. Philip R. Day Jr., Chancellor
Subject: **GENERAL FUND**
Approval of telecourse License Agreement
(Resolution No.981119-B3)

BACKGROUND INFORMATION:

City College of San Francisco offers Telecourses over T.C.I Cablevision in San Francisco. This Telecourse is college credit courses, and is distributed on Cable Channel 52. The Telecourse has a license fee plus a \$14 per student royalty, to be paid by City College of San Francisco to the vendor, Miami-Dade Telecourses.

RECOMMENDATION:

RESOLVED: That the Board authorizes the SFCCD to contract with the Miami-Dade telecourse for a telecourse license agreement for the cable rights to one telecourse to be offered during the Spring, 1999 semester, at a cost of \$200 for the license fee and \$14 per student royalty, paid to the vendor by City College of San Francisco.

THEREFORE BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Suzanne Korey, Originator

11/19/98 - B3 Page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

REVISED 11/13/98

Date: 11/19/98

B4

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL FUND

Approval of Telecourse License Agreement
(Resolution No. 981119 - B4)

DOCUMENTS DEPT.

NOV 17 1998

SAN FRANCISCO
PUBLIC LIBRARY

BACKGROUND INFORMATION:

City College of San Francisco offers Telecourses over T.C.I Cablevision in San Francisco. College by Cassette Telecourses are college credit courses. Each College by Cassette Telecourse has a \$40 per student royalty, to be paid by City College of San Francisco to the vendor. When the enrollment in a College by Cassette Telecourse reaches 20 the license fee for that course will automatically be converted to a standard Telecourse license fee of \$500 and \$20 per student fee. In this way City College of San Francisco will not pay more for a college by cassette course than for a standard Telecourse.

City College of San Francisco is offering from The Adult Learning Service of Public Broadcasting Service the following college by cassette courses:

The Africans,	\$1500
Joseph Campbell	\$1360
The Civil War	\$1300

RECOMMENDATION:

RESOLVED: That the Board authorizes the SFCCD to contract with the Adult Learning Service of Public Broadcasting Service for a telecourse license agreement of 3 College by Cassette telecourses to be offered during the, Spring 1999 semester, for a \$40 per student royalty, paid to the vendor by City College of San Francisco.

11/19/98 - B4 page 1

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THEREFORE BE IT RESOLVED: That the Chancellor,
Chief Operating Officer
and/or their designees are hereby authorized to execute any
and all documents on behalf of the District to effectuate
this resolution.

Suzanne Korey, Originator

11/19/98 - B4 page 2

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50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 11/19/98 B4
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor
Subject: GENERAL FUND
Approval of Telecourse License Agreement
(Resolution No. 981119 - B4)

BACKGROUND INFORMATION:

City College of San Francisco offers Telecourses over T.C.I Cablevision in San Francisco. College by Cassette Telecourses are college credit courses. Each College by Cassette Telecourse has a \$40 per student royalty, to be paid by City College of San Francisco to the vendor. When the enrollment in a College by Cassette Telecourse reaches 20 the license fee for that course will automatically be converted to a standard Telecourse license fee of \$500 and \$20 per student fee. In this way City College of San Francisco will not pay more for a college by cassette course than for a standard Telecourse.

City College of San Francisco is offering from The Adult Learning Service of Public Broadcasting Service the following college by cassette courses:

The Africans,
Joseph Campbell
The Civil War

RECOMMENDATION:

RESOLVED: That the Board authorizes the SFCCD to contract with the Adult Learning Service of Public Broadcasting Service for a telecourse license agreement of 3 College by Cassette telecourses to be offered during the, Spring 1999 semester, for a \$40 per student royalty, paid to the vendor by City College of San Francisco.

11/19/98 - B4 page 1

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THEREFORE BE IT RESOLVED: That the Chancellor,
Chief Operating Officer
and/or their designees are hereby authorized to execute any
and all documents on behalf of the District to effectuate
this resolution.

Suzanne Korey, Originator

11/19/98 - B4 page 2

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 11/19/98

B5

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL FUND

Approval of Telecourse License Agreement
(Resolution No. 981119 - B5)

BACKGROUND INFORMATION:

City College of San Francisco offers telecourses over T.C.I Cablevision in San Francisco. These telecourses are college credit courses, and are distributed on Cable Channel 52. Each telecourse has a \$500 license fee plus a \$20 per student royalty, to be paid by City College of San Francisco to the vendor, Adult Learning Service of Public Broadcasting service.

City College of San Francisco is offering from The Adult Learning Service of Public Broadcasting Service the following courses: Art of the Western World, American Cinema, World of Chemistry, French in Action 1A, Faces of Culture, Exploring the World of Music, Living with Health, Photographic Vision, Americas, Something Ventured, and Taking the lead.

RECOMMENDATION:

RESOLVED: That the Board authorizes the SFCCD to contract with the Adult Learning Service of Public Broadcasting Service for a telecourse license agreement for the cable rights to 11 telecourses to be offered during the, Spring 1999 semester, at a cost of \$5,500 for the license fee and \$20 per student royalty, paid to the vendor by City College of San Francisco.

THEREFORE BE IT RESOLVED: That the Chancellor,
Chief Operating
Officer and/or their designees are hereby
authorized to execute any and all documents on
behalf of the District to effectuate this
resolution.

Suzanne Korey, Originator

6

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Date: 11/19/98

B6

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL FUND

Review of the Quarterly Financial Report
(Resolution No. 981119 - B6)

BACKGROUND INFORMATION:

Title 5 of the California Code of Regulations, Section 58310 requires California Community College Districts to report quarterly on their financial condition. Starting with the quarter ending September 30, 1987 and each quarter thereafter, Districts are required to provide to the State Chancellor's Office the completed form CCFS311Q and a copy of the quarterly financial report.

In order to meet the requirements of Title 5 of the California Code of Regulations, Section 58310 the following resolution is recommended for adoption.

RECOMMENDATION:

RESOLVED: That pursuant to Title 5 of the California Code of Regulations, Section 58310, the Quarterly Financial Status Report for the quarter ended September 30, 1998 is hereby reviewed and entered into the minutes of the Board of Trustees of the SFCCD.

James Kendrix, Originator

11/19/98 - B6 page 1



THE UNIVERSITY OF CHICAGO
DIVISION OF THE PHYSICAL SCIENCES
DEPARTMENT OF CHEMISTRY
5708 S. UNIVERSITY AVE.
CHICAGO, ILL. 60637

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J. H. HARRIS

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 11/19/98
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor

B7

Subject: GENERAL FUND
Reviewing and Accepting the 1997-98 Annual
Audit
(Resolution No. 981119 - B7)

BACKGROUND INFORMATION:

Education Code Section 84040 reads in part as follows:
"(b) The governing board of each community college district shall provide for an annual audit of all funds, books and accounts of the district in accordance with regulations of the board of governors."

Section 13e of the U.S. Office of Management and Budget Circular A-128, Audits of State and Local Governments, also requires that the audit report be made available by the State or local government for public inspection within thirty days after the completion of the audit.

At the May 22, 1997 Board of Trustees meeting Resolution No.970522-B18 was passed authorizing contract with Vavrinek, Trine, Day & Co. for auditing services for the period 1996-1997, 1997-1998, and 1999-2000.

The auditors have now completed their examination and the results are contained in "San Francisco Community College District, Auditor's Report for the year ended June 30, 1998". A copy has been sent to each member of the Board of Trustees and a copy has been filed with the Secretary of the Board of Trustees.

Title 5, California Code of Regulations, Section 59104 requires each community college district governing board to review the annual audit at a public meeting.
11/19/98 - B7 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

RECOMMENDATION:

RESOLVED: That the annual audit of the SFCCD for the Fiscal Year 1997-98, as reported in the "San Francisco Community College District, Auditor's Report" a copy of which has been sent to each Board of Trustee member and also filed with the Secretary of the Board of Trustees, is hereby reviewed and accepted, and

FURTHER BE IT RESOLVED: That pursuant to Section 13e of the U.S. Office of Management and Budget Circular A-128, a copy of the San Francisco Community College District Auditor's Report for the year ended June 30, 1998 shall be available for

public inspection at the SFCCD, District Business Office, 33 Gough Street, San Francisco, California and the City College of San Francisco Library, 50 Phelan Avenue, San Francisco, California.

James Kendrix, Originator

11/19/98 - B7 page 2

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 11/19/98
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor

B8

Subject: Authorization to Contract for
Processing & Collecting Parking Tickets
(Resolution No. 981119-B8)

BACKGROUND INFORMATION:

On January 1, 1994, the processing and adjudication of parking violations was decriminalized and removed from the courts and turned over to the citing authority. This was done when the California state legislature passed Assembly Bill 403. The citing authorities were mandated to put into place an administrative review and hearing process enabling the citizen or registered vehicle owner to challenge the parking violation.

The California Vehicle Code stipulates that parking violation processing, administrative review and hearing process may be contracted out by the issuing agency and encourages that various citing authorities can join together to perform these functions. The San Francisco Community College District elected to have the San Francisco Department of Parking and Traffic process and adjudicate its parking violations in accordance with the California Vehicle Code and to allocate all revenues received from parking citations to pay for public safety by San Francisco Community College District Board Resolution No. 941205-B3. A memorandum of understanding was executed.

The City and County of San Francisco, Department of Parking and Traffic is now going to a collection agency to collect parking fines. The MOU now must be modified to take into account fees and expenses. The District's share of these fines remains unchanged.

11/19/98 - B8 page 1

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RECOMMENDATION:

WHEREAS: The California Vehicle Code stipulates that the parking violation processing, administrative review and hearing process may be contracted out by the issuing agency and encourages that various citing authorities can join together to perform these functions, and

WHEREAS: The District Chief of Police and Administration recommend that the San Francisco Department of Parking and Traffic process and adjudicate the District's parking violations in accordance with the California Vehicle Code

RESOLVED: That the SFCCD is authorized to enter into a Memorandum of Understanding with the City and County of San Francisco, Department of Parking and Traffic (DPT) for processing of City College parking citations by the DPT, with revenue distribution split as follows: SFCCD, 65%; SFDPT, 35% and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or Vice Chancellor, are hereby authorized to execute such an MOU on behalf of the SFCCD.

Chuck N. Collins, Originator

11/19/98 - B8 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 11/19/98 B9

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: General Fund
Amending the Adopted Final 1998-
99 Budget
(Resolution No. 981119 - B9)

BACKGROUND INFORMATION:

On September 17, 1998 Resolution No. 980917-B2 was approved adopting the Final 1998-99 Budget. The Final Recommended 1998-99 Budget for the General Fund Unrestricted revenue and resources totaled \$127,963,147, and \$126,961,802 for expenditures, and a Designated Reserve totaling \$3,650,000.

The 1998-99 Budget requires modification to reflect the two adjustments. The 1997-98 encumbrances have been "carried-forward" by the same process as in prior fiscal years.

During fiscal year 1997-98 approximately \$1.3 million for instructional departments supply budgets were transferred from the general Fund Unrestricted to the one-time Block Grant funds in the Restricted Fund. It was understood that this was a temporary transfer and that within the next 1-2 years these allocations would need to move back to the unrestricted fund. It is now appropriate that a major portion of the departments instructional supply budgets (\$800,000) be moved back into the unrestricted fund during 1997-98. Another \$200,000 will be added back to the unrestricted fund in the 1999-2000 Budget and the remaining \$300,000 will be funded from the "on-going" instructional equipment Block Grant for the Library.

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RECOMENDATION:

RESOLVED: That the Adopted Final 1998-99 Budget be amended to increase the expenditure authorization from \$126,961,802 to \$128,366,621 for:

- 1) \$604,821 for 1997-98 encumbrances;
- 2) \$800,000 to fund instructional departments supply allocations previously funded by one-time Block Grant Funds

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

James Kendrix, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: November 6, 1998
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B10

**SUBJECT: Approval of Special Personnel Services
Contracts
(Resolution No: 981119-B10)**

BACKGROUND INFORMATION:

By Resolution No. 980625-B9A, the Board of Trustees authorized a contract extension with Angus Hamer Networking into the current fiscal year for operational technical support of the College's Wide Area Network (WAN) for a cost not to exceed \$101,000. By resolution 980827-B1, the Board of Trustees authorized a contract amendment to add several categorically funded projects for an additional \$58,000. By resolution 981029-B26, the Board of Trustees authorized a contract amendment for additional network maintenance and upgrade projects funded out of ITS general funds for an additional \$31,000.

In addition to providing consultation on operational technical support issues related to the College's network, Angus-Hamer Networking will be completing an updated comprehensive network study and plan. This study will determine the complete network requirements for City College of San Francisco for data, voice and video. This work is necessary in order to establish specifications for building the CCSF network using bond and other funding sources. The cost for this additional work is \$52,500. The tasks included in this survey are:

1. Thorough requirements analysis, including user/department meetings and interviews to establish voice/data/video needs, site walkthroughs.
2. Design of network infrastructure for each campus and building, including cable type and routing and telecommunications closet spaces, costing of cabling.

11/19/98 - B10 page 1

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3. Data network electronics design, based on shared hub/switched backbone model. Costing based on retail pricing of currently available components. Maintenance contracts and installation costing included.
4. WAN electronics redesign costing, circuit moves and upgrades costing.
5. Design and costing of physical infrastructure components, including construction of telecommunications closets (walls, electrical, HVAC), conduits, raceways, racking and ladder systems.
6. Identification of network tools/server upgrades, including network backup systems, server 100Mbps LAN cards, additional DNS/Proxy servers, etc.
7. Definition of network operations staffing model and training requirements.
8. Detailed fiber termination design for each backbone connection at the Phelan campus.
9. Creation of the Project Management approach, scope and costs for deployment of the Comprehensive Network Plan.

The cost for this contract amendment will be charged to the general funds in the Information Technology Service budget.

RECOMMENDATION:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to amend the contract with Angus Hamer Networking to perform a comprehensive network survey for City College of San Francisco the period from November 20 , 1998 through December 31, 1998 for an additional \$52,500 for a total cost of the current contract not to exceed \$ 241,500, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

11/19/98 - B10 page 2

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CITY COLLEGE OF SAN FRANCISCO

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Date: 11/19/98

B11

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization for Construction Contract
Modification
(Resolution No. 981119 - B11)

BACKGROUND INFORMATION:

Resolution 980226-B19 authorized the District to contract with Pacesetter Industries Inc., the lowest responsible bidder for the project: Replacement Facilities, at the contract price of \$532,000. Contract Modification #1 (Resolution 980730-B5) for \$15,248 and Contract Modification #2 (Resolution 980827-B7) for \$26,000, increased the total project contract amount to \$573,248. These facilities provide classrooms and offices for students, faculty and staff being displaced during the various Health & Safety and Renovation Bond Projects.

The total cost of Contract Modification #3 is \$_____ and this will make the total contract amount not to exceed \$_____.

Change Order #3 for, Contract Modification #3, for a cost of \$_____, is necessary for additional work and includes the following:

- (a) \$_____
- (b) \$_____

This project will be completed on or about December 31, 1998. This project work will be charged to Appropriation Fund Nos. 420180-8050-6202-7100-S (50%) and 421400-8050-6202-7100-S (50%). This contract will be paid for with the proceeds generated by the sale of the General Obligation Bonds.

11/19/98 - B11 page 1



CITY COLLEGE OF SAN FRANCISCO

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RECOMMENDATION:

RESOLVED: That authorization be and is hereby given for Contract Modification #3, for Change Order #__, for a cost of \$_____ with Pacesetter Industries Inc., for the project: Replacement Facilities. The total contract cost is not to exceed \$_____.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator

11/19/98 - B11 page 2

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 11/19/98 B12

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Contract for Special
Services
(Resolution No. 981119 - B12)

BACKGROUND INFORMATION:

The District's initial contract with Mr. Liskamm was authorized by the Board of Trustees in July 1988. This resolution is an authorization to contract with William H. Liskamm FAIA for Special Services and Advice to provide the District with various facilities planning services, for a total contract cost of \$11,400 for the period July 1, 1998 through June 30, 1999, billed at the hourly rate of \$50/hr.

The special services and advice provided by Mr. Liskamm will include specific facilities planning services to the Chancellor and/or his designated representatives, with regard to the following projects and efforts: space planning for the College Services Building; South Reservoir site planning; preparation of physical planning documents as required by various City agencies; support of the Office of Facilities Planning in the preparation of Initial and Final Project Proposals as required by the State Chancellor's Office to support the District's requests for capital improvement funding, and other assignments given by the Chancellor as necessary. Mr. Liskamm shall report directly to the Chancellor and/or his designated representatives.

This contract will be charged to Appropriation No.U-0130-5190-6600-S.

11/12/98 - B12 page 1



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

RECOMMENDATION:

RESOLVED: That authorization be and is hereby given for approval to contract with William H. Liskamm FAIA for special services and advice to provide the District with various facilities planning services, for a total contract cost of \$11,400 for the period July 1, 1998 through June 30, 1999.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator

11/19/98 - B12 page 2

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CITY COLLEGE OF SAN FRANCISCO

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DATE: November 19, 1998

B13

To: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

CAPITAL OUTLAY

Subject: Authorization to Award Construction Contract
(Resolution No. 981119-B13)

BACKGROUND INFORMATION:

The District received several qualified bid proposals, including Minority Business Enterprise firms and the District wishes to contract with _____, the lowest responsible bidder, for the project: Downtown Campus Underground Storage Tank (UST) Retrofit and Upgrade. This Project consists of retrofitting existing fiberglass wall underground fuel tank with a new overfill two-stage audio alarm system, new sump pump with double-wall piping, new over spill catchment basin at filling connector, monitoring system, and replacing existing steel piping with new double-wall supply piping.

This project is 100% funded by 1997-98 State Hazardous Substance Removal Grant.

RECOMMENDATION:

RESOLVED: That authorization be given to award a Construction contract to _____, the lowest responsible bidder for the Project: Downtown Campus Underground Storage Tank (UST) Retrofit and Upgrade, located at the Downtown Campus, for a cost of \$ _____. This contract will be completed on or before December 31, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator

11/19/98 - B13 page 1

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CITY COLLEGE OF SAN FRANCISCO

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Date: 11/19/98

B14

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY

Authorization to Award Construction Contract
(Resolution No. 981119 - B14)

BACKGROUND INFORMATION:

The District received several qualified bid proposals, including Minority Business Enterprise firms and the District wishes to contract with _____, the lowest responsible bidder, for the project: John Adams Campus Childcare Development Teaching Facility. This Project includes constructing a new ADA ramp, remodeling of existing kitchen facility, new restroom facility for toddlers, new mechanical equipment room, upgrade existing electrical panel, and electrical and plumbing components for future expansion.

This project is 100% funded by State CalWORKS Grant.

RECOMMENDATION:

RESOLVED: That authorization be given to award a construction contract to _____, the lowest responsible bidder for the Project: John Adams Campus Childcare Development Teaching Facility, located at the John Adams Campus, for a cost of \$ _____. This contract will be completed on or before June 30, 1999.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator

11/19/98 - B14 page 1



CITY COLLEGE OF SAN FRANCISCO

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REVISED 11/13/98

Date: 11/19/98

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY

Authorization to Award Special Services
(Resolution No. 981119 - B15)

B15
DOCUMENTS DEPT.

NOV 17 1998

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The District wishes to contract with Chow Engineering, Inc., a MBE Firm, to provide architectural and engineering services, for the Project: Science Hall Distilled Water System Replacement located at the Phelan Campus. The scope of work will include: design services for distilled water system removal and replacement; securing Office of Regulation Services, Division of the State Architect review and approval; preparation of construction documents for bidding; administration during the bid process; construction administration; and testing and monitoring during construction.

This project is funded by the 1996-97 State Deferred Maintenance Grant with 50% District matching and will be charged to appropriation fund number 412241-0130-6202-7100-S.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Chow Engineering, Inc., a MBE Firm, for special services and advice to provide the District with complete architectural and engineering services, for the Project: Science Hall Distilled Water System Replacement located at the Phelan Campus at a cost not to exceed \$_____ of \$23,000, to be completed on or before June 30, 1999.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator

11/19/98 - B15 page 1

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Date: 11/19/98

B15

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Special Services
(Resolution No. 981119 - B15)

The District wishes to contract with Chow Engineering, Inc., a MBE Firm, to provide architectural and engineering services, for the Project: Science Hall Distilled Water System Replacement located at the Phelan Campus. The scope of work will include: design services for distilled water system removal and replacement; securing Office of Regulation Services, Division of the State Architect review and approval; preparation of construction documents for bidding; administration during the bid process; construction administration; and testing and monitoring during construction.

This project is funded by the 1996-97 State Deferred Maintenance Grant with 50% District matching and will be charged to appropriation fund number 412241-0130-6202-7100-S.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Chow Engineering, Inc., a MBE Firm, for special services and advice to provide the District with complete architectural and engineering services, for the Project: Science Hall Distilled Water System Replacement located at the Phelan Campus at a cost not to exceed \$_____, to be completed on or before June 30, 1999.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator

11/19/98 - B15 page 1

Date: 11/19/98

B16

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS

Authorization to submit Grant Application & Appropriate Funds.
(Resolution No. 981119 - B16)

<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/ CONTRACTOR</u>	<u>CONTRACT DATE</u>	<u>ORIGINAL TOTAL AMOUNT</u>	<u>CHANGE</u>	<u>NEW TOTAL NOT TO EXCEED</u>	<u>COMMENTS; ORIGINATOR</u>
A 981029-B13	California Community Colleges Chancellor's Office/Foster Care Education	Fiscal Year 1998-99	\$14,146	+\$28,411	\$42,557	\$28,411 increase will be used for classified salaries, academic salaries, contract services and fringe benefits.
B 980528-B37	SCA Enviromental, Inc.,	May 28, 1998- December 31, 1998	\$25,800	\$1,205	\$26,285	Originator: Sandra Handler To provide additional services for hazardous materials survey, testing, & reports. Originator: Peter Goldstein

RECOMMENDATION:

RESOLVED : That the Board authorizes the specified amendments to the Resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.



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Date: 11/19/98
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor

B17

Subject: GRANTS

**Authorization to Conduct Excursion to - China
(Resolution No. 981119 - B17)**

On July 31, 1997, the Board of Trustees adopted a resolution authorizing an instructional Study Abroad program, Summer 1998, to China. Following the request for proposals process the proposals received, based upon a comparison of cost, value, and activities, the criteria of our requirements, and the price and policies of the travel agencies, a contract with the firm AVIA Travel was recommended to provide the necessary travel and logistical support arrangements for "Summer In China, 1998" program, at a cost of \$2,560.

City College is now proposing to offer a Summer 1999 program in China. Students who participate in the program will enroll in Anthropology 18/19 and receive 3.0 credits. The program will be offered for credit and the costs will be borne by the students. The district shall expend no funds for transportation, housing, meals or incidentals.

Avia's proposed cost for this program, which includes activities, housing, meals, international airfare, ground and air transportation within China, and student medical insurance is as follows:

<u>Semester</u>	<u>Total Cost Per Student (15-19)</u>
Summer 1999	\$2,650

Avia has insurance coverage of \$2 million for general liability, errors and omissions with the Berkeley Group Insurance Company. City College of San Francisco will be named as "additional insured" for the duration of the program.

11/19/98 - B17 page 1

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RECOMMENDATION:

RESOLVED: That the San Francisco Community College District approves authorization to conduct a seventeen day excursion to China, from June 26, 1999 through July 12, 1999 in connection with an instructional program, and to contract with Avia to obtain travel and educational program arrangements, with costs to be borne by the students; and

FURTHER BE IT RESOLVED: That the Chancellor, the Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the San Francisco Community College District to effectuate this resolution.

Joanne Low, Originator

11/19/98 - B17 page 2

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 11/19/98 B18

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Authorization to Conduct Excursion to-Costa Rica
(Resolution No. 981119 - B18)

BACKGROUND INFORMATION:

City College of San Francisco proposes a Spanish language, biology and political Science program to Costa Rica, August 21, 1999 - November 20, 1999. A credit for Spanish language, Biology and Political Science courses shall be assigned to this program, and the costs will be borne by the participants.

On April 25, 1996, the Board of Trustees gave approval to conduct a City College of San Francisco study abroad program to Costa Rica from February 6, 1997 - May 1, 1997. On January 23, 1997, approval was given to change the dates to August 23, 1997 - November 22, 1997.

On November 25, 1996 a Request for Proposal, City College of San Francisco International Education Program, "Semester in Costa Rica, 1997" was mailed to 10 agencies which provide travel services. The closing date for receipt of proposals was Wednesday, December 31, 1996. One proposal was received from Consortium for International Education (CIE). The proposal was as follows:

11/19/98 - B18 page 1



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	<u>CIE</u> <u>(15/20 Students)</u>
Transportation round-trip: SFO/Costa Rica/SFO	\$ 624/624
Land package including activity fees, homestays, meals as specified, and classroom rental.	\$ 4,275/4,225
Insurance	\$ 100/100
TOTAL COST:	\$ 4,999/4,949

In May of 1998, CIE announced that they would be merging with and changing their name to Centers for Academic Programs Abroad (CAPA).

CAPA has successfully provided us with services in Costa Rica for Fall 1997 and for the current Fall 1998 program. CAPA is now requesting to renew their contract for the Fall of 1999. Their proposed costs are as follows:

	<u>Cost Per Student</u> <u>(15/20 Students)</u>
Transportation round-trip: SFO/Costa Rica/SFO	\$ 545/ 545
Land package including activity fees, homestays, meals as specified, and classroom rental	\$4,310/4,310*
Insurance	\$ 100/ 100
TOTAL COST:	\$4,955/4,955

*The land package for 20 students includes a contribution of \$30 per student to a cultural fund.

11/19/98 - B18 page 2

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CAPA is covered by a \$5,000,000.00 policy issued by Scolnick Insurance, providing coverage for bodily injury, personal injury, property damage and professional errors and omissions. CCSF will be named as an additional insured on their policy for the duration of the program.

Based on the criteria of our requirements and their prices, policies and past performance, we are now requesting to renew the contract with the firm of Centers for Academic Programs Abroad (CAPA) to provide the necessary travel and logistical support arrangements for a "Semester in Costa Rica, 1999" program.

RECOMMENDATION:

RESOLVED: That the San Francisco Community College District is hereby authorized to conduct a study abroad program to Costa Rica, Fall 1999, in connection with a credit program, and authorization to contract with Centers for Academic Programs Abroad (CAPA) for travel and logistical program arrangements with costs to be borne by the students for the program, August 21, 1999 - November 20, 1999;

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute such contract on behalf of the District to effectuate this resolution.

Joanne Low, Originator

11/19/98 - B18 page 3



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 11/19/98
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor

B19

Subject: GRANTS
Authorization to Submit Grant Application &
Appropriate Funds
(Resolution No. 981119 - B19)

BACKGROUND INFORMATION:

Resolution 980625-B24 authorized the continued work of the Center for Habitat Restoration (CHR) for the current fiscal year. The current resolution expands the scope of the CHR to include two solid waste management projects funded by grants from the City and County of San Francisco. The two projects are (1) composting of food (cafeteria) wastes and plant clippings on the Phelan campus and (2) solid waste audits at six CCSF campuses, Fort Mason and ten large hotels in San Francisco. The total amount of funds from these grants for the 1998-99 fiscal year is not to exceed \$33,918.

This resolution also seeks authorization to subcontract and accept \$10,000 from the Regional Environmental Business Resource and Assistance Center (REBRAC) grant at Mission College (West Valley Community College District). At the beginning of this fiscal year, the REBRAC grant was transferred from CCSF to Mission College, which wishes us to develop curriculum and offer student internships in environmental science. The Center for Habitat Restoration will perform this work.

RECOMMENDATION:

RESOLVED: That authorization be given to accept funds from the City and County of San Francisco for two solid waste management projects during the current fiscal year in the amount not to exceed \$33,918 and to accept \$10,000 from the Regional Environmental Business Resource and Assistance Center (REBRAC) at Mission College.

11/19/98 - B19 page 1

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FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer and/or their
designees are hereby authorized to execute any and all
documents on behalf of the District to effectuate this
resolution:

Robert Manlove, Originator

11/19/98 - B19 page 2

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Date: 11/19/98

B20

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS

Authorization to Subcontract with SFSU
(Resolution No. 981119 - B20)

BACKGROUND INFORMATION:

This resolution requests an authorization to subcontract with San Francisco State University (SFSU) for activities related to a grant from the U.S. Department of Education to establish the Performance Based Certificate for Community Health Workers Distribution Program (980528-B18). The contract will provide the following services: (1) Finalizing and self-publishing the Community Health Worker Training System for replication, (2) Completing all replication planning and set up of training system at six sites, (3) Developing and maintaining agreements with all state and national collaboration partners, (4) Developing and completing all evaluations of program.

The subcontract will be paid by funds from the grant received by CCSF totaling \$265,755 from the Fund for the Improvement of Postsecondary Education (980528-B18). No district funds are required.

City College of San Francisco is the fiscal agent.

The contract has the following budget:

Salaries and Benefits (for grant staff)	\$58,172
Consultants	\$ 3,000
Supplies and Services	\$ 4,082
8% Indirect (cost of grant administration)	\$ 5,220
Total to SFSU	\$70,474

11/19/98 - B20 page 1



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RECOMMENDATION:

RESOLVED: That the Board hereby authorizes the District to subcontract with San Francisco State University (SFSU) for activities related to a grant from the U.S. Department of Education to establish the Performance Based Certificate for Community Health Workers Dissemination Program for the period of September 1, 1998 to August 31, 1999 in the amount not to exceed \$70,474

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution

Robert Gabriner, Originator

11/19/98 - B20 page 2

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 11/19/98

B21

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS

Authorization to Submit Grant
Application & Appropriate Funds.
(Resolution No. 981119 - B21)

BACKGROUND INFORMATION:

On January 27, 1995, the Board of Trustees authorized the submission of an application and appropriation of all funds received upon approval by the California Trade and Commerce Agency (CA TCA) to establish a Small Business Development Center. The grant application was approved in April 1995, and the formal contract was signed on August 1, 1995. The Board of Trustees has continued to adopt resolutions which authorized the Chancellor to enter into formal agreements with the CA TCA to provide continued Small Business Administration (SBA) funding for the annual periods 1996 and 1997. On November 20, 1997 the Board of Trustees adopted a resolution which authorized the Chancellor to enter into a formal agreement, C97-0105, with CA TCA to provide continued SBA funding in the amount of \$150,000 for the SF SBDC for the period January 1, 1998 to December 31, 1998.

The SBDC has been performing its duties and responsibilities to provide business counseling and training to small business owners under the terms of its current contract, C97-0105. The California Trade and Commerce Agency has tendered an amendment to the current contract which will (1) decrease funding from \$150,000 to \$123,658 and (2) increase the cash match requirement from \$22,500.00 to \$29,090. City College of San Francisco will continue to be the fiscal agent for this grant. The entire required cash match obligation for 1998 has been met through local funds raised by the SF SBDC.

No general fund monies will be used for this program.

The following is a breakdown of the amended 1998 program budget:

11/19/98 - B21 page 1

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	<u>SBA/State</u>	<u>CASH MATCH</u>	<u>TOTAL</u>
Personnel	46,000	20,100	66,100
Fringe Benefits	9,456	1,750	11,206
Travel	0	821	821
Supplies	800	0	800
Contractual	16,000	0	16,000
Consultants	24,902	4,240	29,142
Facilities Rent	12,841	0	12,841
Miscellaneous	8,959	2,179	11,138
Indirect Costs	4,700	0	4,700
Total	123,658	29,090	152,748

RECOMMENDATION:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to approve an amendment, dated October 13, 1998, to Standard Grant Contract C97-0105 (for the period ending December 31, 1998, by and between the San Francisco Community College District and the California Trade and Commerce Agency) which decreases the contract budget amount of SBA/State funding from \$150,000.00 to \$123,658 and increases the cash match requirement from \$22,500 to \$29,090.

FURTHER BE IT RESOLVED: That no general fund monies will be allocated as a source of cash match for this agreement.

FURTHER BE IT RESOLVED: That upon approval by the California Trade and Commerce Agency with the conditions and terms of the award not significantly amended, and in accordance with Title 5, California Code of Regulations, Section 59011 and the Budget and Accounting Manual for California Community Colleges, the appropriation is made in the General Fund, Part B - Restricted to cover the following project for the period January 1, 1998 to December 31, 1998.

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FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute all documents necessary to record this budget amendment on the account of the SFCCD and to submit any and all reports required by the State Chancellor's Office in the administration of said program.

Steven Glick, Originator

11/19/98 - B21 page 3

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REPORT
OF THE
COMMISSIONER OF THE LAND OFFICE
IN RESPONSE TO A RESOLUTION
PASSED BY THE SENATE
MAY 10, 1899.
ALBANY:
J. B. LIPPINCOTT & CO. PRINTERS.
1903.

ALBANY: J. B. LIPPINCOTT & CO. PRINTERS. 1903.



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Date: 11/19/98

B22

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS

Authorization to submit Grant Application &
Appropriate Funds.

(Resolution No. 981119 - B22)

BACKGROUND INFORMATION:

The Child Development and Family Studies Department has been asked by the newly launched Child Care Facilities Fund of the Low Income Housing Fund to apply for funds in the amount of \$5,000 for the purpose of offering two courses for family child care providers during the 1998-99 academic year. The courses will serve to meet training and technical assistance needs.

Income

Facilities Childcare fund for the Mayor's Office of Children, Youth & Family	\$5,000
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Expenditures

Academic salaries and benefits	\$3,600
Honoraria-Guest Speakers	600
Books & print materials	400
Class supplies	<u>400</u>

Total:	\$5,000
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No District matching funds are required.

11/19/98 - B22 page 1



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

RECOMMENDATION:

RESOLVED: That the Board authorizes the Child Development/Family Studies Department of to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the Child Care Facilities Fund of the Low Income Housing Fund in the amount of \$5,000 for offering two training courses for family child care providers during the 1998-99 academic year.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Sandra Handler, Originator

11/19/98 - B22 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 11/19/98 **B23**

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Authorization for Special Services
(Resolution No. 981119 - B23)

BACKGROUND INFORMATION:

The Board of Trustees approved Board Resolution (980729-B13) appropriating funds to create a hiring hall partnership project including SFCCD, the SF Multi-Employer Group (MEG) and Local 2 to create short-term, flexible, performance-based, on-site training courses in the hotels. To execute this program City College needs to draw upon the expertise of a computer system technician. Therefore, the Hiring Hall Project would like to contract with New Union Work Systems to provide the required technical support. Consultants are to be compensated at rates not to exceed the prevailing standards within the industry. The name, scope of work, period of service, rate of compensation, maximum amount of each contract and funding source are as follows:

New Union Work Systems. To provide the technical support to oversee computer hardware and software systems design and implementation at the hiring hall; train all hiring hall staff in the use and maintenance of these systems; and develop for the students, instructors and coordinators of the Hiring Hall Project new processes for the use of technology. To work a total of 448 hours for the period November 1, 1998 through June 30, 1999. Compensated at rate of \$40 per hour; total not to exceed \$17,920. Funding: 123326-7176-5190-0500-N

Funding for these contracts are from the Hiring Hall grant awarded by California Community Colleges, Office of Economic Development. No general fund monies from the District are required.

11/19/98 - B23 page 1



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

RECOMMENDATION:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to enter into a special service contract with New Union Work Systems to provide computer systems technician services for the Hiring Hall Project for the period November 1, 1998 to June 30, 1999. Total not to exceed \$17,920.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Phyllis G. McGuire, Originator

11/19/98 - B23 page 2

BOARD OF TRUSTEES

RODEL E. RODIS, PRESIDENT • JAMES HASKELL MAYO, II, VICE PRESIDENT • NATALIE BERG
ROBERT E. BURTON • ANDREA D. SHORTER • ROBERT P. VARNI • LAWRENCE WONG
DR. PHILIP R. DAY JR., CHANCELLOR



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 11/19/98 C 1

To: Board of Trustees

From: Dr. Philip R. Day, Jr. , Chancellor

Subject: GENERAL/CAPITAL OUTLAY FUND
Procurement of Equipment,
Supplies, Services, Etc., less than
\$3,000

BACKGROUND INFORMATION:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than \$3,000. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, ect., totaling \$367,183.54 individual amounts of less than \$3,000 not heretofore approved as summarized and detailed below:

Direct Payments	\$ 53,693.83
Purchase Orders	274,963.66
Travel/Mileage	39,183.54
GRAND TOTAL:	\$367,183.54

James Kendrix, Originator

11/19/98 - C1 page 1

BOARD OF TRUSTEES

RODEL E. RODIS, PRESIDENT • JAMES HASKELL MAYO, II., VICE PRESIDENT • NATALIE BERG

ROBERT E. BURTON • ANDREA D. SHORTER • ROBERT P. VARNI • LAWRENCE WONG

DR. PHILIP R. DAY JR., CHANCELLOR



1964

The following information was obtained from the records of the University of California Library for the year 1964. The information is presented in the form of a list of the titles of the books and pamphlets received during the year. The list is arranged in alphabetical order of the authors' names. The titles of the books and pamphlets are given in full, and the names of the authors are given in full. The list is intended to provide a complete record of the books and pamphlets received during the year.

The following information was obtained from the records of the University of California Library for the year 1964. The information is presented in the form of a list of the titles of the books and pamphlets received during the year. The list is arranged in alphabetical order of the authors' names. The titles of the books and pamphlets are given in full, and the names of the authors are given in full. The list is intended to provide a complete record of the books and pamphlets received during the year.

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 11/19/98 C2

To: Board of Trustees

From: Dr. Philip R. Day, Jr. , Chancellor

Subject: GENERAL/CAPITAL OUTLAY FUND
Procurement of Equipment, Supplies ,
Services, Etc., more than \$3,000

BACKGROUND INFORMATION:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment "A'.

GRAND TOTAL: \$ 1,694,120.02

James Kendrix, Originator

11/19/98 - C2 page 1



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ATTACHMENT A
RESOLUTION NO. 981119-C2

A	B	C	D	E	F	G	H	I	J
Fund	Org	Acct	Prog	Act	Budget Unit	Vendor	Doc #	Amount	Description
1									
2									
3	U	0040	5801	6600	C	Public Information	Bay Cable Advertising	DP62121	3,515.60 Advertising
4	U	0040	5801	6600	C	Public Information	KTSE 26	DP57758	3,025.00 Advertising
5	U	0070	5720	6600	S	General Counsel Office	Office of the City Attorney	DP62366A	59,780.46 Legal Fees
6	U	1105	5632	6720	S	Administrative Services	Xerox Corp	TP47619	3,283.68 Copier Leases
7	U	2010	6414	6730	S	Human Resources - General	Selfco, Inc.	PO58028	4,267.31 Equipment
8	U	2510	5190	6780	S	ITS - General	Low S	PS62152A	28,518.97 Other Consulting
9	U	2510	5656	6780	S	ITS - General	SAS Institute Inc.	DP62175	3,705.28 Software License
10	U	3522	5510	6570	S	Utilities	San Francisco Water Department	DP62546	33,378.59 Utilities
11	U	3542	5640	6120	S	M&R - Buildings	Yamas Controls, Inc.	TP62505	6,175.00 M&R Non-Equip
12	U	3562	4301	6770	S	College Services	Office Depot Inc.	OD09633	7,401.87 Supplies
13	U	3562	4301	6770	S	College Services	AM Multigraphics	PO46256	3,521.65 Supplies
14	U	3562	4303	6770	S	College Services	Office Depot Inc.	OD09634	3,189.81 Supplies
15	U	4900	3501	6770	S	Central Services	Employment Development Dept.	DP55327	5,885.45 Unemployment Ins
16	U	4900	4301	6010	S	Central Services	Standard Register	PO61399	4,435.96 Supplies
17	U	4900	5190	6720	S	Central Services	Vavrinek, Trne, Day & Co. LLP	DP55330	23,085.00 Annual Audit
18	U	4900	5610	6770	S	Central Services	Episcopal Church of the Incarnation	TP61545	8,070.00 Facility Rentals
19	U	4900	5610	6770	S	Central Services	Ebenezer Lutheran Church	TP61544	7,800.00 Facility Rentals
20	U	9110	4301	6010	C	College Publications	Casey Pnning	PO61402	148,862.00 Supplies
21						Total Unrestricted		\$ 357,901.63	
22									
23									
24	426000	2510	5190	6780	S	Bond Administration	Angus-Hamer Networking	TP62162	37,000.00 Other Consulting
25	425002	0130	6201	7100	S	Bond-Mission Land Purch	Shute, Mihaly & Weinberger	DP57361	5,921.06 Capital Outlay
26	425001	0130	6201	7100	S	Bond-Chinatown/NB Land	Shute, Mihaly & Weinberger	DP57361	33,561.36 Capital Outlay
27	420180	8050	6201	7100	S	HS - Temp. Facilities	Lynch & Sons Van & Storage Co.	DP40853	8,953.10 Capital Outlay
28	412249	0130	6202	7100	S	Replace Non-OSHA Connectors	Holzmueller Productions	PO33300	26,330.57 Capital Outlay
29	412247	0130	6202	7100	S	Repair Electrical Rigging Sys	Collett Electric	DP40856	12,500.00 Capital Outlay
30	412247	0130	6202	7100	S	Repair Electrical Rigging Sys	Richmond Sound Design, Ltd.	PO33297	7,983.00 Capital Outlay
31	412026	0130	6201	7100	S	CALWorks-Evans Additions	Logan Hopper Associates	CT41717	20,000.00 Capital Outlay
32	412015	0130	6202	7100	S	Remodel Allied Health	Signet Testing Labs	TP90003	10,000.00 Capital Outlay
33	212105	7334	4303	6920	N	State Preschool Full Day 98-99	Costco	TP57142	4,000.00 Supplies
34	211015	7334	4303	6920	N	CCFP State Preschool 98-99	Costco	TP57141	4,000.00 Supplies
35	127322	9210	5190	0500	N	SF Airport Comm - 33	Lack R	PS90038	37,500.00 Other Consulting
36	125503	1105	4303	6950	S	Parking Fund Fees	VenTek International	DP50045	4,996.58 Supplies

ATTACHMENT A
RESOLUTION NO. 981119-C2

	A	B	C	D	E	F	G	H	I	J
37	125501	9220	5802	6820	N	Continuing Education Fees	Folger Graphics	PO62841	5,585.38	Advertising - Print
38	125501	9220	5802	6820	N	Continuing Education Fees	Folger Graphics	PO62845	3,202.82	Advertising - Print
39	125113	1105	5640	6599	S	Mission Rental Properties	Omni Financial	TP63275	36,000.00	M&R Non-Equip
40	125112	1105	5640	6599	S	Chinatown Rental Properties	Lim M	TP63274	144,000.00	M&R Non-Equip
41	123871	6120	5656	6490	N	Matriculation - NC 97-98	CAPP Associates, Inc.	PO15031	28,000.00	Software License
42	123863	6110	6411	6490	C	Matriculation Credit 98-99	Office Depot	PO58927	9,358.13	Equipment
43	123848	7556	4303	4900	C	BLK GRNT-TAX 98-99	Duplication Corporation	PO58231	3,587.82	Supplies
44	123848	7744	5110	1200	C	BLK GRNT-TAX 98-99	Institute For Advanced Study of Human	TP90002	3,500.00	Gust Lecture
45	123846	2510	5190	6780	S	Block Grant 97-98	Angus-Hammer Networking	TP62162	20,000.00	Other Consulting
46	123846	2510	6102	6780	S	Block Grant 97-98	Metropolitan Data Communications	TP58200	31,000.00	Capital Outlay
47	123846	7108	6414	0900	C	Block Grant 97-98	Heatcon Composite Systems	PO45992	14,644.43	Equipment
48	123846	7232	6413	1900	C	Block Grant 97-98	Compucom Systems, Inc.	PO63123	17,584.29	Equipment
49	123846	7257	4302	0900	C	Block Grant 97-98	Toptek Micro Center, Inc.	PO61730	5,853.64	Supplies
50	123846	7421	6433	0500	C	Block Grant 97-98	US Machinery	PO13967	14,880.78	Equipment
51	123846	7546	6202	1000	C	Block Grant 97-98	Alpha Bay Builders, Inc.	DP40864	22,920.00	Capital Outlay
52	123846	7546	6411	1000	C	Block Grant 97-98	Anthro Technology	PO49739	6,614.39	Equipment
53	123846	7546	6413	1000	C	Block Grant 97-98	CCSF Bookstore	PO59012	49,137.48	Equipment
54	123846	9500	6413	6110	S	Block Grant 97-98	Sun Microsystems	PO53556	5,563.88	Equipment
55	123846	9500	6413	6110	S	Block Grant 97-98	Sun Microsystems	PO62709	4,095.88	Equipment
56	123845	9320	6414	6120	C	Tax Shortfall Block Grant 97-98	Americal Systems Inc	PO51225	6,990.70	Equipment
57	123803	7176	6414	6499	N	TANF 97-98	Xerox Corp	PO50807	116,576.75	Equipment
58	123352	9210	5190	7030	N	ECO/CACT 98-99	Ng E	PS90018	9,000.00	Other Consulting
59	123352	9210	5190	7030	N	ECO/CACT 98-99	Lynn M	PS90037	7,500.00	Other Consulting
60	123204	7320	5190	6420	C	DSPS Excess Costs 98-99	Lepp D	PS90026	14,000.00	Other Consulting
61	123204	7320	5190	6420	C	DSPS Excess Costs 98-99	Rekstad B	PS90027	12,000.00	Other Consulting
62	123204	7320	5190	6420	C	DSPS Excess Costs 98-99	Harris D	PS90031	10,000.00	Other Consulting
63	123204	7320	5190	6420	C	DSPS Excess Costs 98-99	Allen P	PS90020	8,000.00	Other Consulting
64	123204	7320	5190	6420	C	DSPS Excess Costs 98-99	Parham P	PS90044	8,000.00	Other Consulting
65	123204	7320	5190	6420	C	DSPS Excess Costs 98-99	McKenzie C	PS90022	7,000.00	Other Consulting
66	123204	7320	5190	6420	C	DSPS Excess Costs 98-99	Malloy C	PS90033	6,000.00	Other Consulting
67	123204	7320	5190	6420	C	DSPS Excess Costs 98-99	Mailik D	PS90042	6,000.00	Other Consulting
68	123204	7320	5190	6420	C	DSPS Excess Costs 98-99	Meyer C	PS90043	6,000.00	Other Consulting
69	123204	7320	5190	6420	C	DSPS Excess Costs 98-99	Pironti L	PS90045	6,000.00	Other Consulting
70	123204	7320	5190	6420	C	DSPS Excess Costs 98-99	Friedlander E	PS90024	4,000.00	Other Consulting
71	123204	7320	5190	6420	C	DSPS Excess Costs 98-99	Jack P	PS90032	3,958.50	Other Consulting
72	123204	7320	5190	6420	C	DSPS Excess Costs 98-99	Albert, Lisa	PS90019	3,000.00	Other Consulting

ATTACHMENT A
RESOLUTION NO. 981119-C2

	A	B	C	D	E	F	G	H	I	J
73	123204	7320	5190	6420	C	DSPS Excess Costs 98-99	Balaam R	PS90021	3,000.00	Other Consulting
74	123204	7320	5190	6420	C	DSPS Excess Costs 98-99	Krause K	PS90025	3,000.00	Other Consulting
75	123204	7320	5190	6420	C	DSPS Excess Costs 98-99	Gallimore II W	PS90041	3,000.00	Other Consulting
76	123111	7104	6414	6499	N	CALWORKS 97-98	Xerox Corp	PO50807	202,078.46	Equipment
77	123111	7800	6414	6499	N	CALWORKS 97-98	Xerox Corp	PO50807	43,947.45	Equipment
78	123023	0074	5720	6760	S	AB 1725 Staff Diversity 98-99	DR Associates International	TP57941	8,000.00	Legal Fees
79	121506	7114	6413	0900	N	Vatea T2C 98-99	ID8 (formally CAD Crafts)	PO50836	4,631.58	Equipment
80	121506	7320	6413	0500	S	Vatea T2C 98-99	Blaize Engineering	PO50537	4,167.58	Equipment
81	121506	7320	6413	0500	S	Vatea T2C 98-99	Human Ware	PO50539	3,509.45	Equipment
82	121506	7528	6414	0900	C	Vatea T2C 98-99	Morgan Graphic Supply	PO65161	35,142.60	Equipment
83	121506	7756	6414	1200	C	Vatea T2C 98-99	ProMedix	PO52220	10,037.49	Equipment
84	121244	8180	5650	1500	N	ABE/ESL/BASIC 98-99	IKON Office Solutions	TP56351	3,130.00	M&R Equip
85	121206	7232	6413	1900	C	NSF-CHEM NETWORK 98-99	Compucom Systems, inc.	PO63123	17,584.30	Equipment
86	121191	5153	5190	6020	S	NSF - Biolink 98-99	Gledhill B	PS90035	63,960.00	Other Consulting
87	121164	7172	4102	0500	N	JTPA-PIC/T3 OCT 98-99	ITP Education	DP57876	3,440.00	Supplies
88	121113	7554	6411	0900	C	MOCD-Multimedia Collaborative	Virco Mfg Corporation	PO58139	3,161.19	Equipment
89	121113	7554	6413	0900	C	MOCD-Multimedia Collaborative	CCSF Bookstore	DP64738	47,793.17	Equipment
90	121113	7554	6414	0900	C	MOCD-Multimedia Collaborative	Audio Graphic Systems	PO58120	4,334.58	Equipment
91							Total Restricted		\$ 1,336,218.39	
92										
93							Total Unrestricted and Restricted		1,694,120.02	
94										
95										



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 11/19/98
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor

C3

Subject: GRANTS
Acceptance of Gifts
(Resolution No. 981119 - B19)

BACKGROUND INFORMATION:

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash exceeding \$250, (4) securities, (5) precious stones, (6) precious metals, (7) goods other than (1) or (2) above with a market value exceeding \$1,500, be accepted by the SFCCD only by resolution of the Board of Trustees.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

RECOMMENDATION:

WHEREAS: the SFCCD has been tendered the gifts detailed in Attachment A;

WHEREAS: Frances Lee, Provost, declares that these gifts will enhance the instructional program of the San Francisco Community College District;

RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees, are hereby authorized to accept the gifts listed on Attachment A for and in the name of the San Francisco Community College District;

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described in Attachment A, the Secretary of the SFCCD Board of Trustees is directed to notify the donors of acceptance of the gifts by the governing board.

Dottie S. Krzyzanoski, Originator

11/19/98 - C3 Page 1

ATTACHMENT A
RESOLUTION: 981119 — C3

DESCRIPTION	DONOR	BENEFICIARY	MARKET VALUE DECLARED BY DONOR
1) Cash	Black Nurses Association 1440 Broadway, Ste 405 Oakland, CA 94612	Scholarship - CCSF Student Linda San Miguel	\$ 300.00
2) Cash	Key Trust Company of Ohio 850 Euclid Avenue, #1000 Cleveland, OH 44114	Scholarship - CCSF Student Hanh N. Tran	\$ 258.00
3) Cash	CA Association of Mortgage Brokers 100 El Camino Real, Suite 201 Burlingame, CA 94010	Scholarship - Real Estate Student	\$ 1,000.00



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 11/19/98 F1
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor
Subject: Human Resources
Authorization for Sabbatical
Leave-Spring 1999
(Resolution No. 981119 - F1)

BACKGROUND INFORMATION:

Resolution No. 981119 - F1 covers an academic administrator's (CLARA STARR) request for a Sabbatical leave (110 days) from the District during the Spring 1999 semester. Board of Trustees' approval is required.

RECOMMENDATION:

RESOLVED: That effective January 19 through June 30, 1999, CLARA STARR, be placed on Sabbatical Leave from her 1998-1999 administrative position as Director, Human Resources. This leave is pursuant to the provisions of the San Francisco Community College District Policy Manual 3.17.L - Sabbatical Leave.

Peter Goldstein, Originator

11/19/98 - F1 page 1



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

G1-G5

DATE: November 19, 1998

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Credit Program/Non-Credit Program
District Funded
City College of San Francisco
(Resolutions 981119-G1-G5)

BACKGROUND INFORMATION:

These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

BOARD OF TRUSTEES

RODEL E. RODIS, PRESIDENT • JAMES HASKELL MAYO, II., VICE PRESIDENT • NATALIE BERG

ROBERT E. BURTON • ANDREA D. SHORTER • ROBERT P. VARNI • LAWRENCE WONG

DR. PHILIP R. DAY JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester and department shown. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Atkinson, Nathan Edwar	Graphic Communication	NonCredit
+ Brown, Steven W	Environmental Hort & Floristry	Credit
+ Cate, Donald T	Theater Arts	Credit
* Chung, J. Chuong	Asian-American Studies	Credit
* Davis, Pamela	English As a Second Language	NonCredit
Englander, Susan Lyn	Labor Studies	NonCredit
Fong, Edmond	Alemany Site Manager	NonCredit
+ Fong, May	Consumer Education	NonCredit
Gaitley, Michael	Labor Studies	NonCredit
Gregory, Linda	Labor Studies	NonCredit
Hutton, Roscoe	Aircraft Maintenance Tech.	Credit
+ Kao, Lancelot Long-Tse	Astronomy	Credit
* Kelly, Colette	Bus/Office Tech/Small Bus	Credit
* Kolack, Stacy A.	Foreign Languages	Credit
Lannon, Albert F	Labor Studies	NonCredit
Lewallen, Linda Rochel	Licensed Vocational Nursing	Credit
Mar, Warren	Labor Studies	NonCredit
Martin, Bruce Kelly	Fire Science	Credit
* Marymont, Robin L.	Earth Sciences	Credit
+ McKnight, Lindy L	Gay/Lesbian & Bi-Sexual Stud.	Credit
Moon, Spencer	African-American Studies	NonCredit
Murry, Robert L	Trade Skills	NonCredit
* Nuttall, Allan P.	Bus/Office Tech/Small Bus	Credit
+ Rush, George M	Phys Education & Dance	Credit
+ Shields, William F	Labor Studies	NonCredit
Starbird, Ellen M.	Labor Studies	NonCredit
Villegas, Virginia R	Labor Studies	NonCredit
Wallace, Susan Ann	English As a Second Language	NonCredit

G1 Fall 1998: 28

Total for G1: 28

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and restricted program shown. Employment is contingent upon funds available in the applicable restricted program. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
+ Cheng, Eva Yuen-Wan	Counseling	Matriculation - NC 97-98	NonCredit
+ Cook, Venette	English As a Second Language	Matriculation - NC 97-98	NonCredit
+ Garfinkle, Joan M	Counseling	Matriculation - NC 97-98	NonCredit
+ Huynh, Kim-Dung L	Counseling	Matriculation Credit 98-99	NonCredit
Mollica, Robin	English As a Second Language	Matriculation Credit 98-99	Credit
+ Peck, Daniel	Transitional Studies	Matriculation - NC 97-98	NonCredit
Potter, Elizabeth A	Transitional Studies	Matriculation - NC 97-98	NonCredit
Romano, Lisa Cheng	Counseling	Matriculation - NC 97-98	Credit
+ Zanetto, Janet S	English As a Second Language	Matriculation Credit 98-99	Credit

G2 Fall 1998: 9

SUMMER 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
+ Huynh, Kim-Dung L	Counseling	Matriculation Credit 98-99	NonCredit

G2 Summer 1998: 1

Total for G2: 10

Total Records: 38

981119-G3

Leave of

Absence

RESOLVED: That for the effective dates shown the following named academic personnel be granted leave of absence:

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>CONTRACT SECTION</u>	<u>EFFECTIVE DATES</u>
HENDERSON, LUCINDA R.	ESL / John Adams	17.P	01/19/99-05/28/99
TONG, DORLEEN	ESL / Chinatown / NB	17.P	01/19/99-05/28/99

981119-G4

Reassignment

RESOLVED: That effective August 17, 1998 through May 28, 1999, BRENT, ELIZABETH, to be temporarily reassigned (65%) workload from Schedule I full-time academic position in Counseling Department to Human Resources Department as a Diversity Coordinator.

981119-G5

Department

Chairperson

Stipends

1998-99

RESOLVED: That the following named supervisors be assigned additional responsibilities during the Academic year 1998-99; payment for these responsibilities shall be the stipend amount indicated for the academic year and pro-rated to the days served.

<u>NAME</u>	<u>DEPARTMENT</u>	<u>STIPEND</u>	<u>STEP</u>
RANDOLPH, ALVIN	Counseling (10/26/98 to Spring 99)	7,466.00	5

G1 to G5

11/19/98

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

H1-H2

DATE: November 19, 1998

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Credit Program/Non-Credit Program
Categorically Funded
City College of San Francisco
(Resolutions 981119-H1-H2)

BACKGROUND INFORMATION:

Resolutions 981119-H1-H2 cover categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provision of California Education Code #87470. All Appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

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H1-H2

Page 1 of 4

11/19/98

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and grant shown. Employment is pursuant to Education Code section 87470 and contingent upon funds available in the applicable Grant/Contract. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
Alexander, Horace V	Human Resources	AB 1725 Staff Development 97-98	Credit
+ Borrazas, James	English As a Second Language	Contract Education Incentives	Credit
Cabahug, Elma P	English As a Second Language	T3 St. Success 98-99	Credit
+ Chien, Annie	Health Science	TANF 98-99	Credit
+ Chong-Delon, Patty P	Counseling	T3 Support System 98-99	Credit
+ Corbie, Terrence	Contract Education	S.F. Works	NonCredit
+ Corbie, Terrence	Contract Education	SF Public Library - 2	NonCredit
+ Corbie, Terrence	Contract Education	ANA Hotel - 1	NonCredit
+ Comejo, Lynda M	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
+ Dawydiak, Cecile M	Health Science	TANF 98-99	Credit
Eggers-Williams, Delores	Child Dev. & Family Studies	TANF 97-98	Credit
+ Fowler, Janet E	Teachers' Resource Center	ABE/ESL/BASIC 98-99	Credit
+ Fowler, Janet E	Contract Education	ABE/ESL/BASIC 98-99	NonCredit
+ Fullerton, Sandra	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
* Gerard, David Anth	Contract Education	ECO DEV-CFE 98-99	NonCredit
Greene, Philip D	Film Production	Vatea T2C 98-99	Credit
Grose, Jacqueline Stam	Contract Education	S.F. Works	NonCredit
Grose, Jacqueline Stam	Contract Education	Women's Foundation 97-98	NonCredit
Gutierrez, William E	Automotive/Trade Skills	TANF 98-99	NonCredit
+ Hillan, John M	Environmental Hort & Floristry	Vatea T2C 98-99	Credit
Hohenstein, Charles Loui	Contract Education	S.F. Works	NonCredit
Hohenstein, Charles Loui	Contract Education	ANA Hotel - 1	NonCredit
+ Irwin, Robert C	English As a Second Language	Japanese-American Internment	Credit
+ Kapp, Mary J	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
Krost, Mary Robe	Contract Education	SF Airport - 27	NonCredit
Lee, Camilla	Contract Education	SF Airport Comm - 32	NonCredit
Lee, Camilla	Contract Education	S.F. Works	NonCredit
+ Louie, Louise Y	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
+ Morales, Leslie	Contract Education	S.F. Works	NonCredit
Moy, Deborah L	Hospitality Training	Eco Dev/JDIT Hiring Hall 98-99	NonCredit
Roberts, Judith Ann	Behavioral Sciences	Vatea T2C 98-99	Credit
+ Rose, Arthur W	Contract Education	S.F. Works	NonCredit
Saunders, Katharine Gove	Mathematics	TTIP 97-98	NonCredit
+ Shaw, Barbara A	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.

+ Tse, Annic	Health Science	TANF 98-99	Credit
+ White, Kathleen C	Child Dev. & Family Studies	TANF 97-98	Credit
+ White, Kathleen C	Child Dev. & Family Studies	Calworks 98-99	NonCredit
Wilson, Emily Hope	Transitional Studies	ABE/ESL/BASIC 98-99	NonCredit
Yamashiro, Lisa	Consumer Education	Vatea T2C 98-99	Credit
+ Yavorsky, Eugenia A	Contract Education	S.F. Works	NonCredit

H1 Fall 1998: 40

SUMMER 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
Lau, Pennie S	Contract Education	SF Airport Comm - 32	NonCredit
Moy, Deborah L	Hospitality Training	Eco Dev/JDIT Hiring Hall 98-99	NonCredit

H1 Summer 1998: 2

Total for H1: 42

Total Records: 42

981119-H2

Amendment
to Resolution

RESOLVED: That resolution 981029-H2, Categorically Funded, Full-Time Temporary Assignment, be amended in part to show the following:

	<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTIVITY</u>	<u>BUDGET</u>	<u>EFFECTIVE DATES</u>
<u>CHANGE</u> <u>FROM:</u>	SCANLAN, SONIA S.	Consumer Education	Program Dir./Instructor Nutrition Assistant (20%) (80%)	VATEA (980625-B) 121005-7704-1280-1300-C 121056-7704-1120-1300-C	11/02/98-05/28/99
<u>TO:</u>	SCANLAN, SONIA S.	Consumer Education	Program Dir./Instructor Nutrition Assistant (20%) (80%)	VATEA (980625-B20) 121005-7704-1280-1300-C 121506-7704-1120-1300-C	11/02/98-05/28/99



CITY COLLEGE OF SAN FRANCISCO

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Date: 11/19/98 L1

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: Human Resources
Authorization to amend employment
contract(s)
(Resolution No. 981119 - L1)

BACKGROUND INFORMATION:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the San Francisco Community college amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those

11/19/98 - L1 page 1

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employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.

<u>a) INSURANCE COMPANIES</u>	<u>I.D. NO.</u>	<u>BI-WEEKLY AMOUNT</u>
Equitable Life	57123	384.00
Equitable Life	54935	220.00
Grerat American Life	54586	750.00
Great West life	56486	25.00
IDS Life	56776	125.00
John Alden Life	57072	200.00
Lincoln National Life	13728	500.00
Paul Revere Life	27062	450.00
Security Benefit Life	54062	90.00
Security First Life	57270	269.00
Security First Life	55984	150.00
Security First Life	60468	150.00
Security First Life	54871	25.00
Security First Life	43878	77.00
Security First Life	56394	80.00
Security First Life	16828	200.00
Security First Life	57013	200.00
State Street - STRS	29472	200.00
State Street - Mainstay	17438	165.00
USAA Life	35852	65.00
USAA Life	57385	100.00
VALIC Life	55058	50.00
VALIC Life	56015	110.00
VALIC Life	19060	100.00
VALIC Life	24565	339.00
VALIC Life	56388	357.00
VALIC Life	12748	100.00
VALIC Life	55492	384.00
VALIC Life	57355	300.00
VALIC Life	16440	200.00
VALIC Life	56295	175.00

11/19/98 - L1 page 2

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	I.D. NO.	BI-WEEKLY AMOUNT
<u>b) CUSTODIAL ACCOUNTS</u>		
First Interstate Denver	01134	425.00
Fidelity Investment	57272	400.00
Fidelity Investment	55087	100.00
Fidelity Investment	55072	60.00
Franklin Trust	56874	250.00
Invesco Trust Company	52662	275.00
T. Rowe Price	57385	100.00
Vanguard Trust Company	56325	384.61
Vanguard Trust Company	55659	25.00
Vanguard Trust Company	54568	150.00
Vanguard Trust Company	51856	150.00
Vanguard Trust Company	56294	500.00
Vanguard Trust Company	54774	430.00
Vanguard Trust Company	55072	60.00
Vanguard Trust Company	07052	60.00
Vanguard Trust Company	55296	220.00
Vanguard Trust Company	56571	250.00
Vanguard Trust Company	55739	40.00
Vanguard Trust Company	56304	100.00

	I.D. NO.	BI-WEEKLY AMOUNT
<u>c) TERMINATION/CANCELLATIONS</u>		
Variable Annuity Life Ins.	24460	480.00
Variable Annuity Life Ins.	56408	150.00
Security First Life	56294	165.00
T. Rowe price	54568	150.00
T. Rowe Price	54874	365.00
New York Life Ins.	56294	200.00

FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

James Kendrix, Originator

11/19/98 - L1 page 3

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CITY COLLEGE OF SAN FRANCISCO

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N1

DATE: November 19, 1998

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Community Services Classes
City College of San Francisco
(Resolutions 981119-N1)

BACKGROUND INFORMATION:

Resolutions 981119-N1 covers appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code #78300. All appointments are classified as temporary, hourly unless otherwise stated in the resolution. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

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N1

Page 1 of 2
11/19/98

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments in Community Services and related Programs pursuant to Education Code Section 78300. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered as full-time assignments for regular employees having comparable duties. Total overload/extra pay assignments for full-time faculty shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

	<u>Name</u>	<u>Department</u>	<u>Division</u>
*	Bhushan, Chandra	Community Services	NonCredit
*	Donovan, Clelia France	Community Services	NonCredit
	White, Max L	Community Services	NonCredit

N1 Fall 1998: 3

Total for N1: 3

Total Records: 3



CITY COLLEGE OF SAN FRANCISCO

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Date: 11/19/98

S1

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: SPECIAL

Approval of Successor Collective Bargaining
(Resolution No. 981119 - S1)

BACKGROUND INFORMATION:

WHEREAS: On February 18, 1986, pursuant to the Educational Employment Relations Act (EERA, Government Code Section 3540 et seq.), the Board of Governors (now Board of Trustees) by Resolution No. 860218-S3 designated certain classifications, or persons or positions within classifications as either "Building Trades Supervisory" or "Building Trades";

WHEREAS: The administration has maintained a record of all unrepresented "Building Trades Supervisory" and "Building Trades" classifications or persons or positions within classifications (hereinafter "employees"), and has from time to time amended that record, as set forth in Attachment 1, consistent with its obligation under the EERA;

WHEREAS: The administration has provided the non-exclusive representatives of the "Building Trades Supervisory" and "Building Trades" employees with an opportunity to "meet and discuss" the wage and benefit issues under contemplation consistent with the Board of Trustees' obligation as a public school employer under the EERA;

Larry Klein, Originator

11/19/98 - S1 page 1

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CITY COLLEGE OF SAN FRANCISCO

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WHEREAS: The administration has recommended adjusting the wage rates for "Building Trades Supervisory" and "Building Trades" employees, as set forth in Attachment 1;

THEREFORE, BE IT RESOLVED THAT: The Board of Trustees adopts and amends the wage rates as set forth in Attachment 1 to be effective on the dates specified therein;

FURTHER BE IT RESOLVED THAT: The wage rates as set forth in Attachment 1 shall apply, to the extent applicable, at the time of hire to any future "Building Trades Supervisory" or "Building Trades" employees;

FURTHER BE IT RESOLVED THAT: The Chancellor and the Chief Operating Officer, and/or their designee(s) are hereby authorized and directed to implement this Resolution and to submit any necessary finance resolutions to fund implementation of this Resolution.

11/19/98 - S1 page 2

BOARD OF TRUSTEES

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981119-S1: ATTACHMENT 1

AMENDED WAGE RATES
FOR DISTRICT DESIGNATED
BUILDING TRADES SUPERVISORY AND BUILDING TRADES
CLASSIFICATIONS
FOR FISCAL YEAR 1998-1999

I. CLASSIFICATIONS

The Amended Wage Rates as set forth herein shall be applicable to the positions and/or employees designated as "Building Trades Supervisory" or "Building Trades" in the following classifications:

A. BUILDING TRADES SUPERVISORY:

3418 Gardener Assistant Supervisor (vacant)
7205 Chief Stationary Engineer
7226 Carpenter Supervisor I
7238 Electrician Supervisor I
7242 Painter Supervisor I

B. BUILDING TRADES:

3417 Gardener
3428 Nursery Specialist
7333 Apprentice Stationary Engineer
7334 Stationary Engineer
7335 Senior Stationary Engineer (vacant)
7342 Locksmith
7344 Carpenter
7345 Electrician
7346 Painter
7347 Plumber
7348 Steamfitter
7355 Truck Driver

11/19/98 - S2 page 2

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II. WAGE RATES

The present Wage Rates for the above "Building Trades Supervisory" and Building Trades" classifications shall be amended as follows, to the extent applicable:

General Wage Increase (all classifications)

For the 1998-1999 Fiscal Year, wage rates shall be increased across-the-board and on-schedule four and six-hundredths percent (4.06%).

Additionally, for the 1998-1999 Fiscal Year only, an off-schedule increase equal to four-tenths percent (0.4%) over the wage rates in effect for Fiscal Year 1998-1999.

III. INTENT

All other forms of compensation, benefits, and other terms and conditions of employment not specifically enumerated herein shall continue in accordance with existing District policies and procedures in effect as of the date of this Resolution.

11/19/98 - S2 page 3

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INFORMATIONAL REPORTS



CITY COLLEGE OF SAN FRANCISCO

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INFORMATION REPORT
NO ACTION NECESSARY

DATE: 11/19/98

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Chancellor's Report -
Academic Employees
Acceptance of Resignation and/or
Resignation with the Intent to Retire
(981119 - RPT)

The following academic employees have submitted, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

Resignation from the District Service

<u>NAME</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>CAMPUS</u>	<u>EFFECTIVE COB DATE</u>
Goins, Etta Jene	Full-Time	Aids Awareness	Phelan	05/28/98
Scammell, Shelley	Part-Time	ESL	Aleman	12/19/97

Nick Hovland, Originator

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CITY COLLEGE OF SAN FRANCISCO

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INFORMATION REPORT
NO ACTION NECESSARY

DATE: 11/19/98

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Chancellor's Report -
Academic Employees
Acceptance of Resignation and/or
Resignation with the Intent to Retire
(981119 - RPT)

The following academic employees have submitted, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

Resignation from the District Service with the Intent to Retire

<u>NAME</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>CAMPUS</u>	<u>EFFECTIVE COB DATE</u>
Hewitt, Paul G.	Full-Time	Physics	Phelan	12/22/98

Nick Hovland, Originator

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INFORMATIONAL REPORT NO ACTION NECESSARY

DATE: 11/19/98

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: Sabbatical Leaves – Spring '99
Academic Employees

BACKGROUND INFORMATION:

The following academic employees have been granted sabbatical leaves for the Spring 1999 semester under the SFCCD/AFT Local 2121 Contract as indicated:

SPRING 1999 SABBATICAL AWARDS

1 SEMESTER

<u>FACULTY MEMBER</u>	<u>DEPARTMENT</u>	<u>PURPOSE</u>
Babilon, Carlota	Foreign Languages	Study
Corbie, Terrence	Business	Research
Hom, Calvin	Biology	Research
Kan, Jimmy	Math	Research
Nakamura, Louise	DSPS	Research
Yngojo, Marcus	Counseling	Study

SPLIT 1ST HALF

<u>FACULTY MEMBER</u>	<u>DEPARTMENT</u>	<u>PURPOSE</u>
Aho, Patricia	ESL	Research
Caldwell, Mary	Business	Study
Cooper, Sybil	ESL	Study
Kelly, Michael	CIS	Research
Rendon, Peggy	Counseling	Study
Shoaf, William	ESL	Research
Thompson, Sarah	Counseling	Research
Tracy, June	ESL	Study

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1 YR CONTINUED SP '99

<u>FACULTY MEMBER</u>	<u>DEPARTMENT</u>	<u>PURPOSE</u>
Badger (Sultan), Jenny	Art	Research
Calderon, Vivian	Research & Planning	Study
O'Hare, Melanie	ESL	Study/Travel
Weichert, Karen	ESL	Study/Research
Yee, Sue Lim	Counseling	Study/Res./Travel

SPLIT 2ND HALF

<u>FACULTY MEMBER</u>	<u>DEPARTMENT</u>	<u>PURPOSE</u>
Cate, Donald	Theater Arts	Research
Haggerty, Thomas	Math	Research
Hansen, Fred	Auto	
Harris, Julie	Counseling	Study
Hockman, Barbara	ESL	Research
Ryder, Margaret	ESL	Research
Schurer, Linda	ESL	Research
Slaughter, Randi	ESL	Travel

Total Spring 1999 Sabbatical Awards: 28

BOARD OF TRUSTEES

RODEL E. RODIS, PRESIDENT • JAMES HASKELL MAYO, II., VICE PRESIDENT • NATALIE BERG

ROBERT E. BURTON • ANDREA D. SHORTER • ROBERT P. VARNI • LAWRENCE WONG

DR. PHILIP R. DAY JR., CHANCELLOR



OFFICE OF THE BOARD OF TRUSTEES

50 PHELAN AVENUE • BOX E200 • SAN FRANCISCO, CA 94112 • 415. 239.3818 • FAX 415. 239.3918

NOTICE

REGULAR MEETINGS

OF THE

BOARD OF TRUSTEES

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

LOCATION: DISTRICT OFFICE
OFFICE OF THE CHIEF OPERATING OFFICER
33 GOUGH STREET, SAN FRANCISCO

DOCUMENTS DEPT.

DATE: THURSDAY, DECEMBER 17, 1998

DEC 15 1998

SAN FRANCISCO
PUBLIC LIBRARY

TIME: 5:00 PM

This meeting is normally devoted to Closed Session Topics.

LOCATION: DISTRICT OFFICE
33 GOUGH STREET, SAN FRANCISCO
AUDITORIUM

DATE: THURSDAY, DECEMBER 17, 1998

TIME: 6:00 PM

This meeting is normally devoted to Open Session Topics.

SPECIFIC TIMES SUBJECT TO CHANGE.
Call 241-2234 for information.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

The San Francisco Community College District does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Persons who wish to request disability-related accommodations including sign-language interpreters should contact Linda R. Jackson, District ADA Coordinator, Office of Affirmative Action, 31 Gough Street, Room 16, San Francisco, CA, 94103, Phone: (415) 241-2281, Fax: (415) 241-2203. Please request accommodations no later than 12 working days prior to the date of the Board meeting in order to assure the best possible arrangements.

BOARD OF TRUSTEES

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TO MEMBERS OF THE PUBLIC

The Agenda page and accompanying resolutions have been prepared well in advance of the regularly scheduled meeting of the Board of Trustees of the San Francisco Community College District. Please note that Resolutions are subject to amendment and replacement.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

You should be aware of the following (Government Code § 54954.2):

1. Additional agenda items to be acted upon by the Board may be posted at 33 Gough Street and in the lobby of Conlan Hall at the Phelan Campus at least 72 hours in advance of the regularly scheduled Board Meeting. Resolutions may also be available at the time of posting, but if not, such resolutions will be available at the Board Meeting.
2. Additional agenda items and resolutions, although not posted as in paragraph 1 above, may still be acted upon by the board at the regular meeting:
 - a) Upon a determination by a majority vote of the Board that an emergency situation exists, as defined in Government Code § 54956.5. Emergency is defined as work stoppage or other activity which severely impairs public health, safety, or both, as determined by a majority of the members of the Board, OR crippling disaster which severely impairs public health, safety or both, as determined by a majority vote of the members of the Board, OR
 - b) Upon a determination by a two-thirds vote of the members of the Board present at the meeting or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted 72 hours in advance of the Board Meeting, OR
 - c) The item was posted 72 hours in advance of a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

1. The first part of the document is a letter from the President of the United States to the Congress, dated January 1, 1861. It is a very important document, as it sets out the President's policy for the new year.

2. The second part of the document is a report from the Secretary of the Treasury, dated January 1, 1861. It contains a detailed account of the financial state of the country.

3. The third part of the document is a report from the Secretary of the Interior, dated January 1, 1861. It contains a detailed account of the state of the interior of the country.

4. The fourth part of the document is a report from the Secretary of the Navy, dated January 1, 1861. It contains a detailed account of the state of the Navy.

5. The fifth part of the document is a report from the Secretary of the War, dated January 1, 1861. It contains a detailed account of the state of the War.

6. The sixth part of the document is a report from the Secretary of the State, dated January 1, 1861. It contains a detailed account of the state of the State.

7. The seventh part of the document is a report from the Secretary of the War, dated January 1, 1861. It contains a detailed account of the state of the War.

8. The eighth part of the document is a report from the Secretary of the State, dated January 1, 1861. It contains a detailed account of the state of the State.

9. The ninth part of the document is a report from the Secretary of the War, dated January 1, 1861. It contains a detailed account of the state of the War.

10. The tenth part of the document is a report from the Secretary of the State, dated January 1, 1861. It contains a detailed account of the state of the State.

For Members of the Public:

To facilitate the conduct of business at Board meetings, the following information has been taken from the District's Policy Manual concerning the conduct of Board Meetings.

From PM 1.05 A:

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting.

From PM 1.05 L:

I. Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on that topic or item. Speaking too long, being unduly repetitious, or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interferences with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts or omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.



OFFICE OF THE BOARD OF TRUSTEES

50 PHELAN AVENUE • BOX E200 • SAN FRANCISCO, CA 94112 • 415. 239.3818 • FAX 415. 239.3918

AGENDA
CLOSED SESSION
BOARD OF TRUSTEES
OF
THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

33 Gough Street
San Francisco
THURSDAY December 17, 1998
5:00 P.M.

DOCUMENTS DEPT.

DEC 15 1998

SAN FRANCISCO
PUBLIC LIBRARY

I. OPEN SESSION
Announcement of Closed Session Topics

II. CLOSED SESSION

A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (G.C. 54956.8)

I. Property: Evans Campus
1400 Evans Campus. San Francisco
Negotiating Parties: Charles Jamison and Peter Goldstein
Under negotiation: Price and Terms of Payment

B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(G.C. 54956.9(a))

- I. Ericson v. City College of San Francisco. et al.
Northern District of California
U. S. District Court Case #C96-3836 [VRW]
- II. Friends of the Colombo Building v. SFCCD, et al
San Francisco Superior Court Case # 997400
- III. Save Our Landmark Theaters et al. v. SFCCD, et al
San Francisco Superior Court Case # 997441
- IV. Catherine M. et. al v. SFCCD, et al
Court of Appeal, First Appellate District
Case Nos. A078308 & A079443

BOARD OF TRUSTEES

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V. Associated Students v. Honorable Board of Trustees of the SFCCD, et al.
Court of Appeal, First Appellate District
Case Nos. A080472 & A081725

VI. Mason Vs. City & County of San Francisco, San Francisco Community
College District, San Francisco Unified School District, et al.
San Francisco Superior Court Case # 998779

C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
(G.C. 54956.9)

- I. Significant exposure to litigation pursuant to Gov. Code 54956.9 (b) 3 cases
- II. Initiation of litigation pursuant to Gov. Code 54956.9 (c) : (1 case)

D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Chancellor

E. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (G.C. 54957)

F. CONFERENCE WITH LABOR NEGOTIATOR (G.C. 54957.6)

i. Agency Negotiators: Lawrence Klein and Jeffrey Sloan
Employee Organizations: Service Employees International Union (SEIU)
790 & American Federation of Teachers (AFT) 2121 & Department Chairperson Council (DCC)

ii. Agency Negotiators: Lawrence Klein and Jeffrey Sloan
Unrepresented Employees: Gardener, Nursery Specialist, Electrician
Supervisor I, Electrician, Painter, Painter Supervisor I, Plumber, Steamfitter, Stationary Engineer,
Truck Driver, Locksmith, Carpenter, Carpenter Supervisor I, District Designated Managers,
Supervisors, and Confidential Classifications

iii. Agency Negotiators: Philip R. Day, Jr. and Jeffrey Sloan
Unrepresented Employees: All academic Administrators

III. OPEN SESSION

Disclosure of Board decisions from Closed Session, if appropriate

Members of the public shall have an opportunity to speak in accordance with
Government Code 54954.3 and Education Code 72121.5

Meeting of the
Board of Trustees of the
San Francisco Community College District

City College of San Francisco
Administration Services
33 Gough Street
Thursday, December 17, 1998

Open Session - 6:00 p.m.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes
- IV. Adoption of Resolutions Agenda
- V. Approval of Consent Agenda Items as Listed:
- VI. Special Presentations
 - a) Current Status and Plans for Childcare/Child Development Programs at City College of San Francisco - Sandra Handler and Stephen Rico
- VII. Monthly Financial Report
- VIII. Action on Other Resolutions Agenda Items
- IX. Report from Constituent Groups
 - Academic Senate
 - Associated Students
 - Classified Senate
- X. Board of Trustees' Report
- XI. Chancellor and Staff Reports
- XII. Requests to Speak
- XIII. Adjournment

THE HISTORY OF THE CITY OF BOSTON

FROM THE FIRST SETTLEMENT
TO THE PRESENT TIME
BY
JOHN H. COLEMAN

NEW YORK: PUBLISHED BY
J. H. COLEMAN

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Finance (Pages 1-29)

General Fund

- B1 - Authorization to be given to extend the contract with Angus Hamer Networking to provide operational technical support for the wide area network of City College of San Francisco for the period from January 1, 1999 through June 30, 1999 for a total contract cost not to exceed \$ 101,000.
- B2 - Approval of Special Personnel Services Contracts.
- B3 - Adopted Final 1998-99 Budget be amended to reallocate * c up to \$3.6 million in Partnership for Excellence funds from the "Unallocated" accounts to the various as indicated on Exhibit A.
- B4 - Authorization be given to contract with Accent International Consortium for Academic Programs for logistical and program arrangements to Paris and Florence, in connection with a credit program, and authorization to contract with Centers for Academic Programs Abroad (CAPA) for travel and logistical program arrangements.

Capital Outlay

- B5 - Authorization be given to contract with Willdan Associates, to provide the District with complete construction inspection services for the Project: John Adams Campus Childcare Development Teaching Facility, for a fee not to exceed \$5,000, to be completed on or before June 30, 1999. * c
- B6 - Authorization to appropriate \$250,000 of Prop A Bond funds to be used to fund the design costs for the Project: District Central Shops and Warehouse.
- B7 - Authorization for Contract Modification #5, for a cost of \$30,316.62; and for a new contract, for a not to exceed fee of \$200,000, with Finger & Moy Architects, for the project: Shops & Warehouse Project, to be completed on or before December 31, 2000.
- B8 - Authorization be given to contract with Willdan Associates, to provide the District with complete construction inspection services for the * c

Project Cloud Hall Underground Storage Tank (UST) Removal and Replacement, located at the Phelan Campus, for a fee not to exceed \$5,000, to be completed on or before June 30, 1999.

- B9 - Authorization to amend Contract Modifications for Special Services Contract indicated on the table. * C
- B10 - WITHDRAWN
- B11 - Authorization be given to award a construction contract Gomez Iron Works, the lowest responsible bidder for the Project: John Adams Campus Wrought Iron Fence Replacement, located at the John Adams Campus, for a cost of \$22,800. This contract will be completed on or before June 30, 1999. * C
- B12 - Authorization be given to Contract with Willdan Associates, to provide for materials testing and construction inspection services for the Project: John Adams Campus Childcare Development Teaching Facility, at a cost not to exceed \$5,000. * C
- B13 - Authorization be given to contract with Willdan Associates, to provide the District with complete construction inspection services for the Project Downtown Campus Underground Storage Tank (UST) Retrofit & Upgrade project, located at the Downtown Campus, for a fee not to exceed \$5,000, to be completed on or before June 30, 1999. * C

GRANTS

- B14 - Authorization to contract with San Francisco International Airport for conducting an evaluation of the Airport's training programs in the areas of diversity, sexual harassment prevention and the Americans with Disability Act; for the period October 1, 1998 to June 30, 1999 for a total not to exceed \$143,320. * C
- B15 - Authorization to modify existing Grants * C
- B16 - Authorization to enter into a special service contract with David J. Munro as the Center for Habitat Restoration Coordinator for a period from December 1, 1998 to June 30, 1999, total not to exceed \$7,700. * C

History of the United States

The United States has a rich and diverse history, shaped by the experiences of its many peoples.

From the early days of exploration to the present, the nation has grown and changed.

Its history is a story of struggle, progress, and the pursuit of a better life for all.

The United States is a land of opportunity, where dreams can become reality.

Its people have built a nation that stands for freedom, justice, and equality.

The history of the United States is a testament to the power of the human spirit.

It is a story that continues to inspire and guide us today.

The United States is a nation of hope, where the future is bright.

Its people have built a nation that stands for the values of democracy and freedom.

The history of the United States is a story of resilience and strength.

It is a story that reminds us of the importance of unity and cooperation.

The United States is a nation of progress, where innovation and discovery are valued.

Its people have built a nation that stands for the principles of justice and fairness.

The history of the United States is a story of achievement and triumph.

It is a story that inspires us to strive for a better future for all.

- B17 - Authorization be given to contract with Bart Gledhill as Special Project consultant to coordinate the Northern California Center for Applied Biological Technologies activities, for the period July 1, 1998 through June 30, 1999, in the amount not to exceed \$3,000.
- B18 - Authorization to enter into an agreement with CAMI Consulting to provide evaluation services to the C-CAPP. Total amount not to exceed \$8,000. * C
- B19 - Authorization to enter into an agreement with Spot 52 Productions to provide video production services to the C-CAPP. Total amount not to exceed \$9,000. * C
- B20 - Authorized to enter into an agreement with The Family School to provide six units of credit Child Development classes during the Fall 1998 semester for a sum not to exceed \$6,839. * C
- B21 - Authorization to be given to contract with David Large of Media Conn Consulting Services to provide recommendations for City College of San Francisco on an interim and long-range connectivity solution for video among the campuses from December 18, 1998 through February 28, 1999 a cost not to exceed \$ 10,000

Equipment, Supplies & Services (Pages 31-36)

- C1 - Procurement of equipment, supplies, services, etc., less than \$3,000 * C
- C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more * C
- C3 - Acceptance of Gifts * C

Human Resources (Pages 37-52)

- F1-2 - Extending Interim Appointment Educational Academic Administrator * C
- F3 - Acting Appointment Non-Educational Academic Administrator * C
- G1-4 - Academic Employees, Credit Program, District Funded * C
- H1 - Academic Employees, Credit Program, Categorically Funded * C

L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract. * c

N1 - Academic Employees Community Services Classes * c

Special (Pages 55-62)

S1 - The Board of Trustees of the San Francisco Community College District does hereby express its gratitude to Andrea Shorter for her years of distinguished service as a Board member. * c

S2 - Adoption of Findings of Fact and Conclusions of the hearing officer and the Recommendation Of the Chancellor for the Expulsion of Student Case No. 989900003 * c

S3 - Appreciation and gratitude to Senator Kopp for his years of support. * c

REAL ESTATE (Pages 61-64)

W1 - Authorization to the rescission of Resolutions No. 980226-B21, 980430-B22 and 980430-W3 * c

W2 - Authorization to exercise option to Renew Rental Agreement * c

XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: January 28, 1999
33 Gough Street, Auditorium

Meeting of the
Board of Trustees of the
San Francisco Community College District

City College of San Francisco
Administration Services
33 Gough Street
Thursday, December 17, 1998

Open Session - 6:00 p.m.

- I. Roll Call
- II. Pledge of Allegiance
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- XIII. Adjournment

i

*c - It is recommended that all resolution agenda items identified with letter *c in the right hand column are eligible for consideration as Consent agenda items.

General Fund

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GRANTS

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- B16 - Authorization to enter into a special service contract * c

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- C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more * C
- C3 - Acceptance of Gifts * C

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- F1-2 - Extending Interim Appointment Educational Academic Administrator * C
- F3 - Acting Appointment Non-Educational Academic Administrator * C

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- G1-4 - Academic Employees, Credit Program, District Funded * c
- H1 - Academic Employees, Credit Program, Categorically Funded * c
- L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract. * c
- N1 - Academic Employees Community Services Classes * c

Special (Pages 53-58)

- S1 - The Board of Trustees of the San Francisco Community College District does hereby express its gratitude to Andrea Shorter for her years of distinguished service as a Board member. * c
- S2 - Adoption of Findings of Fact and Conclusions of the hearing officer and the Recommendation Of the Chancellor for the Expulsion of Student Case No. 989900003 * c
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XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: January 28, 1999
33 Gough Street, Auditorium



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: 12/17/98
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B1

SUBJECT: GENERAL FUND
Approval of Special Services Contract
(Resolution No: 981217-B1)

BACKGROUND INFORMATION:

By Resolution No. 980625-B9A, the Board of Trustees authorized a contract extension with Angus Hamer Networking into the current fiscal year for operational technical support of City College's wide area network (WAN) for a cost not to exceed \$101,000. By Resolution No. 980827-B1, the Board of Trustees authorized a contract amendment to add several categorically funded projects for an additional \$58,000. By Resolution No. 981029-B26, the Board of Trustees authorized a contract amendment for additional network maintenance and upgrade projects funded out of ITS general funds for an additional \$31,000. By Resolution No. 981119-B10, the Board of Trustees authorized an additional contract amendment for Angus-Hamer Networking for an additional \$52,500 for a comprehensive network study and plan. This study would determine the complete network requirements for City College of San Francisco for data, voice and video. All of the above contracts are effective through December 31, 1998.

In the absence of a network manager, which City College plans to hire during the Spring 99 semester, the services of Angus-Hamer Networking will continue to be needed in order to provide operational technical support for City College's wide area network (WAN). This contract is for the period from January 1, 1999 through June 30, 1999.

The cost for this contract extension will be charged to the general funds in the Information Technology Service budget.

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RECOMMENDATION:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to extend the contract with Angus Hamer Networking to provide operational technical support for the wide area network of City College of San Francisco for the period from January 1, 1999 through June 30, 1999 for a total contract cost not to exceed \$ 101,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Mamie How, Originator

12/17/98 - B1 page 1



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: 12/17/98

B2

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

General Fund

SUBJECT: Authorization for Personal Services Contract
(Resolution No: 981217 - B2)

BACKGROUND INFORMATION:

When complaints are filed against the District or District employees, it is critical that investigatory interviews and fact-finding must be done quickly. Current Staffing levels are not adequate enough to ensure that such investigations are done quickly. Consequently, it is recommended that such investigations be done by an independent contractor.

RECOMMENDATION:

RESOLVED: That the San Francisco Community College District extend the contract with DR Associates International as an independent contractor, pursuant to Government Code §53060 at a fee of \$90.00 per hour, from January 1, 1999 through December 31, 1999 for investigative services and other related services, not to exceed \$8,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Linda Jackson, Originator

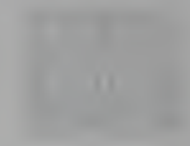
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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 12/17/98 B3

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: General Fund
Amending the Adopted Final 1998-99 Budget
(Resolution No. 981217 - B3)

BACKGROUND INFORMATION:

On September 17, 1998 Resolution No. 980917-B2 was approved adopting the Final 1998-99 Budget. The Final Recommended 1998-99 Budget for the General Fund Unrestricted revenue and resources totaled \$127,963,147, and \$126,961,802 for expenditures, and a Designated Reserve totaling \$3,650,000.

On November 19, 1998 Resolution No. 981119-B9 was approved: 1) adjusting the budget to include the 1997-98 encumbrances that were "carried-forward", 2) Budgeting \$800,000 to fund instructional departments supply allocations previously funded by one-time Block Grant Funds.

The Adopted Final 98-99 included \$3.6 million for the Partnership for Excellence Program that was initially budgeted in a single account. The funds would be redistributed at a later date. A task force was convened to make recommendations to the Chancellor on spending priorities that would allow the District to achieve the objectives of the Partnership for Excellence funding. Exhibit A summarizes the planned reallocation and use of the Partnership for Excellence Funding.

RECOMENDATION:

RESOLVED: That the Adopted Final 1998-99 Budget be amended to reallocate up to \$3.6 million in Partnership for Excellence funds from the "Unallocated" accounts to the various as indicated on Exhibit A,

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FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or their
designees are hereby authorized to execute any and all
documents on behalf of the District to effectuate this
resolution.

James Kendrix, Originator

*Please Note: At the time of the preparation of this Board
Agenda, Attachment "A" was not finalized.
Either this resolution will be revised to
include Attachment "A" prior to the December
17, 1998 meeting of the Board of Trustees, or
this resolution will be withdrawn.*

12/17/98 - B3 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: 12/17/98 **B4**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GENERAL FUND
Authorization to Conduct a Study Abroad Program
Paris, France Fall 1999 - Spring 2000
Florence, Italy Fall 1999 - Spring 2000
(Resolution No. 981217- B4)

BACKGROUND INFORMATION:

In 1985, the Board of Trustees approved a Board Resolution to contract with Opportunities in International Learning (O.I.L.) and European Studies Association (E.S.A.) in order to provide travel and educational program services for a semester program in France. In 1989, the Board of Trustees gave approval to contract with O.I.L. for a Study Abroad Program in Italy. On October 31, 1991, O.I.L. changed their name to Accent International Consortium for Academic Programs.

O.I.L./ACCENT has been successfully providing us with services for our Study Abroad Programs in Paris for twenty-six (26) consecutive semesters for Paris and seventeen (17) consecutive semesters for Italy. This organization consistently receives excellent evaluations from CCSF students participating in Study Abroad Programs in these countries.

City College is now proposing to renew its contract with Accent for the Fall, 1999 and Spring 2000 semesters.

12/17/98 - B4 page 1

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The scope of work, period of service and cost per student are as follows:

1. Study Abroad Program in Paris, France. Accent will provide the necessary travel and educational program arrangements for CCSF's Study Abroad Programs in Paris. The dates of these programs will be: Fall 1999: September 5 - December 9, 1999 and Spring 2000: February 1 - May 26, 2000. Cost per student, which includes instruction, housing, and student activities and excursions and ground transportation, is \$5400 for Fall, 1999 and \$5750 for Spring 2000.

2. Study Abroad Program in Florence, Italy. Accent will provide the necessary travel and educational program arrangements for CCSF's Study Abroad Programs in Florence. The dates of these programs will be: Fall 1999: August 29 - November 26, 1999 and Spring 2000: February 27 - May 27, 2000. Cost per student, which includes instruction, housing, and student activities and excursions and ground transportation, is \$4300 for both Fall, 1999 and Spring 2000.

The costs of these programs are to be borne by the students. The District shall not expend any funds for transportation, housing, meals or incidentals.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Accent International Consortium for Academic Programs for logistical and program arrangements to Paris and Florence, in connection with a credit program, and authorization to contract with Centers for Academic Programs Abroad (CAPA) for travel and logistical program arrangements

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute such contract on behalf of the District to effectuate this resolution.

Joanne Low, Originator

12/17/98 - B4 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 12/17/98

B5

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY

Authorization for Special Services Contract
(Resolution No. 981217 - B5)

BACKGROUND INFORMATION:

The State Building Code requires school building construction and remodeling to be under the jurisdiction of the Office of Regulation Services (ORS) under the Division of the State Architect. To comply, the District must hire an Inspector of Record who will report to the Architect and follow ORS mandated procedures and requirements.

An Inspector of Record for construction inspection services is necessary for the John Adams Campus Childcare Development Teaching Facility Project. This Project includes constructing a new ADA ramp, remodeling of existing kitchen facility, new restroom facility for toddlers, new mechanical equipment room, upgrade existing electrical panel, and electrical and plumbing components for future expansion.

This project is 100% funded by State CalWORKS Grant, Child Care Facility Grant (Resolution 980326-B26), 1997 State Hazardous Material Abatement Program.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Willdan Associates to provide the District with complete construction inspection services for the Project: John Adams Campus Childcare Development Teaching Facility, for a fee not to exceed \$5,000, to be completed on or before June 30, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator: Peter A. Goldstein

12/17/98 - B5 page 1

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CITY COLLEGE OF SAN FRANCISCO

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Date: 12/17/98

B6

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY

Authorization to appropriate funds for design work
(Resolution No. 981217 - B6)

BACKGROUND INFORMATION:

In 1989 the State awarded capital outlay funds to the District for the design and construction of a "Central Shops and Warehouse Building". The goal of this project was to centrally locate the District's trades and crafts workers at the Phelan Campus. In 1992, after encountering significant neighborhood opposition to the proposed location for the project, a hill on the Phelan Campus near Judson Avenue, the District sought and received State approval to split the project into two locations. The shops portion was to be located beyond the practice field near Highway 280, and a warehouse as to be created by remodeling the current shops building on Carroll Avenue.

In exchange for approving the change in scope, the State Legislative Analyst and the State Department of Finance required and inserted into the State Budget Act of 1994, the condition that the District could never seek any additional funds for this project. In 1996, the District went out to bid for the construction portion of the project. Unfortunately, all bids received exceeded the amount of money the State provided for the project. Consequently, the District faced yet another difficult choice, give up the nearly \$4 million in state funds that are still available to construct a new facility for the District's trades and crafts workers, or change the scope in the project yet again.

12/17/98 - B6 page 1

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After much consideration a new scope change has been forwarded to the State that would reduce the size of the shops building by deleting space for the Office of Buildings and Grounds and the Office of Facilities Planning. The reduced building will still accommodate the trades and crafts workers. The State will not provide the additional funds needed for the necessary redesign work nor will it allow the District to shift any construction funds to cover this work. The only option available to save the project is to appropriate District funds to cover the cost of additional design work.

This resolution would appropriate \$250,000 of Prop A Bond funds to pay for redesign fees to allow the District to leverage the \$3.8 million budget the State will provide for construction. This appropriation was not contemplated when the District's budget for Prop A was adopted and may therefore necessitate an equivalent reduction from other Prop A projects.

RECOMMENDATION:

RESOLVED: That authorization be given to appropriate \$250,000 of Prop A Bond funds to be used to fund the design costs for the Project: District Central Shops and Warehouse, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator: Peter A. Goldstein

12/17/98 - B6 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 12/17/98

B7

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY

Authorization for Contract Modification for
Special Services Contract
(Resolution No. 981217 - B7)

BACKGROUND INFORMATION:

Resolution 890525-S2 authorized the District to contract with Finger & Moy Architects to provide architectural services for the Shops & Warehouse Project, for a fee of \$182,320. Contract Modification #1 (Resolution 900125-B15) is \$4,200, Contract Modification #2 (Resolution 921119-W2) is \$243,680, (re-scope, newsite adjacent to practice field); Contract Modification #3 (Resolution 930826-W2) is \$127,900, (building re-design to one story); Contract Modification #4 (Board Resolution 940922-B2) is \$4,200 and this increased the total contract amount to \$562,300.

The Contract Modification #5 is necessary to cover the cost for providing additional architectural and engineering services as a result of a change in scope requirements from the Office of Regulation Services, Department of the State Architect, regarding structural issues and architectural accommodations. Contract Modification #5 is \$30,316.62, and will increase the total contract amount to \$592,616.62. This will close out the current contract for architectural services.

The District wishes to enter into a new contract or architectural services with Finger & Moy Architects, as Certified Minority Business Enterprise, to develop construction documents according to approved new Project scope changes. The Construction bid must fit within the allotted Construction budget for the project to proceed. The District has negotiated a contract with Finger & Moy Architects to provide the required architectural services for the new Project at a not to exceed fee of \$200,000. Board Resolution No. 981217-B6 has authorized the District to allocate Prop A Bond funds to cover the cost of these project design fees.

This contract modification and new contract are funded by Prop A bond funds.

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RECOMMENDATION:

RESOLVED: That authorization be given for Contract Modification #5, for a cost of \$30,316.62; and for a new contract, for a not to exceed fee of \$200,000, with Finger & Moy Architects, for the project: Shops & Warehouse Project, to be completed on or before December 31, 2000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator: Peter A. Goldstein

12/17/98 - B7 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 12/17/98

B8

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization for Special Services Contract
(Resolution No. 981217 - B8)

BACKGROUND INFORMATION:

The State Building Code requires school building construction and remodeling to be under the jurisdiction of the Office of Regulation Services (ORS) under the Division of the State Architect. In compliance, the District must hire an Inspector of Record who will report to the Architect and follow ORS mandated procedures and requirements.

An Inspector of Record for construction inspection services is necessary for the project: Cloud Hall Underground Storage Tank (UST) Removal and Replacement. This Project consists of replacing existing single steel wall underground fuel tank with a new double-wall fiberglass storage tank, installing new spill catch basin at filling connector, monitoring system, and new double-wall supply pipe.

This project is 100% funded by 1997-98 State Hazardous Substance Removal Grant.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Willdan Associates, to provide the District with complete construction inspection services for the Project Cloud Hall Underground Storage Tank (UST) Removal and Replacement, located at the Phelan Campus, for a fee not to exceed \$5,000, to be completed on or before June 30, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator: Peter A. Goldstein
12/17/98 - B8 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY JR., CHANCELLOR

Date: 12/17/98

B9

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization for Contract Modifications
(Resolution No. 981217-B9)

Original Resolution number	Grantor/ Contractor	Original Contract Amount	Previous contract Modification Amount	Requested contract Modification Amount	New Contract Amount	Comments
1 961024-B9 Clound Hall Remodel for Allied Health	B/A Burlage and Associates (Architect)	\$260,000	\$97,200	CM #2 - \$3,000	\$360,200	Additional Services for scope changes, revising cabinets and drawers

RECOMMENDATION:

RESOLVED: That the Board authorizes the specified amendments to the Resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and /or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 12/17/98

B10

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY

Authorization to Award Construction Contract
(Resolution No. 981217 - B10)

BACKGROUND INFORMATION:

The District received several qualified bid proposals, including Minority Business Enterprise firms, and the District wishes to contract with _____, the lowest responsible bidder, for the project: Evans CalWORKs Additions. This Project consists of new offices and computer labs construction, existing electrical system upgrade, existing building mechanical system modification, and new Data/Voice wiring. The Data/Voice portion of work in this project has been reviewed by the District's telecommunication consultant, Angus-Hamer Networking.

This project is 100% funded by a CalWORKs Grant.

RECOMMENDATION:

RESOLVED: That authorization be given to award contract to _____, the lowest responsible bidder for the Project: Evans CalWORKs Additions, located at the Evans Campus, for a cost of \$_____; this contract will be completed on or before June 30, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator: Peter A. Goldstein

12/17/98 - B10 page 1

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DR. PHILIP R. DAY JR., CHANCELLOR

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CITY COLLEGE OF SAN FRANCISCO

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Date: 12/17/98

B11

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY

Authorization to Award Construction Contract
(Resolution No. 981217 - B11)

BACKGROUND INFORMATION:

The District received several qualified bid proposals, including Minority Business Enterprise firms and the District wishes to contract with Gomez Iron Works, the lowest responsible bidder, for the project: John Adams Campus Wrought Iron Fence Replacement, at a cost of \$22,800. This project includes removal and replacment of the existing perimeter iron fence along the Ashbury Street and Hayes Street.

This project is funded by \$15,000 is funded by Mayor's Office Community Development Grant, and \$7,800 is funded by Prop A Bond Funds.

RECOMMENDATION:

RESOLVED: That authorization be given to award a construction contract Gomez Iron Works, the lowest responsible bidder for the Project: John Adams Campus Wrought Iron Fence Replacement, located at the John Adams Campus, for a cost of \$22,800. To be completed on or before June 30, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator: Peter A. Goldstein

11/19/98 - B11 page 1

BOARD OF TRUSTEES

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1. The purpose of this document is to provide a comprehensive overview of the current status of the project and to identify the key areas that require further attention. The information presented here is based on the most recent data available and is intended to serve as a guide for decision-making.

2. The project has made significant progress since the last report, with several key milestones being achieved. However, there are still a number of challenges that need to be addressed in order to ensure the successful completion of the project. The following table provides a summary of the current status of the project and the key areas that require further attention.

3. The project is currently on track to meet the deadline, but there are a number of risks that could potentially impact the timeline. The following table provides a summary of the current status of the project and the key areas that require further attention.

4. The project is currently on track to meet the deadline, but there are a number of risks that could potentially impact the timeline. The following table provides a summary of the current status of the project and the key areas that require further attention.

5. The project is currently on track to meet the deadline, but there are a number of risks that could potentially impact the timeline. The following table provides a summary of the current status of the project and the key areas that require further attention.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 12/17/98

B12

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Special Service
Contract
(Resolution No. 981217 - B12)

BACKGROUND INFORMATION:

The District received qualified proposals from several materials testing lead paint and special inspection firms, including MBE, WBE and LBE firms, for the John Adams Campus Childcare Development Teaching Facility Project. Materials testing and construction inspection are services required by the Office of Regulation Services, Division of the State Architect. These services include such things as materials testing for compliance with bid documents, concrete sampling and testing, inspecting soil back-fill and compaction, and other special inspections as directed by the Project Inspector of Record. Toxic lead paint must be removed prior to occupancy of infants and toddlers.

The District wishes to contract with Willden Associates. This contract will be completed prior to June 30, 1999.

This project is funded by State CalWORKs Grant, Child Care Facility Grant (Resolution 98326-B26), 1997 State Hazardous Material Abatement Program.

RECOMMENDATION:

RESOLVED: That authorization be given to Contract with Willdan Associates to provide for materials testing and special inspection services for the Project: John Adams Campus Childcare Development Teaching Facility, at a cost not to exceed \$5,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute all documents on behalf of the District to effectuate this resolution.

Originator: Peter A. Goldstein
12/17/98 - B12 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 12/17/98

B13

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY

Authorization for Special Services Contract
(Resolution No. 981217 - B13)

BACKGROUND INFORMATION:

The State Building Code requires school building construction and remodeling to be under the jurisdiction of the Office of Regulation Services (ORS) under the Division of the State Architect. In compliance, the District must hire an Inspector of Record who will report to the Architect and follow ORS mandated procedures and requirements.

An Inspector of Record for construction inspection services is necessary for the Downtown Campus Underground Storage Tank (UST) Retrofit & Upgrade project. This Project consists of retrofitting existing fiberglass wall underground fuel tank with a new overfill two-stage audio alarm system, new sump pump with double-wall piping, new over spill catchment basin at filling connector, monitoring system, and replacing existing steel piping with new double-wall supply piping.

This project is 100% funded by 1997-98 State Hazardous Substance Removal Grant.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Willdan Associates, to provide the District with complete construction inspection services for the Project Downtown Campus Underground Storage Tank (UST) Retrofit & Upgrade project, located at the Downtown Campus, for a fee not to exceed \$5,000, to be completed on or before June 30, 1999, and

12/17/98 - B13 page 1

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DR. PHILIP R. DAY JR., CHANCELLOR

FURTHER BE IT RESOLVED: That the Chancellor,
Chief Operating Officer,
and/or their designees are hereby authorized to execute
any and all documents on behalf of the District to
effectuate this resolution.

Originator: Peter A. Goldstein

12/17/98 - B13 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: 12/17/98 **B14**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: Contract Education
Authorization to contract with San Francisco
International Airport
(Resolution No: 981217-B14)

BACKGROUND INFORMATION:

San Francisco International Airport (SFIA) is currently undergoing a major airport facility expansion and expected to increase their personnel by thirty percent (30%). In order to ensure smooth operation and meet increasing demands from customers, employees and communities, SFIA is seeking an external evaluation of its current programs and practices in workplace diversity, sexual harassment and the Americans with Disability Act (ADA). City College of San Francisco was invited to submit a proposal for this project.

City College of San Francisco, Office of Contract Education, has previously provided satisfactory assessment service to SFIA's Communications Department in 1995, focusing on recruitment, training and job retention issues. SFIA has again chosen City College of San Francisco to conduct the external evaluation. In the proposal, Office of Contract Education will coordinate and provide services in the following areas:

- 1) Conduct an organizational management and employee survey to evaluate the effectiveness of the SFIA's current policies in the areas of diversity, Americans with Disability Act (ADA), and sexual harassment prevention.

12/17/98 - B14 page 1

BOARD OF TRUSTEES

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- 2) Present findings and make specific recommendations to improve their organizational functioning.

The total award for this contract is \$143,320.

The total project costs and the sources of funding are as follows:

<u>Income</u>	
San Francisco International Airport	\$143,320

<u>Expenditures</u>	
Academic Salaries	\$142,320
Material and Supplies	<u>1,000</u>
	\$143,320

No District match is required.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with San Francisco International Airport for conducting an evaluation of the Airport's training programs in the areas of diversity, sexual harassment prevention and the Americans with Disability Act; for the period October 1, 1998 to June 30, 1999 for a total not to exceed \$143,320, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Judy Teng, Originator

12/17/98 - B14 page 2

Date: 12/17/98

B15

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Authorization to modify existing Grants
(Resolution No. 981217 - B15)

<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/ CONTRACTOR</u>	<u>CONTRACT DATE</u>	<u>ORIGINAL TOTAL AMOUNT</u>	<u>CHANGE</u>	<u>NEW TOTAL NOT TO EXCEED</u>	<u>COMMENTS; ORIGINATOR</u>
A 980827-B10	California Community College Chancellor's Office/San Francisco CACT/Eric Ng	Aug.1,1998- Oct. 31,1998	\$9,000	+ \$9,000	\$18,000	Duties continue per original contract; extend contract dates until June 30, 1999. Originator: Judy Teng

RECOMMENDATION:

RESOLVED : That the Board authorizes the specified amendments to the Resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: 12/17/98 B16

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

GRANTS

SUBJECT: Authorization for Special Services Contract
(Resolution No. 981217-B16)

BACKGROUND INFORMATION:

During June 1998, the Board of Trustees approved Board Resolution No. (980625-B24) authorizing to contract with Kenneth C. Entlinger to serve as the City College of San Francisco Center for Habitat Restoration Coordinator, part of City College's Biology Department for the period July 1, 1998 to June 30, 1999, in the amount not to exceed \$13,000. Kenneth Entlinger left the position on August 31, 1998. To continue this program, David J. Munro has been interviewed and chosen to replace Mr. Entlinger as the new Center for Habitat Restoration Coordinator for the period December 1, 1998, to June 30, 1999, in the amount not to exceed \$7,700.

Funding for this contract is entirely from the Port of San Francisco and the REBRAC Grant from Mission College (San Jose).

RECOMMENDATION:

RESOLVED: That authorization be given for a special contract to enter into a special service contract with David J. Munro as the Center for Habitat Restoration Coordinator for a period from December 1, 1998 to June 30, 1999, total not to exceed \$7,700, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert F. Manlove, Originator
12/17/98 - B16 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: 12/17/98

B17

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANT

Authorization to Contract for Special Service
Contract
(Resolution No.981217-B17)

BACKGROUND INFORMATION:

The City College of San Francisco has received a grant from the Chancellor's Office, California Community Colleges to maintain the Northern California Center for Applied Biological Technologies.

City College of San Francisco wishes to retain the services of Bart Gledhill as Special Project consultant to help implement the Economic Development Network (Ed.Net) grant for the Northern California Center for Applied Biological Technology Center; to provide advice on its continued design and development; serve as a liaison among the collaborating community colleges; serve as a liaison between the Center and biotechnology businesses; provide coordination and support services for the Center's ongoing activities, for the period June 1, 1998 through July 30, 1999 in the amount not to exceed \$3,000 (all grant funded).

12/17/98 - B17 page 1

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RECOMMENDATION:

RESOLVED: That authorization be given to contract with Bart Gledhill as Special Project consultant to coordinate the Northern California Center for Applied Biological Technologies activities, for the period July 1, 1998 through June 30, 1999, in the amount not to exceed \$3,000, and

FURTHER BE IT RESOLVED: That the Chancellor, and/or Chief Operating Officer, and/or their designees are hereby authorized to execute such contract on behalf of the San Francisco Community District.

Robert Manlove, Originator

12/17/98 - B17 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 12/17/98

B18

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

GRANTS

Subject: Authorization to Procurement of services, more than \$3,000, to provide evaluation services

BACKGROUND INFORMATION:

On October 29, 1998, the San Francisco Community College District adopted Resolution No. 981029-B20 to accept a grant from the Federal Office of Population Affairs to conduct the City College Adolescent Pregnancy Prevention Program (C-CAPP) providing comprehensive teen pregnancy prevention presentations to SFUSD middle and high school students.

CAMI Consulting will provide all evaluation services for the C-CAPP: Collection and evaluation analysis of all data collected. The C-CAPP funding for the fiscal year 98-99 ends September 15, 1999

This Contract is 100% Grant Funded.

RECOMMENDATION:

THEREFORE BE IT RESOLVED: That authorization be given to enter into an agreement with CAMI Consulting to provide evaluation services to the C-CAPP. Total amount not to exceed \$8,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution. The C-CAPP funding for the fiscal year 98-99 ends September 15, 1999.

Bernice Brown, Originator

BOARD OF TRUSTEES

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: 12/17/98
TO: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor

B19

SUBJECT: GRANTS

Authorization to procurement of services,
more than \$3,000, to provide video
Productions

BACKGROUND INFORMATION:

On October 29, 1998, the San Francisco Community College District adopted Resolution No. 981029-B20 to accept a grant from the Federal Office of Population Affairs to conduct the City College Adolescent Pregnancy Prevention Program (C-CAPP) providing comprehensive teen pregnancy prevention presentations to SFUSD middle and high school students.

Spot 52 Productions will provide video production for the C-CAPP:

This will include a 58 minute documentary illustrating all the services provided by the C-CAPP. The C-CAPP funding for the fiscal year 98-99 ends September 15, 1999.

This contract is 100% Grant Funded.

RECOMMENDATION:

THEREFORE BE IT RESOLVED: That authorization be given to enter into an agreement with Spot 52 Productions to provide video production services to the C-CAPP. Total amount not to exceed \$9,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution. The C-CAPP funding for the fiscal year 98-99 ends September 15, 1999.

Bernice Brown, Originator

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: 12/17/98

B20

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

GRANTS

SUBJECT: Approval for Payment of Credit Classes
from Family School
(Resolution No. 981217-B20)

BACKGROUND INFORMATION:

The Child Development and Family Studies Department in partnership with The Family School will conduct six units of credit Child Development classes during the Fall 1998 semester. The classes will be delivered at The Family School site for TANF/CalWORKS participants with supportive services provided by The Family School and Private Industry Council staff. The classes will also be open to the community for those wishing to acquire Early Childhood credit units. The Child Development and Family Studies will receive \$6,839 for instructional salary costs. No general fund monies from the District are required.

RECOMMENDATION:

RESOLVED: That authorization be given to enter into an agreement with The Family School to provide six units of credit Child Development classes during the Fall 1998 semester for a sum not to exceed \$6,839, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Sandra Handler, Originator

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: 12/17/98

B21

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS
Approval of Special Services Contracts
(Resolution No: 981217-B21)

BACKGROUND INFORMATION:

By Resolution No. 981119 - B10, the Board of Trustees authorized a contract extension with Angus Hamer Networking to complete an updated comprehensive network study and plan. This study would determine the complete network requirements for City College of San Francisco for data, voice and video. Whereas the Angus-Hamer study would provide the information necessary to build the data, voice and video cabling infrastructure within each campus and for the connectivity for data and voice among the campuses, the piece of information that the Angus-Hamer study will not provide is the video connectivity among the campus. This information requires the expertise of a special video consultant because of the high bandwidth requirements of video.

This resolution authorizes a contract with David Large, a consultant with Media Conn Consulting Services, to provide up to 50 hours of consulting services (at \$200/hour) to make recommendations on the best interim and long-range connectivity solutions for video among the campuses. Mr. Large's report will include all of the possible current connectivity options and a cost/benefits analysis of the options.

The cost for this contract will be charged entirely to Telecommunications Technology Infrastructure Program funds for 1998-99 from the State Chancellor's Office.

12/17/98 - B21 page 1

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RECOMMENDATION:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to contract with David Large of Media Conn Consulting Services to provide recommendations for City College of San Francisco on an interim and long-range connectivity solution for video among the campuses from December 18, 1998 through February 28, 1999 a cost not to exceed \$ 10,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Mamie How, Originator

12/17/98 - B21 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 12/17/98 C 1

To: Board of Trustees

From: Dr. Philip R. Day, Jr. , Chancellor

Subject: GENERAL/CAPITAL OUTLAY FUND
Procurement of Equipment,
Supplies, Services, Etc., less
than \$3,000

BACKGROUND INFORMATION:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than \$3,000. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$264,069.48 individual amounts of less than \$3,000 not heretofore approved as summarized and detailed below:

Direct Payments	\$46,281.33
Purchase Orders	187,936.44
Travel/Mileage	29,851.71
GRAND TOTAL:	264,069.48

James Kendrix, Originator

12/17/98 - C1 page 1

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THE UNIVERSITY OF CHICAGO



THE UNIVERSITY OF CHICAGO
DIVISION OF THE PHYSICAL SCIENCES
DEPARTMENT OF CHEMISTRY
5708 S. UNIVERSITY AVE.
CHICAGO, ILL. 60637

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CHICAGO, ILL. 60637



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 12/17/98

C2

To: Board of Trustees

From: Dr. Philip R. Day, Jr. , Chancellor

Subject: GENERAL/CAPITAL OUTLAY FUND
Procurement of Equipment, Supplies ,
Services, Etc., more than \$3,000

BACKGROUND INFORMATION:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment "A".

GRAND TOTAL: \$1,239,324.89

James Kendrix, Originator

12/17/98 - C2 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY JR., CHANCELLOR

ATTACHMENT A
RESOLUTION NO. 981217-C2

	A	B	C	D	E	F	G	H	I	J
1	Fund	Org	Acct	Prog	Ac	Budget Unit	Vendor	Doc #	Amount	Description
2										
3	U	8460	5632	6799	C	Institutional Sup - Mission	Savin Corp.	TP57597	5,200.00	Copier Lease
4	U	8460	5650	6799	C	Institutional Sup - Mission	Savin Corp.	TP57597	3,880.00	M&R Equip
5	U	6126	5902	6450	N	GED/Assessment Center	GED Testing Service	PO56812	4,238.00	Testing Services
6	U	4900	5190	6600	S	Central Services	Ralph Andersen & Associates	DP55335	8,577.93	Consulting - Other
7	U	4900	5410	6770	S	Central Services	Keenan & Associates	DP57351	12,500.00	Insurance
8	U	4900	5410	6720	S	Central Services	Keenan & Associates	DP53696	12,000.00	Insurance
9	U	4900	5410	6770	S	Central Services	Keenan & Associates	DP57316	7,500.00	Insurance
10	U	4900	5610	6770	S	Central Services	St. Paul's Presbyterian Church	TP61547	10,000.00	Facility Rental
11	U	4900	5903	6720	S	Central Services	Brink's Incorporated	TP55332	9,500.00	Bank Services
12	U	4042	5190	6460	S	Financial Aid Office	AFSA Data Corporation	TP58310	20,000.00	Consulting - Other
13	U	4024	4301	6200	S	Admissions & Records	Scantron Corp	PO33638	3,155.90	Supplies
14	U	3562	4301	6770	S	College Services	Kirk Xpedx	PO46262	6,193.18	Supplies
15	U	3522	5530	6570	S	Utilities	Pacific Bell Financial Services	TP62539	324,758.52	Telephone
16	U	1530	4301	6720	S	Payroll	Moore Business Forms	PO56903	3,565.32	Supplies
17	U	0020	5190	6600	S	Chancellor's Office	Development Institute, Inc.	TP57152	75,000.00	Consulting - Other
18							Total Unrestricted		\$ 506,068.85	
19										
20										
21	724002	9230	5902	6820	S	Trust - Chart 6 Misc	CA Dept. of Education	DP56811	3,000.00	Testing Services
22	611000	9900	5450	6720	S	Workers Compensation	The Workers' Comp Div	DP55331	121,826.86	Workers Comp
23	412017	0130	9704	7100	S	Energy Conservation Project	Nutek Construction	DP57375	14,130.00	Capital Outlay
24	222000	7124	4211	6940	N	Educated Palate	A&B Produce and Egg Co.	TP52047A	7,580.00	H&R Supplies
25	125501	9220	5350	6820	N	Continuing Education Fees	P&DC Finance Station	DP59130	3,000.00	Postage
26	125112	1105	5640	6599	S	Chinatown Rental Properties	Pacific Relocation Consultants	DP59701	11,810.00	Capital Outlay
27	123871	6110	4303	6490	N	Matriculation - NC 97-98	Scantron Corp	PO55214	4,319.00	Supplies
28	123849	7742	6414	1200	C	Instructional Equipt Repl 98-99	Accelerator Systems Intern'l	PO54286	130,000.00	Equip - Other
29	123849	9500	6413	6780	C	Instructional Equipt Repl 98-99	CCSF Bookstore	PO53563	20,737.63	Equip - Computer
30	123849	9500	6413	6780	C	Instructional Equipt Repl 98-99	Software One, Inc.	PO53565	12,268.35	Equip - Computer
31	123848	7556	4301	4900	C	BLK GRNT- 98-99	Toca Printing	PO58215	3,432.41	Supplies
32	123848	7556	4303	4900	C	BLK GRNT- 98-99	Duplications Corporation	PO58243	3,879.30	Supplies
33	123848	9320	6302	6120	C	BLK GRNT- 98-99	Yankee Book Peddler	TP51248	25,000.00	Books
34	123848	9320	6302	6120	C	BLK GRNT- 98-99	Gale Research Inc	TP51244	13,000.00	Books
35	123848	9320	6302	6120	C	BLK GRNT- 98-99	West Group	TP51245	7,400.00	Books
36	123848	9320	6302	6120	C	BLK GRNT- 98-99	The Book House	TP51243	7,000.00	Books

ATTACHMENT A
RESOLUTION NO. 981217-C2

A	B	C	D	E	F	G	H	I	J
37	123848 9320	6302	6120	C	BLK GRNT- 98-99	Baker & Taylor Inc.	TP51242	4,200.00	Books
38	123848 9320	6302	6120	C	BLK GRNT- 98-99	The H. W. Wilson Company	TP59813	4,000.00	Books
39	123848 9320	6302	6120	C	BLK GRNT- 98-99	Standard & Poor's	TP51249	3,500.00	Books
40	123848 9320	6302	6120	C	BLK GRNT- 98-99	Social Issues Res. Series, Inc.	TP59809	3,100.00	Books
41	123848 9320	6302	6120	C	BLK GRNT- 98-99	Eastern Book Company	TP59811	3,060.00	Books
42	123846 7210	5120	0700	C	Block Grant 97-98	San Francisco State University	TP90004	5,000.00	Consulting - Computer
43	123846 7508	6413	0600	C	Block Grant 97-98	Cutting Edge Audio Group	PO47049	23,848.93	Equip - Computer
44	123846 7546	6413	1000	C	Block Grant 97-98	CDV Computer Centers, Inc.	PO59013	12,747.12	Equip - Computer
45	123846 7550	6414	1000	C	Block Grant 97-98	Audio Graphic Systems	PO60002	12,457.98	Equip - Other
46	123623 6440	7501	6430	C	EOPS/CARE 98-99	CCSF Bookstore	TP58932	8,870.00	EOPS - Students
47	123326 7176	5190	0500	N	Eco Dev/JDIT Hiring Hall 98-99	Ortega J	PS90058	15,000.00	Consulting - Other
48	123112 7800	5190	6499	N	Calworks 98-99	Griffin A	PS90048	24,500.00	Consulting - Other
49	123111 7800	6414	6499	N	CALWORKS 97-98	Waxie Sanitary Supply	PO61788	9,526.63	Equip - Other
50	122502 8250	5190	6830	N	Pregnancy Prevention 98-99	Baillie R	PS90051	86,200.00	Consulting - Other
51	122502 8250	5190	6830	N	Pregnancy Prevention 98-99	Serrano C	PS90055	38,510.00	Consulting - Other
52	122502 8250	5190	6830	N	Pregnancy Prevention 98-99	Ortiz A	PS90052	19,500.00	Consulting - Other
53	122502 8250	5190	6830	N	Pregnancy Prevention 98-99	Rovai A	PS90053	9,900.00	Consulting - Other
54	122502 8250	5190	6830	N	Pregnancy Prevention 98-99	Saunders E	PS90054	9,900.00	Consulting - Other
55	122502 8250	5190	6830	N	Pregnancy Prevention 98-99	Smith A	PS90056	9,900.00	Consulting - Other
56	121583 7174	7600	7320	S	Vatea T2b 98-99	CCSF Bookstore	TP50810	15,884.64	VATEA - Students
57	121506 7114	4303	0900	N	Vatea T2C 98-99	Beronio Lumber Co	PO47444	3,021.62	Supplies
58	121506 7114	6413	0900	N	Vatea T2C 98-99	Sefco, Inc.	PO50837	4,991.00	Equip - Computer
59	121506 7173	6413	6720	S	Vatea T2C 98-99	Sefco, Inc.	PO50838	4,774.00	Equip - Computer
60	121506 7528	6413	0900	C	Vatea T2C 98-99	CCSF Bookstore	PO59017	3,173.63	Equip - Computer
61	121314 5152	6413	6010	C	T3 Support System 98-99	Telenet System Solutions	PO62159	4,979.94	Equip - Computer
62	121113 7554	6413	0900	C	MOCD-Multimedia Collabor.	CCSF Bookstore	PO57584	4,327.00	Equip - Computer
63						Total Restricted		\$ 733,256.04	
64									
65						Total Unrestricted and Restricted		\$ 1,239,324.89	
66									



OFFICE OF COLLEGE DEVELOPMENT

50 Phelan Avenue, S193 - San Francisco CA 94112 - 415.239.3556 - FAX 415.239.3558

Date: 12/17/98

C3

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS

Acceptance of Gifts

(Resolution No. 981217 - C3)

BACKGROUND INFORMATION:

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash exceeding \$250, (4) securities, (5) precious stones, (6) precious metals, (7) goods other than (1) or (2) above with a market value exceeding \$1,500, be accepted by the SFCCD only by resolution of the Board of Trustees.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

RECOMMENDATION:

WHEREAS: the SFCCD has been tendered the gifts detailed in Attachment A;

WHEREAS: Frances Lee, Provost, declares that these gifts will enhance the instructional program of the San Francisco Community College District;

RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees, are hereby authorized to accept the gifts listed on Attachment A for and in the name of the San Francisco Community College District;

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described in Attachment A, the Secretary of the SFCCD Board of Trustees is directed to notify the donors of acceptance of the gifts by the governing board.

12/17/98 - C3 Page 1

BOARD OF TRUSTEES

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Dr. Philip R. Day, Chancellor

ATTACHMENT A
RESOLUTION: 981217 - C3

DESCRIPTION	DONOR	BENEFICIARY	MARKET VALUE DECLARED BY DONOR
1) Cash	Karuk Tribe of Calif. P.O. Box 1016 Happy Camp, CA 96039	Scholarship - CCSF Student Antonia Brown	\$ 1,100.00
2) Cash	Costco Wholesale Sven Nater, Director of Employee Outreach 999 Lake Dr. Issaquah, Washington 98027	Scholarship - CCSF Student Wayman Chen	\$ 1,000.00
3) Cash	Juvenile Probation Dept. 375 Woodside Ave. S.F. CA 94127	Scholarship - CCSF Student Mitchell Yao Rong Hu	\$ 1,000.00
4) Cash	Juvenile Probation Dept 375 Woodside Ave. S.F. CA 94127	Scholarship - CCSF Student Carla Perkins	\$ 1,000.00
5) Cash	Juvenile Probation Dept. 375 Woodside Ave. S.F. CA 94127	Scholarship - CCSF Student Lauretta Pollard	\$ 1,000.00
6) Cash	Juvenile Probation Dept. 375 Woodside Ave. S.F. CA 94127	Scholarship - CCSF Student Telly Peevy	\$ 1,000.00
7) Cash	Juvenile Probation Dept. 375 Woodside Ave. S.F. CA 94127	Scholarship - CCSF Student Jamie Uribe	\$ 1,000.00



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 12/17/98 **F1**
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor
Subject: Human Resources
Extending Interim Appointment
Educational Academic Administrator
(Resolution No. 981217 - F1)

BACKGROUND INFORMATION:

Resolution No. 981217 - F1 extends an interim educational academic administrative appointment. Board of Trustees' approval is required.

RECOMMENDATION:

RESOLVED: That effective January 1 through February 28, 1999, or until a permanent dean is hired, whichever occurs first, **Suzanne Korey's** appointment as Interim Dean, School of Liberal Arts and Castro/Valencia Campus (Office of the Provost) be extended. Salary shall be in accordance with the 1998/1999 Management Salary Schedule Classification B, Dean I/Associate Director.

Clara Starr, Originator

12/17/98 - F1 page 1

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1. The first part of the paper is devoted to a general discussion of the problem.

2. In the second part, we consider the case of a single particle.

3. The third part is devoted to the case of a system of particles.

4. In the fourth part, we consider the case of a system of particles with interactions.

5. The fifth part is devoted to the case of a system of particles with interactions and a magnetic field.

6. In the sixth part, we consider the case of a system of particles with interactions and a magnetic field.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 12/17/98 **F2**
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor
Subject: Human Resources
Extending Interim Appointment
Educational Academic Administrator
(Resolution No. 981217 - F2)

BACKGROUND INFORMATION:

Resolution No. 981217 - F2 extends an interim non-educational academic administrative appointment. Board of Trustees' approval is required.

RECOMMENDATION:

RESOLVED: That effective January 1 through February 28, 1999, or until a permanent dean is hired, whichever occurs first, **Mamie How's** appointment as Interim Director, Information Technology Services (Office of the COO) be extended. Salary shall be in accordance with the 1998/1999 Management Salary Schedule Classification C, Dean II/Director.

Clara Starr, Originator

12/17/98 - F2 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 12/17/98

F3

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: Human Resources
Acting Appointment
Non-Educational Academic Administrator
(Resolution No. 981217-F3)

BACKGROUND INFORMATION:

Resolution NO. 981217-F3 covers an acting non-educational academic administrative appointment. Board of Trustees' approval is required.

RECOMMENDATION:

RESOLVED: That effective January 19 through June 30, 1999, _____ be appointed as Acting Director, Human Resources (Office of the COO), replacing Clara Starr, who is on leave (110 days) from the District during the Spring 1999 semester. Salary shall be in accordance with the 1998/1999 Management Salary Schedule Classification C, Dean II/Director.

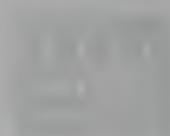
Peter Goldstein , Originator

12/17/98 - F3 page 1

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THE HISTORY OF THE UNITED STATES



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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

G1-G4

DATE: December 17, 1998

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Credit Program/Non-Credit Program
District Funded
City College of San Francisco
(Resolutions 981217-G1-G4)

BACKGROUND INFORMATION:

These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

BOARD OF TRUSTEES

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TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester and department shown. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
* Beaumont, Richard A.	Apprenticeship	NonCredit
Carment, Monique M	Licensed Vocational Nursing	Credit
Chypyha, Elinor	Business Department	Credit
Derrick, Jo A	Bus/Office Tech/Small Bus	Credit
Di Coio, Alfred A.	Trade Skills	NonCredit
Grayson, Richard B	Bus/Office Tech/Small Bus	Credit
* Hincapie, Marielena	Labor Studies	NonCredit
* Huffman, Ruth E.	Health Care Technology	Credit
Huszagh-Lockwood, Debo	English As a Second Language	NonCredit
* Johnson, Tracy L.	Child Dev. & Family Studies	Credit
Luckey, Bernadine Cori	Child Dev. & Family Studies	NonCredit
Morse, James S.	Hospitality Training	NonCredit
Nagle, Deborah J	Broadcast Electronic Media Art	Credit
+ Padua, Joseph H	Counseling	Credit
Paxton, Jeanette M.	Hotel & Restaurant Operation	Credit
+ Roth, Robin H	Health Science	Credit
Wells, Wallace E	Bus/Office Tech/Small Bus	Credit
+ Young, Paul G	Biological Sciences	Credit

G1 Fall 1998: 18

SUMMER 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
+ Garcia, Diane Renee	Dianostic Medical Imaging	Credit
+ Ko, Hoi M	Contract Education	NonCredit
+ Thornton, Kyle Richard	Dianostic Medical Imaging	Credit

G1 SUMMER 1998: 3

Total for G1: 21

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and restricted program shown. Employment is contingent upon funds available in the applicable restricted program. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

	<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
+	Keech, Gregory	Matriculation Coordinator	Matriculation - NC 97-98	NonCredit
+	McKnight, Lindy L	Counseling	Matriculation Credit 98-99	Credit
+	Paz, Imelda A	Career Dev & Placement Ctr	Matriculation Credit 98-99	NonCredit
+	Tan, Bie H	Math	Matriculation Credit 98-99	Credit
+	Tang, Paul S	Math	Matriculation Credit 98-99	Credit
+	Vayngortin, Lev D	Math	Matriculation Credit 98-99	Credit

G2 Fall 1998: 6

Total for G2: 6

Total Records: 27

981217-G3

Amendment
to Resolution

RESOLVED: That resolution 981029-G7, Academic Employees Temporary Tenure Review Assignments for the period August 17, to December 22, 1998 be amended in part to show the following:

<u>NAME</u>	<u>CHANGE HOURS</u>	<u>FROM:</u>	<u>TO:</u>	<u>ADD:</u>
Baird, Roger		27	35	
Clark, Ann		18	17	
Crosson, Gloria				9
DeGirolamo, Gerald				17
Endres, Rose				26
Grant, Fumiko				9
Heredia, Maria		9	18	
Leber, Lorraine (Beebe)		17	35	
Ling, Gary		9	17	
Mathes, Valerie				9
Meehan, Joan		18	9	
Riordan, Mary		9	17	
Tang-Quan, Ethel				9
Rodrigues, Richard		35	18	
Troung, Barbara		17	0	
Ubungen, Dennis		18	9	
Vitorello, Joan				9

G1 to G4

12/17/98

Page 4 of 5

981217-G4 **RESOLVED:** That for the Academic Year indicated the following academic personnel be granted Reduced Workload - Pre-Reduced Workload Retirement Reduction status at City College of San Francisco, subject to receipt of approval from the State Teachers' Retirement System, as follows:

Pre-Retirement Reduction

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>TERMS OF DUTY</u>	<u>EFFECTIVE DATES</u>
GARFINKLE, JOAN	Counseling / Downtown	Work 50% every Spring, and work 50% every Fall	Spring 1999 - Fall 2006
BRAMER, JEAN E.	Counseling / CH - NB	Work 50% every Fall, and work 50% every Spring	Fall 1999 - Spring 2009



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

H1

DATE: December 17, 1998

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Credit Program/Non-Credit Program
Categorically Funded
City College of San Francisco
(Resolutions 981217-H1)

BACKGROUND INFORMATION:

Resolutions 981217-H1 cover categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provision of California Education Code #87470. All Appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

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DR. PHILIP R. DAY JR., CHANCELLOR

H1

Page 1 of 3

12/17/98

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and grant shown. Employment is pursuant to Education Code section 87470 and contingent upon funds available in the applicable Grant/Contract. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 1998

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

Name	Department	Grant	Division
Aronson, Ian D.	Interdisciplinary Studies	MOCD-Multimedia Collaborative	Credit
Cadoppi, Carole S	Community Services	Student Health Fees	NonCredit
Caldwell, David P	English	T3 St. Success 98-99	Credit
Clark, Leslie E	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
+ Dore, David A	Contract Education	ECO DEV-CFE 98-99	NonCredit
+ Dore, David A	Contract Education	SF Airport Comm - 32	NonCredit
Dubois, Marcia J	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
Glines, Emily C	Americorps Program	Americorps	NonCredit
Hasib, Shama T	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
Hector, Gina Wood	Workforce Education	CALWORKS 97-98	Credit
Hoffman, Camille S	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
Ikeda, Vivian	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
* Jackson, Clare R	Hospitality Training	Eco Dev/JDIT Hiring Hall 98-99	NonCredit
Kearsley, Jeanne	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
Landau, Gregory P	Latin-American Studies	Vatea T2C 98-99	Credit
Lee, Camilla	Contract Education	Women's Foundation 97-98	NonCredit
Lemley, Jamiel H	Information Technology Svcs	TTIP 97-98	Credit
Ousdahl, Tracy A	English As a Second Language	Matriculation - NC 97-98	NonCredit
+ Roaman, Chester A	English	ABE/ESL/BASIC 98-99	NonCredit
+ Sauve, James D	English	T3 St. Success 98-99	Credit
Shore, Elisa	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
Yeung, Ellen L	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
* Zeiger, Margaret C.	Hospitality Training	Eco Dev/JDIT Hiring Hall 98-99	NonCredit
* Zetes, Kathleen	Child Dev. & Family Studies	PVF/Model Center Classes	Credit

H1 Fall 1998: 24

SUMMER 1998

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

Name	Department	Grant	Division
Carrese, John M	Contract Education	SF Airport Comm - 32	NonCredit
Lau, Pennie S	Contract Education	SF Airport Comm - 32	NonCredit

RESOLUTION 981217-H1

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.

H1 Summer 1998: 2

Total for H1: 26

Total Records: 26



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 12/17/98

L1

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: Human Resources
Authorization to amend employment
contract(s)
(Resolution No. 981217 - L1)

BACKGROUND INFORMATION:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the San Francisco Community college amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those

12/17/98 - L1 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY JR., CHANCELLOR

employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.

<u>a) INSURANCE COMPANIES</u>	<u>I.D. NO.</u>	<u>BI-WEEKLY AMOUNT</u>
Great American Life	55596	100.00
Life Insurance of SW	56760	220.00
Metropolitan Life	56244	400.00
Metropolitan Life	26690	300.00
Safeco Life	56760	220.00
Security First Life	42708	150.00
Security First Life	60416	45.00
Security First Life	55753	150.00
Security First Life	56470	150.00
Security First Life	30046	1000.00
Security First Life	56260	150.00
Security First Life	55417	100.00
Security First Life	54876	100.00
Security First Life	54961	115.00
Security First Life	55162	150.00
Security First Life	53038	115.00
Security First Life	56064	192.00
Security First Life	08836	200.00
Security First Life	56535	100.00
USG Annuity	56156	50.00
VALIC Life	15432	200.00
VALIC Life	52660	50.00
VALIC Life	54896	330.00
VALIC Life	55878	500.00
VALIC Life	55288	500.00
VALIC Life	56064	192.00

12/17/98 - L1 page 2

<u>b) CUSTODIAL ACCOUNTS</u>	<u>I.D. NO.</u>	<u>BI-WEEKLY AMOUNT</u>
Fidelity Investment	46282	200.00
Fidelity Investment	12040	500.00
Fidelity Investment	57252	50.00
Vanguard Trust Company	55659	125.00
Vanguard Trust Company	15828	300.00
Vanguard Trust Company	54570	454.00
Vanguard Trust Company	04042	500.00
Vanguard Trust Company	36242	300.00

<u>c) TERMINATION/CANCELLATIONS</u>	<u>I.D. NO.</u>	<u>BI-WEEKLY AMOUNT</u>
Metropolitan Life	56244	400.00
National Western	09432	100.00
T. Rowe price	15828	250.00
U. Rowe Price	04042	350.00
V. Rowe Price	36242	200.00
Valic	56156	50.00
Vanguard Trust Company	56156	50.00
Vanguard Trust Company	15456	500.00

FURTHER IT BE RESOLVED: That the Chancellor, Chief
Operating Officer, and/or
their designees are hereby authorized to purchase such
annuity contracts or contribute to such custodial
accounts, subject to ratification by the Board of
Trustees.

James Kendrix, Originator

12/17/98 - L1 page 3



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

N1

DATE: December 17, 1998
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: Academic Employees
Community Services Classes
City College of San Francisco
(Resolutions 981217-N1)

BACKGROUND INFORMATION:

Resolutions 981217-N1 covers appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code #78300. All appointments are classified as temporary, hourly unless otherwise stated in the resolution. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

BOARD OF TRUSTEES

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ROBERT E. BURTON • ANDREA D. SHORTER • ROBERT P. VARNI • LAWRENCE WONG
DR. PHILIP R. DAY JR., CHANCELLOR

N1

Page 1 of 2
12/17/98

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments in Community Services and related Programs pursuant to Education Code Section 78300. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered as full-time assignments for regular employees having comparable duties. Total overload/extra pay assignments for full-time faculty shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

	<u>Name</u>	<u>Department</u>	<u>Division</u>
+	Berger, Valerie	Institute of Int'l Students	NonCredit
	Cadoppi, Carole S	Community Services	NonCredit
	Frasca, David	Institute of Int'l Students	NonCredit
	Guthrie, Terry W	Institute of Int'l Students	NonCredit
	Stein, Ron R.	Institute of Int'l Students	NonCredit
	Tenge, Marijke	Institute of Int'l Students	NonCredit

N1 Fall 1998: 6

Total for N1: 6

Total Records: 6



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: 12/17/98

S1

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Special
Recognizing Trustee Andrea Shorter
(Resolution No.981217-S1)

BACKGROUND INFORMATION:

The following proclamation is recommended for the full Board's approval:

PROCLAMATION

Honorable Board of Trustees of the San Francisco Community College District Expressing gratitude to Andrea Shorter for her years of distinguished service as a member of the Board of Trustees.

WHEREAS: Andrea Shorter was appointed to the Board of Trustees of the San Francisco Community College District by Mayor Willie L. Brown, Jr., in 1996, and

WHEREAS: Andrea Shorter is the first African-American woman who is openly Lesbian to serve on a Community College Board in the nation, and

WHEREAS: Andrea Shorter saw her role as an "advocate trustee," creating new ways to tie the college to creating opportunities for the city's diverse communities, including low income women trying to better their lot, and

WHEREAS: Andrea Shorter, from past work as a supervisor at the Center on Juvenile and Criminal Justice, has brought the college insight into the needs of young people colliding with the justice system, and

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BOARD OF TRUSTEES

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WHEREAS: Andrea Shorter continues her involvement with social programs as deputy director of the Names Project Foundation, and

WHEREAS: The Board wishes to express its gratitude to Andrea Shorter and to wish her well in her future endeavors;

THEREFORE BE IT RESOLVED: That the Board of Trustees of the San Francisco Community College District does hereby express its gratitude to Andrea Shorter for her years of distinguished service as a Board member.

RECOMMENDED BY: Dr. Philip R. Day, Jr.,
Chancellor

12/17/98 - S1 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: 12/17/98

S2

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: SPECIAL

Adoption of Findings of Fact and
Conclusions Of the hearing officer and
the Recommendation of the Chancellor for
the Expulsion of Student Case
No.989900003
(Resolution No. 981217-S2)

BACKGROUND INFORMATION:

On October 14, 1998, a hearing was held before a District hearing officer in the question of the suspension/expulsion of a student, case no.: 989900003. The hearing officer prepared a report with Findings of Fact and Conclusions. The College administration reviewed the report and recommended expulsion to the Chancellor of City College who confirmed the interim suspension and now recommends to the Board of Trustees expulsion of the student.

The Board of Trustees at its closed session on December 16, 1998 confirmed this recommendation.

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby adopts the Findings of Fact and Conclusions of the Hearing Officer, dated November 3, 1998 and Recommendation of the Chancellor dated November 6, 1998, and

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FURTHER BE IT RESOLVED: That pursuant to Education Code Sections 72122 and 76030 the student, Case #989900003 be and is hereby expelled as a student of the San Francisco Community College District effective December 17, 1998, for cause including (1) Continued disruptive behavior, continued willful disobedience, habitual profanity or vulgarity or the open and/or persistent abuse of, District personnel or officials acting in the performance of their duties; (2) Assault or battery, abuse, extortion, or any threat of force or violence directed toward any member of the District community or District visitor engaged in authorized activities; (3) Obstruction or disruption of classes, administration, disciplinary procedures, governance processes, or authorized District activities; (4) Gambling, disorderly, lewd, indecent, obscene, or offensive conduct or expression which interferes with the District's primary educational responsibility; (5) Failure to comply with directions of District officials, faculty, staff or campus police officers who are acting in performance of their duties; (6) Persistent, serious misconduct where other means of correction have failed to bring about proper conduct; and that as a condition of this expulsion, the student be denied access to any and all facilities of the District.

Frank Chong, Originator

12/17/98 - S2 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: 12/17/98 S3

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Special
Honoring Senator Quentin Kopp
(Resolution No. 981217-S3)

BACKGROUND INFORMATION:

The San Francisco Community College District Board of Trustees would like to recognize Senator Kopp's numerous contributions to the City College of San Francisco.

RECOMMENDATION:

WHEREAS: That Senator Kopp raised \$40,000 in 1985 to fund the City College of San Francisco Football program to play an exhibition game in Brighton, England, and

WHEREAS: That Senator Kopp raised over \$100,000 in 1986 to host an English All-Star Football team to play the City College of San Francisco Rams on a Monday night at Candlestick Park, and

WHEREAS: That Senator Kopp founded the Bay Area Sports Organizing Committee (BASOC) in 1990. He served as the honorary Chair of the San Francisco College Bowl from 1990-1997, and

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WHEREAS: That Senator Kopp has been and continues to be a loyal City College of San Francisco Rams football fan, and

WHEREAS: That Senator Kopp Supported a \$400,000 grant that provided energy savings to City College of San Francisco.

WHEREAS: That Senator Kopp supporting funding for the Southeast Campus.

WHEREAS: That Senator Kopp was instrumental in preserving the Balboa Reservoir for future needs of City College of San Francisco.

THEREFORE BE IT RESOLVED: That the San Francisco
Community College District
Board of Trustees wishes to express its appreciation
and gratitude to Senator Kopp for his years of support,
and

FURTHER BE IT RESOLVED: That the players, coaches,
fans and family wish Senator
Kopp the very best upon the occasion of his retirement
from the State Senate where he served with distinction
for the past eight years, and

FURTHER BE IT RESOLVED: That the City College
community thank Senator Kopp
for his 35 years of public service to the people of San
Francisco.

Frank Chong, Originator

12/17/98 - S3 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 12/17/98

W1

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: REAL ESTATE
Rescission of Resolutions Nos. 980226-B21, 980430-B22 and 980430-W3 and
Authorization to Sublease 5841 sq. ft
at Southeast Campus to Department of
Human Services (DHS)
(Resolution No: 981217-W1)

BACKGROUND INFORMATION:

The Board of Trustees has approved three resolutions related to a sublease at Southeast Campus. The first resolution (No. 980226-B21), granted authorization to sublease approximately 4,103.7 rentable square feet of space at Southeast Campus to the San Francisco City and County Department of Human Services (DHS), starting October 9, 1997 on a month to month basis, for a sum of \$1,600.44 a month with additional reimbursement to the District for the cost of One (1) FTE of Janitorial Staff and (1) FTE of Security Staff.

The second resolution (No. 980430-B22) authorized reimbursement to the College District for all expenses for One (1) FTE security staff at \$51.946 including fringe benefits and one (1) FTE custodial staff at \$41,579 including fringe benefits and 20.60% of annual utilities cost at the Southeast Campus.

The third resolution (No. 980430-W3) authorized an increase of sublease space by 1737.60 at a sublease rate of \$1.00 per square foot for a period equal to the duration of the lease between the District and the City and County of San Francisco or 36 months whichever comes earlier.

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District administration has determined that the square footage referenced in the resolutions was inconsistent with actual square footage subleased; additionally, the District has been understaffed in the areas of custodial and security and has been unable to adequately serve the needs of DHS at the site. The District believes and DHS agrees that it is in the best interest of both that DHS be fully responsible for its own security and custodial needs at the Southeast Campus.

In an effort to execute one fully executed sublease incorporating all the elements agreed to by the District and DHS and to clarify these elements for all parties, District administration has been meeting with officials from DHS and recommends that all previous resolutions related to this sublease be rescinded and a new resolution be approved by the Board of Trustees which would authorize a single sublease agreement to supersede any and all previous agreements with DHS related to the subleased space at the Southeast Campus.

RECOMMENDATION:

RESOLVED: That the Board of Trustees authorizes the rescission of Resolutions Nos. 980226-B21, 980430-B22 and 980430-W3, and

Further Be It Resolved: That the Board of Trustees authorizes a new sublease agreement to supersede any and all previous agreements with the Department of Human Services for approximately 5841 at a rate of 39 cents per square foot starting October 9, 1997 with an annual renewal on July 1 of each year upon mutual agreement, and

Further Be It Resolved: That the Department of Human Services will reimburse the District for custodial and security overtime through December 31, 1998 and thereafter will be fully responsible for its custodial and security needs within its subleased space, and

12/17/98 - W1 page 2

Further Be It Resolved: That the Chancellor, Chief
Operating Officer and/or their
designees are hereby authorized to execute such a
sublease agreement on behalf of the San Francisco
Community College District.

Stephen J. Herman, Originator

12/17/98 - W1 page 3



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: 12/17/98 W2

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: REAL ESTATE
Authorization to Renew Rental
Agreement
(Resolution No. 981217-W2)

BACKGROUND INFORMATION:

City College of San Francisco Campuses have continued to offer classes dispersed throughout the San Francisco community through numerous rental agreements which include all maintenance, utilities and custodial services. The agreements provide options to renew. The following lessors have agreed to authorize City College of San Francisco to renew the rental agreement under the same general conditions provided for in 1997-98.

RECOMMENDATION:

RESOLVED: That authorization be given to enter into rental agreements at monthly rental charges listed below and for the period indicated.

LESSOR	MONTHLY RENT	PERIOD
Recreation and Park Commission McClaren Lodge, Laurel Hill Playground Golden Gate Park, Ca 94117	\$977	1/1/99- 6/30/2000

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Stephen J. Herman , Originator

12/17/98 - W2 page 1

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MEMORANDUM FOR THE BOARD OF DIRECTORS
SUBJECT: [Illegible]
[Illegible text follows, likely a summary of the memorandum's content.]

1. [Illegible]
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28. [Illegible]
29. [Illegible]
30. [Illegible]

INFORMATION REPORT
NO ACTION NECESSARY

DATE: 12/17/98
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: Chancellor's Report -
Academic Employees
Acceptance of Resignation and/or
Resignation with the Intent to Retire
(981217 - RPT)

The following academic employees have submitted, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

Resignation from the District Service with the Intent to Retire

<u>NAME</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>CAMPUS</u>	<u>EFFECTIVE COB DATE</u>
Goins, Etta J.	Full-Time	Aids Awareness	Phelan	12/22/98
Battel, William A.	Full-Time	Hotel & Restaurant	Phelan	12/22/98

Nick Hovland, Originator

1. Introduction

2. Methodology

3. Results and Discussion

4. Conclusion

5. References

6. Appendix

7. Acknowledgements

8. Author Biographies

9. Contact Information

10. Declaration of Interest

11. Funding Sources



CITY COLLEGE OF SAN FRANCISCO

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FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on contracts under \$50,000, Office of
Contract Education, City College of San Francisco,
December 1998.

This report is for information only on contracts that the
Office of Contract Education negotiated or amended under \$50,000
for the month of December 1998.

- San Francisco Works (SFW) - Contract total \$38,870 term
November 23, 1998 to April 30, 1999, basic skills assessment
and computer training.

12/17/98 - For your information only page 1

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